APPROVAL FORM FOR

DEGREE PROGRAMS

MISSISSIPPI STATE UNIVERSITY

NOTE: This form is a cover sheet that must accompany the degree program change proposal. The actual proposal should be prepared in accordance with format requirements provided in the *Guide and Format for Curriculum Proposals* published by the UCCC. Both cover sheet and proposal should be submitted to UCCC Mail Stop 9702 (281 Garner Hall), Phone: 325-9410.

College: Arts and Sciences **Department:** Sociology

Contact Person: Dr. Kenya Cistrunk **Mail Stop:** 9562
E-mail: kmckinley@socialwork.msstate.edu
Nature of Change: Revising General Education language and MA requirements
Date Initiated: 2/6/2023 **Effective Date:** Fall 2023
Current Degree Program Name: Social Work

Major: Social Work **Concentration:**

Summary of Proposed Changes: The College of Arts and Sciences requested the Department of Sociology update its language in the Program Description to reflect current practices as the Registrar's Office moves away from CAPP towards building DegreeWorks. Additionally, the University asked the department to consider how we would like students to complete their General Education Mathematics requirements. Thus, the department faculty voted on February 3, 2023 on the following updates and changes.

Approved:	Date:
Nicole Rader Department Head	2/6/23
Dana Pomykal Director of Academic Quality	2/23/22
[illegible] Chair, College or School Curriculum Committee	3/3/23
[illegible] Dean of College or School	3/10/23
Chair, University Committee on Courses and Curricula	

Chair, Graduate Council(if applicable)

Chair, Deans Council

DEGREE MODIFICATION OUTLINE FORM

Use the chart below to make modifications to an existing undergraduate degree outline. If any General Education (Core) course is acceptable in the category, please indicate by saying "any Gen Ed course". There is no need to type in the whole list. All deleted courses and information should be shown in *italics* and all new courses and information in **bold**. Include the course prefix, number, and title in both columns. Expand this table as needed.

CURRENT Degree Description	PROPOSED Degree Description
Degree: Bachelor of Social Work Major: Social Work	Degree: Bachelor of Social Work Major: Social Work
The Social Work Program at Mississippi State University is accredited by the Council on Social Work Education. Social work is a challenging and rewarding profession with the primary goal of enhancing individual functioning and promoting human rights and social and economic justice. The Bachelor of Social Work graduate is prepared to pursue graduate social work education or to work as a generalist social work practitioner in a variety of practice settings. These include, but are not limited to the following: child welfare service agencies, family services, medical hospitals, mental health clinics, public health clinics, home health agencies, nursing homes, industries, juvenile and family court, shelters for battered women and children, neighborhood and community services. The Social Work curriculum is grounded in a liberal arts perspective. This liberal arts perspective enhances the person-in-environment focus of generalist social work practice. A student may declare social work as a major at any time in his or her academic career. There is a formal admission process into the program. Some upper division courses are restricted to students who have been admitted to the program. To be eligible for admission to the social work program students must: 1. Have a cumulative GPA of 2.0 with a 2.5 GPA for all social work courses; 2. Complete two of the following social work courses with a minimum grade of "C": SW 2303 Social Welfare Policy I, SW 3003 Social Work with At-Risk Populations, and SW 3013 Human Behavior in the Social Environment I; 3. Complete SW 2313 Intro to Social Work (including 30 hrs. of service-learning experience) with a minimum grade of "B"; 4. Complete an "Application for Admission" including three references on the designated program form; 5. Participate in a personal interview with Social Work Admissions Committee. The following liberal arts courses must be completed prior to petition for admission to the major: • EN 1103English Composition I 3 *or EN 1163 Accelerated Composition I*	The Social Work Program at Mississippi State University is accredited by the Council on Social Work Education. Social work is a challenging and rewarding profession with the primary goal of enhancing individual functioning and promoting human rights and social and economic justice. The Bachelor of Social Work graduate is prepared to pursue graduate social work education or to work as a generalist social work practitioner in a variety of practice settings. These include, but are not limited to the following: child welfare service agencies, family services, medical hospitals, mental health clinics, public health clinics, home health agencies, nursing homes, industries, juvenile and family court, shelters for battered women and children, neighborhood and community services. The Social Work curriculum is grounded in a liberal arts perspective. This liberal arts perspective enhances the person-in-environment focus of generalist social work practice. A student may declare social work as a major at any time in his or her academic career. There is a formal admission process into the program. Some upper division courses are restricted to students who have been admitted to the program. To be eligible for admission to the social work program students must: 1. Have a cumulative GPA of 2.0 with a 2.5 GPA for all social work courses; 2. Complete two of the following social work courses with a minimum grade of "C": SW 2303 Social Welfare Policy I, SW 3003 Social Work with At-Risk Populations, and SW 3013 Human Behavior in the Social Environment I; 3. Complete SW 2313 Intro to Social Work (including 30 hrs. of service-learning experience) with a minimum grade of "B"; 4. Complete an "Application for Admission" including three references on the designated program form; 5. Participate in a personal interview with Social Work Admissions Committee. The following liberal arts courses must be completed prior to petition for admission to the major: • EN 1103English Composition I 3 **or EN 1104 Expanded English Composition I**

