APPROVAL FORM FOR

DEGREE PROGRAMS

MISSISSIPPI STATE UNIVERSITY

NOTE: This form is a cover sheet that must accompany the degree program change proposal. The actual proposal should be prepared in accordance with format requirements provided in the *Guide and Format for Curriculum Proposals* published by the UCCC. Both cover sheet and proposal should be submitted to UCCC Mail Stop 9702 (281 Garner Hall), Phone: 325-9410.

College College of Ag. & Life Sciences **Department:** School of Human Sciences

Contact Person: Angel Fason **Mail Stop:** 9745 **E-mail:** angelf@humansci.mss

Nature of Change: Addition **Date Initiated:** 3/27/24

Current Degree Program Name: _____

Current Major: _____

Current Concentration(s): _____

Current Campus(es): Starkville

New Degree Program Name: CAST Minor **Effective Date:** 8/21/24

Semester	Year
Fall	2024

Proposed Major: HDFS

Proposed Concentration(s): Child Development

Proposed Campus(es): Starkville

Summary of Proposed Changes:

Proposed changes include the addition of HDFS 4323: CAST Capstone course, increased the number of hours to 18, the required courses have been updated to reflect the new courses being offered, and a few of the objectives and assessments have been revised.

Approved: **Date:**

Dr. Teresa Gammill Digitally signed by Dr. Teresa Gammill Date: 2024.03.27 13:05:47 -05'00'

Department Head

Director of Academic Quality 3/27/24

Will Davis Digitally signed by Will Davis Date: 2024.04.09 13:53:27 -05'00'

Chair, College or School Curriculum Committee

(for Scott Wilkes) 4/9/24

Dean of College or School

Chair, University Committee on Courses and Curricula

Chair, Graduate Council (if applicable)

Chair, Deans Council

PROPOSAL FOR ADDITION OF MINOR PROGRAM
Minor: Child Advocacy & Science of Trauma (CAST)

Contact: Angel Fason **Email:** apf2@msstate.edu

1. CATALOG DESCRIPTION

This minor complements the degrees that focus on working with children and/or families (e.g., HDFS, Social Work, Psychology, Pre-Med/Law, and Education). Students are trained to recognize and respond to signs and symptoms of trauma in a way that promotes healing and resists re-traumatization. The minor requires a minimum of 18 hours of coursework (6 courses) focused on trauma and risk, child advocacy, human behavior, and behavioral strategies, and/or family functioning.

Administration: The minor will be administered through the School of Human Sciences. It will be an interdisciplinary minor between the School of Human Sciences, the Department of Sociology, and the Department of Psychology. A Child Advocacy Studies (CAST)/FORECAST Certified faculty member will be designated as the Trauma-informed Child Advocacy Coordinator and will oversee the program's administration in collaboration with faculty from other departments represented in the curriculum. The CAST Coordinator will report on the progress of the program to the Dean of the College of Agriculture and Life Sciences.

Admission: The CAST Minor is open to undergraduates in good standing who are currently enrolled at the university in any major. The minor program requires a minimum of 18 hours with a grade of a C or above in each course.

2. PROPOSED CURRICULUM OUTLINE

PROPOSED CURRICULUM OUTLINE	Required Hours
Choose one of the following: • *HDFS 2023 Trauma-informed Practice OR* • *PSY 4343 Clinical Child Psychology OR* • *SW 2023 Trauma-Informed Social Work Practice*	3
HDFS 2123: Perspectives on Child Maltreatment and Child Advocacy	3
Choose two of the following: • *HDFS 3123 Global Child Advocacy Issues* • *SW 4613 Child Welfare* • *SW 4653 Family Violence* • *HDFS 4023 Child Maltreatment Prevention and Intervention* • *PSY 4133/6133 Responding to Survivors of Child Maltreatment/Trauma*	6
HDFS/SW/PSY 4123 Child Advocacy & Science of Trauma (CAST) Capstone Experience	3
Choose one of the following: • *HDFS 3843: Guiding Child Behavior* • *HDFS 4803: Parenting* • *PSY 3213: Psychology of Abnormal Behavior* • *PSY 3363: Behavior Modification* • *SW 3003 Social Work with At-Risk Populations* • *SW 4643 Social Work in Schools* • *SW 4653 Social Work and Family Violence* • *Other courses, including special topics courses will be considered for on a case-by-case basis.*	3
Total Hours	18

3. STUDENT LEARNING OUTCOMES AND ASSESSMENT

Upon completion of the Trauma-informed Child Advocacy Minor, students will be able to:

