

Mississippi State University
University Committee on Courses and Curricula

Meeting Minutes

December 4, 2024

Present: Amy Adkerson, Hayden Anderson, Sawyer Bowering, Randy Campbell, Patricia Cordero-Irizarry, Brian Davis, Jagman Dhillon (voted proxy via Barry Stewart), Dana Franz, Donna Gordon, Alexis Gregory, Kate Gregory, Evan Kaplan, Kris King, Brad Lang, JuYoung Lee, Tawny McCleon, Rob Moore (voted proxy via Brad Lang), Emily Owen, Tommy Parker, Andy Perkins, Matthew Priddy, Aswathy Rai, Neeraj Rai, Lindon Ratliff, Rebecca Robichaux-Davis, Amber Robinson, Wendy Roussin, Barry Stewart, Lesley Strawderman, Jacob Tschume, Kenna Vowell, Kimberly Woodruff

Excused: Nathan Drake, Narcisa Pricope, Brittany Moore-Henderson, Hunter Yelverton

Absent: Kiley Forsythe, Attila Karsi

Guests: Dana Dillard, Sociology; Greg Francom, ITIDCCL; Richard Human, Music; Rebecca Long, Management & Info Systems; Courtney Siegert, NREC; Lara Threet, ITIDCCL;

Meeting Location: Trotter Room, Center for Advanced Vehicular Systems

Perkins called the meeting to order at 9:06

It was announced that elections for the chair and vice chair for the UCCC for the next academic year will be held at the upcoming January 24, 2024 meeting. Nominations are open and can be submitted via email to Clifton Taylor by Wednesday, January 22.

A. Rai moved to approve the minutes of the November 15, 2024 meeting. Robichaux-Davis seconded the motion. The motion to approve the minutes was approved.

Lang moved to approve the modification of PSS 3323 and the addition of SW 2333. Strawderman seconded the motion. Some of the concerns discussed included: PSS 3323 is being changed to a 2000 level course according to the itemized change description, but that change has not been in the CIM system. The method of evaluation does not match between the course syllabus and the CIM system. Contact minutes are listed as 60 per hour, but 50 minutes equals a contact hour, so as listed there are 180 contact hours, rather than 150. SW 2333 has the letter of support from previous offerings as a special topic. It needs to be updated to support the full course offering with the new course number. Robichaux-Davis moved to pass the course proposals contingent upon the stated concerns being addressed. Priddy seconded. The motion to pass contingent was approved.

Lang moved to approve the addition of BIO 4173/6173 and GS 4643/6643. Strawderman seconded the motion. The subcommittee that reviewed the course proposals recommended approval. The motion was approved.

Lang moved to approve the modification of the BS in Learning and User Experience Design. Strawderman seconded the motion. Some of the concerns discussed included: There are courses still in the process of receiving approval. Robichaux-Davis moved to pass the program proposal contingent upon these courses receiving final approval. Robinson seconded. The motion to pass contingent was approved.

Lang moved to approve the addition of the BAS in Construction Technology. Strawderman seconded the motion. Some of the concerns discussed included: The cover sheet for the degree program needs to be updated to specify that it is a new degree program and that it is not simply adding distance to an existing program, as well as updating the program name to Construction Technology. Priddy moved to pass the program proposal contingent upon the stated concerns being addressed. Robichaux-Davis seconded. The motion to pass contingent was approved.

Gordon moved to approve the addition of ENTR 3313 and ENTR 4333 and the modification of ENTR 3333 and ENTR 3713. Davis seconded the motion. Some of the concerns discussed included: ENTR 3313 needs a statement on the acceptance of late work. There are also presentations mentioned as assignments, but they are not mentioned in the course schedule. ENTR 3333 has learning outcomes that are not measurable. The involvement of the Idea Shop needs additional details such as its location and any class meetings that will involve it. Exams are mentioned, but are not listed as a graded component. ENTR 3713 "One week" in late work acceptance needs clarification and assessments are missing from the points table. Technical assistance statement should be added for distance students and pandemic specific language can be removed. ENTR 4333 needs a statement on accepting late work. Assessment section needs cleanup. The points table is confusing and quizzes do not appear to be factored into the final grade. Students must also be allowed the full three hours for the final exam. There is also business used in describing assignments that could be clarified. Some courses have typos in section headings, and all courses also need to have updated letters of support with true signatures rather than voting check boxes. Robichaux-Davis moved to pass the course proposals contingent upon the stated concerns being addressed. Robinson seconded. The motion to pass contingent was approved.