- EN 1113English Composition II 3
  or EN 1173 Accelerated Composition II
- MA 1313 College Algebra 3
- BIO 1004 Anatomy and Physiology 4
- PS 1113 American Government 3
- PSY 1013 General Psychology 3
- SO 1003Introduction to Sociology 3
- EC 2113Principles of Macroeconomics 3

Before enrolling in any social work classes, it is the responsibility of the student to consult with their social work advisor regarding any prerequisites for social work classes.

The criteria for remaining in the program include:

1. Maintain an overall GPA of 2.0, with a 2.5 GPA for all social work courses.
2. Must earn a minimum of a "C" in each social work course.
3. Continue to demonstrate an aptitude for a social work career.
4. Adhere to all academic expectations of the university and the social work program.
5. Adhere to the National Association of Social Workers Code of Ethics.

- EN 1113English Composition II 3
  or EN 1173 Accelerated Composition II
- MA 1313 College Algebra 3
- BIO 1004 Anatomy and Physiology 4
- PS 1113 American Government 3
- PSY 1013 General Psychology 3
- SO 1003Introduction to Sociology 3
- EC 2113Principles of Macroeconomics 3

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CURRENT CURRICULUM OUTLINE	Required Hours	PROPOSED CURRICULUM OUTLINE	Required Hours
English Composition: EN 1103 English Composition I or *EN 1163 Accelerated Composition I* EN 1113 English Composition II or EN 1173 Accelerated Composition II	 3 3	English Composition: EN 1103 English Composition I or **EN 1104 Expanded English Composition I** EN 1113 English Composition II or EN 1173 Accelerated Composition II	 3 3
Foreign Language: *2 semesters - one Foreign Language – see advisor*	 *6*	Foreign Language: **Foreign Language I** **Foreign Language II**	 **3** **3**
Humanities [1]: Literature– *see General Education courses* History– *see General Education courses* PHI 1103 Introduction to Philosophy or PHI 1113 Introduction to Logic Literature Elective History Elective Humanities Elective	 3 3 3 3 3 3	**Humanities:** Literature– **A&S core** History– **A&S core** PHI 1103 Introduction to Philosophy or PHI 1113 Introduction to Logic **or** **PHI 1123 Introduction to Ethics** Literature Elective History Elective Humanities Elective [1]	 3 3 3 3 3 3
Mathematics: MA 1313 College Algebra ST 2113 Introduction to Statistics	 3 3	Mathematics: MA 1313 College Algebra **or MA 1103 College Algebra Linked Lab-Corequisite Model or MA 1213 Math in Your World** ST 2113 Introduction to Statistics	 3 3

Fine Arts: *See A&S Core List.*	3	Fine Arts: **A&S core**	3
Natural Sciences: BIO 1004 Anatomy and Physiology Physical Sciences w/lab *(CH, GG, PH)* [2] Natural Science Elective [1]	 4 3-4 3-4	Natural Sciences: BIO 1004 Anatomy and Physiology Physical Science w/ lab– **A&S core** Natural Science Elective– **A&S core**	 4 3-4 3-4
Social Sciences: SO 1003 Introduction to Sociology PS 1113 American Government SW 3003 Social Work with At-Risk Populations PSY 1013 General Psychology EC 2113 Principles of Macroeconomics AN 1103 Introduction to Anthropology or AN 1143 Introduction to Cultural Anthropology	 3 3 3 3 3 3	Social Sciences: SO 1003 Introduction to Sociology PS 1113 American Government SW 3003 Social Work with At-Risk Populations PSY 1013 General Psychology EC 2113 Principles of Macroeconomics AN 1103 Introduction to Anthropology or AN 1143 Introduction to Cultural Anthropology	 3 3 3 3 3 3
Major Core: See advisor for course sequencing. SW 2303 Social Welfare Policy SW 2313 Introduction to Social Work/Social Welfare SW 2323 Social Welfare Policy II [3] SW 3013 Human Behavior and the Social Environment I SW 3023 Human Behavior and the social Environment II [3] SW 4613 Child Welfare Services SW 3213 Research Methods in Social Work [3] Choose one of the following: SW 4623 Social Work with the Aged SW 4633 Social Work in Health Care SW 4643 Social Work Services in Schools SW 4533 Substance Abuse and Addictions in Social Work Services Students must successfully complete a formal admissions process prior to taking the following courses: SW 3513 Social Work Practice I [3] SW 3523 Social Work Practice II [3] SW 3533 Social Work with Communities and Organizations Field Work includes full-time placement for one semester in a supervised agency setting. SW 4916 Social Work Field Practicum/Seminar I [3] SW 4926 Social Work Practicum/Seminar II [3]	 3 3 3 3 3 3 3 3 3 3 3 6 6	Major Core: See advisor for course sequencing. SW 2303 Social Welfare Policy SW 2313 Introduction to Social Work/Social Welfare SW 2323 Social Welfare Policy II [2] SW 3013 Human Behavior and the Social Environment I SW 3023 Human Behavior and the social Environment II [2] SW 4613 Child Welfare Services SW 3213 Research Methods in Social Work [2] Choose one of the following: **SW 3033 Seminar on Resilience** **SW 3043 Military Social Work** SW 4623 Social Work with the Aged SW 4633 Social Work in Health Care SW 4643 Social Work Services in Schools SW 4533 Substance Abuse and Addictions in Social Work Services **SW 4543 Social Work Family Violence** Students must successfully complete a formal admissions process prior to taking the following courses: SW 3513 Social Work Practice I [2] SW 3523 Social Work Practice II [2] SW 3533 Social Work with Communities and Organizations Field Work includes full-time placement for one semester in a supervised agency setting. SW 4916 Social Work Field Practicum/Seminar I [2]	 3 3 3 3 3 3 3 3 3 3 3 6