- Identify events and experiences that lead to traumatic stress
- Analyze the National Child Traumatic Stress Network's (NCTSN, 2017) 12 Core Concepts of Traumatic Stress Responses in Children and Families
- Recognize the signs and symptoms of traumatic stress response
- Illustrate how trauma impacts the development of children and the functioning of family systems
- Summarize the systems in place to handle or mitigate trauma in the lives of children and families
- Apply the framework and implementation guidelines for trauma-informed care proposed by the Substance Abuse and Mental Health Services Administration (SAMHSA, 2014) and the NCTSN (2017)
- Evaluate and apply behavioral intervention strategies to practice with individuals who have experienced trauma
- Application of the Trauma-informed Experiential Reasoning Skills (TIERS)

Assessment:

Program assessment will consist of an exit survey, in which the students will self-evaluate what they have learned about Trauma and Child Advocacy as a participant in the minor program and how this has shaped their thinking about working with children and families, including their own plans to pursue a career in trauma-informed practice.

4. LETTER OF SUPPORT

Please see attached letters of support from the curriculum committees of the departments of Human Sciences, Sociology/Social Work and Psychology.

5. PROPOSED 4-LETTER ABBREVIATION

CAST

MISSISSIPPI STATE UNIVERSITY.

SCHOOL OF HUMAN SCIENCES
P. O. Box 9745
Mississippi State, MS 39762
P. 662.325.2950
humansci.msstate.edu

November 30, 2023

University Courses and Curricula Committee
281 Garner Hall
PO Box 5268
Mississippi State, MS 39762

RE: Support Letter for Child Advocacy and Science of Trauma (CAST) Minor

Dear Committee:

The School of Human Sciences offers this letter of support for the Child Advocacy and Science of Trauma (CAST) Minor. The minor will be administered through the School of Human Sciences. It will be an interdisciplinary minor between the School of Human Sciences, the Department of Social Work, and the Department of Psychology.

The School of Human Sciences will support the minor by offering courses needed for the minor on a regular basis as well as provide oversight and administration of the minor. A School of Human Sciences faculty member will be designated as the CAST Minor Coordinator and will oversee the program's administration in collaboration with other faculty from departments represented in the curriculum. The Trauma-informed Child Advocacy Coordinator will report on the progress of the program to the Dean of the College of Agriculture and Life Sciences.

Please do not hesitate to contact me if you have further questions.

Sincerely,

Michael E. Newman

Michael E. Newman
Professor and Director

MISSISSIPPI STATE UNIVERSITY

COLLEGE OF ARTS & SCIENCES

Department of Sociology
P.O. Box C
456 Hardy Road/207 Bowen Hall
Mississippi State, MS 39762
P. 662.325.2495
F. 662.325.4564
www.sociology.msstate.edu

February 2, 2024

Dear Chair, University Committee on Courses and Curriculum,

Please accept this letter of support for adding a selection of Social Work (SW) courses to the forthcoming minor entitled Child Advocacy & Science of Trauma (CAST). We voted to support these course offerings within the minor at the Sociology, Criminology, and Social Work Undergraduate Curriculum Committee meeting on 1/25/24, as well as the entire faculty on Friday, February 2, 2024. The addition had unanimous support. We believe this minor is a unique opportunity for students across Mississippi and the country. For these reasons, our faculty are fully supportive of including the following classes within the minor:

- SW 2023 Trauma Informed Social Work Practice
- SW/HDFS/PSY 4123 Child Advocacy & Science of Trauma (CAST) Capstone Experience
- SW 3003 Social Work with At-Risk Populations
- SW 4613 Child Welfare Services
- SW 4643 Social Work Services in Schools
- SW 4653 Social Work with Family Violence

This change will not conflict with any other offerings across the university. Please contact Dr. Ashley Vancil-Leap, Chair of the Undergraduate Curriculum and Policies Committee, if you have any further questions.

Sincerely yours,

Department of Sociology, Criminology and Social Work
Undergraduate Curriculum and Policies Committee

Ashley Vancil-Leap (Committee Chair)

Dana Dillard

Raymond Bafranco

Aimee Imlay

Robert Boyd

MISSISSIPPI STATE UNIVERSITY

School of Human Sciences
Human Development & Family Science Department

P.O. Box 9745
255 Tracy Drive
Mississippi State, MS 39762

P. 662.325.2950
https://www.humansci.msstate.edu

Date: March 26, 2024

Dr. William Davis
Chair, CALS Curriculum Committee
MS State, MS 39762

Dear Dr. Davis,

The School of Human Sciences Curriculum Committee has reviewed and affirms support for the CAST Minor proposal.