Gordon moved to approve the addition of the BBA in Entrepreneurship. Davis seconded the motion. Some of the concerns discussed included: The courses above still need approval, and ENTR 3323 has not been submitted to UCCC yet. MA 1713 is listed as an option to satisfy Gen Ed Quantitative Reasoning requirement, but lists MA 1313 as a Major Core requirement. This needs to be clarified as taking MA 1713 first does not allow students to receive credit for MA 1313. What courses can be taken as free electives also needs to be clarified. Priddy moved to table the program proposal based upon the stated concerns. Robinson seconded. The motion to table was approved.

Stewart moved to approve the addition of INDT 8183, INDT 8223, INDT 8313, and INDT 8323. Robinson seconded the motion. Some of the concerns discussed included: Face to face statements need to be removed since these are distance only course. Tests must be available for 72 hours. Statements that the syllabus can be changed at any time should be removed. There are no mentions of a make up policy. More details of assignments would be helpful to demonstrate rigor. Robichaux-Davis moved to pass the course proposals contingent upon the stated concerns being addressed. Lang seconded. The motion to pass contingent was approved.

Stewart moved to approve the modification of INDT 3373 and the addition of INDT 4863/6863. Robinson seconded the motion. Some of the concerns discussed included: Missing signatures from letters of support. Attendance policies do not fully align with AOP 12.09. Tests must be available for 72 hours. Statements that the syllabus can be changed at any time should be removed. Insufficient information in distance learning questions. Priddy moved to pass the course proposals contingent upon the stated concerns being addressed. Lang seconded. The motion to pass contingent was approved.

Stewart moved to approve the addition of INDT 4253/6253 and INDT 4873/6873. Robinson seconded the motion. Some of the concerns discussed included: Tests must be available for 72 hours. Statements that the syllabus can be changed at any time should be removed. These courses also duplicate courses in

Industrial & Systems Engineering and will need a letter of support from the department. Priddy moved to table the course proposals based upon the stated concerns. Lang seconded. The motion to table was approved.

Stewart moved to approve the modification of INDT 4223. Robinson seconded the motion. Some of the concerns discussed included: The course is changing from 4 to 3 credits, but the course content and contact hours are not changing. The split level 6224 no longer going to be offered, but none of the graduate requirements have been removed from method of evaluation, and the 6224 has not had a deletion proposal created. The distance learning questions have not been answered and the late work/attendance policies are not equitable between face to face and distance. Priddy moved to table the course proposal based upon the stated concerns. Robichaux-Davis seconded. The motion to table was approved.

Lang moved to approve the addition of MU 3553, MU 3563, and the Minor in Audio Production. Stewart seconded the motion. The subcommittee that reviewed the course and program proposals recommended approval. The motion was approved.

Vowell moved to approve the addition of NREC 4733/6733. Roussin seconded the motion. Some of the concerns discussed included: Acceptance of late work needs to be addressed. The graduate assignment does not seem to be rigorous enough in its grading. A student can seemingly skip the graduate assignment entirely and receive a B and graduate credit for only completing undergraduate work. This led to a discussion about AOP 11.04 and split-level graduate rigor. Priddy moved to pass the course proposal contingent upon the stated concerns being addressed. Stewart seconded. The motion to pass contingent was approved.

Vowell moved to approve the modification of HCA 4443 and HCA 4803. Roussin seconded the motion. Some of the concerns discussed included: HCA 4443 Journal Entries description of penalties is confusing and needs to be reworded. Penalties for attendance are not outlined in the assignments section. HCA 4803 has learning outcomes that are not measurable. Late work acceptance needs more detail. The distance learning questions in CIM need more detail, and the final for distance students needs an academic integrity strategy. Contact hours by topic should also be broken down to sections of three hour or less. Priddy moved to pass the course proposals contingent upon the stated concerns being addressed. Robinson seconded. The motion to pass contingent was approved.

Vowell moved to approve the modification of the BS in Natural Resource and Environmental Conservation. Roussin seconded the motion. Some of the concerns discussed included: NREC 4733 is still waiting on approval. Priddy moved to pass the program proposal contingent upon the course receiving final approval. Robinson seconded. The motion to pass contingent was approved.

Campbell moved to approve the addition of the Minor in Artificial Intelligence. Rai seconded the motion. Some of the concerns discussed included: There are courses waiting on final approval. It would be a good idea to list all equivalent statistics courses. Robinson moved to pass the program proposal contingent upon the stated concerns being addressed. Robichaux-Davis seconded. The motion to pass contingent was approved.

An update was given on the progress of the subcommittee establish at the October meeting to look into standardizing and publicizing resources for learning outcomes.

Priddy moved to adjourn. Robichaux-Davis seconded the motion. Motion to adjourn was approved and the meeting was adjourned at 10:43.