		SW 4926 Social Work Practicum/Seminar II [2] **SW 4713 Social Work Senior Seminar [2]**	6
Oral Communication *Requirement*: CO 1003 Fundamentals of Public Speaking	3	Oral Communication: CO 1003 Fundamentals of Public Speaking **or** **CO 1013 Introduction to Communication**	3
Writing Requirement: *SW 4713 Social Work Senior Seminar [3]*	3	**Jr/Sr Writing:** **Satisfied with SW 4713 in the major**	
Computer Literacy: *TKT 1273*	*3*	Computer Literacy: **TECH 1273 Computer Applications**	**3**
General Electives: Consult advisor.	*2*	General Electives: Consult advisor	**1-4**
Total Hours	124	Total Hours	124
(31 hours must be A&S 3000/4000 level) *[1] Consult advisor.* *[2] See General Education courses.* *[3] Course has prerequisite. Check course description in back of this catalog or consult advisor.*		**Note: Students must complete 31 upper division hours in A&S in residence at MSU.** **[1] Humanities elective must be course in A&S. Any History course 1000-4999** **[2] Course has prerequisite. Check course description in back of this catalog or consult advisor.**	

Justification and Student Learning Outcomes

The proposed changes to the general education and college requirements are being made for two primary reasons: (1) to bring the official catalog listing in line with current program function; (2) to provide greater clarity and accuracy. Students in the College of Arts & Sciences must adhere to the A&S core when fulfilling general education requirements. The proposed changes are seeking to ensure that the catalog listing, CAPP/DegreeWorks, and current practices align and clarify expectations and rules.

Additionally, the University has asked us to consider how we want students to complete their General Education requirements and the program faculty believe that adding the option for students to be able to take MA 1213 Math in Your World would allow students more opportunities to advance through the program with the tools and skills they need to complete the program and serve clients in the work setting.

There will not be any modification to student's learning outcomes. However, this should benefit students for a variety of reasons. For one, updating our language to reflect current practices will help student advising as they work their way through the programs. Students will have a clearer understanding of what is expected of them in our program. Additionally, by updating the options for the General Education Mathematics requirements, students will have the opportunity to take mathematics courses that suit their skills, interests, and needs as they complete their college career.

Effective:
February 2023

MISSISSIPPI STATE UNIVERSITY

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LETTER OF SUPPORT

DATE: August 1st, 2019

TO: Box Council and UCCC Committee Members

FROM: Dr. Trey Martindale, Head
Instructional Systems and Workforce Development

RE: Approval to change current program prefix from TKB & TKT to TECH

This letter of support is offered by the ITS program faculty for the proposed program modification as follows:

- All TKB & TKT prefixes to be changed to TECH. A summary of the courses affected is enclosed.

These changes will assist faculty and staff in simplifying and distinguishing Technological courses from other courses in the department, as well as helping with course articulation and preparing students with the correct prerequisite.

As indicated by the signatures below, a majority of the program area faculty have approved the proposal as written for submission to the Box Council and the UCCC.