Sincerely,

Chelsea Pansé-Barone

Chelsea Pansé-Barone, Interim Chair for Dr. Morrison

OP McCubbins

OP McCubbins

Julie C. Parker

Julie C. Parker

Charles Freeman

Charles Freeman

Cappe Hallberg

Cappe Hallberg

Bailey Poindexter

Bailey Poindexter

MISSISSIPPI STATE UNIVERSITY

COLLEGE OF ARTS AND SCIENCES
Department of Psychology

P.O. Box 6161
110 Magruder Hall
Mississippi State, MS 39762

P. 662.325.3202
F. 662.325.7212
www.psychology.msstate.edu

February 23, 2024

Dr. Andy Perkins
Chair, University Committee on Courses and Curricula

RE: Minor in Child Advocacy & Science of Trauma (CAST)

Dear Dr. Perkins:

The Department of Psychology recognizes the importance of training students from multiple disciplines to work with children and families who have experienced traumas. I am therefore delighted to support the minor in *Child Advocacy & Science of Trauma* (CAST) and the associated courses that are proposed by the Department of Sociology, Criminology and Social Work, and by the Human Development and Family Science faculty in the School of Human Sciences.

Please do not hesitate to contact me if you have further questions.

Sincerely,

Mitchell Berman

Digitally signed by Mitchell Berman
Date: 2024.03.06 17:49:02 Z

Mitchell E. Berman, Ph.D.
Professor and Department Head

Email: mberman@psychology.msstate.edu
Telephone: 662.325.3666

From: Elmore-Staton, Lori Staton
To: Oliveros, Arazais
Subject: FW: CAST certificate support letter
Date: Tuesday, March 12, 2019 10:57:37 AM
Attachments: Support letters.docx

Here is my communication with Dr. Berman...thanks, Lori

From: Elmore-Staton, Lori Staton
Sent: Thursday, January 24, 2019 10:53 AM
To: Berman, Mitchell <MBerman@psychology.msstate.edu>
Cc: Newman, Michael <michael.e.newman@msstate.edu>
Subject: CAST certificate support letter

Dr. Berman,

The School of Human Sciences is proposing a certificate based off the Child Advocacy Studies Training (CAST) that we are calling Trauma Informed Child Advocacy. As you know, we have been working with Dr. Oliveros on this process and we appreciate your support thus far and we are requesting additional support for the certificate. We have some students who will be graduating this semester who have met the requirements that we are proposing for the certificate, therefore we need to move forward with the process. To get the certificate approved by the end of the semester, we will need to get it submitted to our departmental committee by **Jan. 30**. We are requesting a letter of support from your department to include in our proposal. Here is a summary of the proposal:

1. We are proposing a class simultaneously called Trauma Informed Practice. This course is not a CAST course, but includes some of the core concepts of CAST. We believe that a standalone course will better provide the foundational knowledge students need to successfully complete the other CAST related courses while allowing for sufficient time to cover the more specific concepts needed in those courses.
2. Based on what courses have been approved in the system, we are proposing the certificate consist of the following:

    - At least 9 course hours taught by a CAST-trained instructor (currently either Dr. Oliveros, Dr. Staton, Dr. Hardman, Ms. Fason)
    - Those 9 hours consist of the following:
        - Trauma Informed Practice (3 hours)
        - Perspectives on Child Maltreatment and Child Advocacy (3 hours)
        - Global Child Advocacy (3 hours) **OR** a faculty approved 3 hour course (e.g., Professional & System Responses to Child Maltreatment- once approved in the system; currently taught as PSY4990)

With this approach, we believe that students could create their certificate focus based on

what they believe to be most valuable to them. We believe that Social Work students will start to trickle into the classes and they may be particularly interested in the systems course that Dr. Oliveros is teaching. The global may be more beneficial for those who are doing ministry or peace corps, etc. We think that giving an option will reduce our loads, especially if there is a time in which we could not offer one of the classes. Then our schedules would not mess up someone's ability to get to the certificate.

Please let us know if you have any questions or comments about the proposal and if you are willing to write a support letter. We have provided a template letter for your convenience. We again appreciate your willingness to partner with us on this critical need in our state. Once the proposal is approved we anticipate cross-listing the courses as originally planned. We look forward to continuing to work with Dr. Oliveros and your department on this certificate.

Sincerely,

Lori, Angel, and Alisha

Lori Elmore-Staton, Ph.D.
Associate Professor
School of Human Sciences
Mississippi State University
lstaton@humansci.msstate.edu