Program Area Faculty

Dr. James Adams	[Date]	Support ☒	Do Not Support ☐
Dr. Joanne Beriswill	8/20/19 [Date]	Support ☒	Do Not Support ☐
Dr. Pamela Bracey	8/20/19 [Date]	Support ☑	Do Not Support ☐
Dr. Gregory Francom	8/20/19 [Date]	Support ☒	Do Not Support ☐
Dr. Sang Joon Lee	8/20/2019 [Date]	Support ☑	Do Not Support ☐
Dr. Mabel Okojie	[Date]	Support ☒	Do Not Support ☐
Dr. Yan Sun	8/20/2019 [Date]	Support ☐	Do Not Support ☐
Dr. Chien Yu	[Date]	Support ☐	Do Not Support ☐
Dr. Wei-Chieh Yu	[Date]	Support ☒	Do Not Support ☐
Dr. Kris King	8/20/19	support ✓	

	Current Course Code	NEW Course Code	Course Name/Title
	Core Courses		
1	TKB 2123	TECH 2123	Database Management
2	TKB 2133	TECH 2133	Spreadsheet Design and Analysis
3	TKB 3133	TECH 3133	Administrative Management and Procedures
4	TKB 4543-6543	TECH 4543-6543	Information Processing
5	TKB 4563	TECH 4563	Introduction to Data Networks
6	TKB 4573-6573	TECH 4573-6573	Data Networks II
7	TKB 4583-6583	TECH 4583-6583	Graphics and Web Design
8	TKT 1273	TECH 1273	Computer Applications
9	TKT 3213	TECH 3213	Call Center Management
10	TKT 3463	TECH 3463	Computer Repair and Maintenance
11	TKT 3623	TECH 3623	Designing Technology Training
12	TKT 4203	TECH 4203	Emerging Technologies
13	TKT 4343	TECH 4343	Information Technology Project Management
14	TKT 4623	TECH 4623	Delivery and Evaluation of Technology Training
15	TKT 4683	TECH 4683	Senior Seminar in Information Technology Services
16	TKT 4743-6743	TECH 4743-6743	Elements of Electronic Desktop Publishing
17	TKT 4753-6753	TECH 4753-6753	Media for Presentations, Instruction and Gaming
	Non-Core		
18	TKB 4283-6283	TECH 4283-6283	Advanced Office Systems
19	TKT 4143-6143	TECH 4143-6143	History and Philosophy of Career and Technical Education
20	TKT 4263-6263	TECH 4263-6263	Diversity in Work and Educational Environments
21	TKT 4433-6433	TECH 4433-6433	The Development of Veterans Benefits, Laws, and Policies
22	TKT 4443-6443	TECH 4443-6443	Design of Instructional Games and Simulations
23	TKT 4713-6713	TECH 4713-6713	Authoring for Instruction
24	TKT 4733-6733	TECH 4733-6733	Managing a Multimedia Learning Environment
25	TKT 4763-6763	TECH 4763-6763	Digital Tools for 21st Century Teaching and Learning
26	TKT 4803-6803	TECH 4803-6803	Integrating Technology for Meaningful Learning
27	TKT 4853-6853	TECH 4853-6853	Philosophy and Principles of Vocational-Technical Instruction
28	TKT 4473-6473	TECH 4473-6473	Methods of Teaching Online
29	TKT 4483-6483	TECH 4483-6483	Methods of Teaching STEM in the Middle School
30	TKT 4493-6493	TECH 4493-6493	Methods of Teaching Career Pathways Experiences
31	TKT 4403-6403	TECH 4403-6403	Strategies for Campus Transition and Success for Veterans
32	TKT 4413-6413	TECH 4413-6413	Veterans' Benefits and Certification-Policies and Procedures
33	TKT 4423-6423	TECH 4423-6423	History of Administration of Veterans' Benefits
34	TKT 4433-6433	TECH 4433-6433	The Development of Veterans' Benefits, Laws and Policies

MISSISSIPPI STATE UNIVERSITY

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February 3, 2023

Dear Chair, University Committee on Courses and Curriculum,

Please accept this letter of support for the program modifications in the Department of Sociology for the Social Work program. We voted to support this modification at the Sociology, Criminology and Social Work Undergraduate Curriculum Committee meeting, as well as the entire faculty on Friday, February 3, 2023. The program modification will fall in line with current practices and help the transition from CAPP to DegreeWorks as performed by MSU's Registrar's Office. These changes were also requested by the College of Arts and Sciences. For these reasons, our faculty are fully supportive of the program modification. Please contact Dr. Ashley Vancil-Leap, Chair of the Undergraduate Curriculum and Policies Committee if you have any further questions.

Sincerely,

Department of Sociology, Criminology and Social Work
Undergraduate Curriculum and Policy Committee

Ashley Vancil-Leap (Committee Chair)

Laura Boltz

Kenya Cistrunk

Stacy Haynes

Ashley Perry