APPROVAL FORM FOR

DEGREE PROGRAMS

MISSISSIPPI STATE UNIVERSITY

NOTE: This form is a cover sheet that must accompany the degree program change proposal. The actual proposal should be prepared in accordance with format requirements provided in the *Guide and Format for Curriculum Proposals* published by the UCCC. Both cover sheet and proposal should be submitted to UCCC Mail Stop 9702 (281 Garner Hall), Phone: 325-9410.

College: Education **Department:** Educational Leadership

Contact Person: Paula Tharp **Mail Stop:** 9698 **E-mail:** ptharp@colled.msstate.edu

Nature of Change: Degree Approval Distance **Date Initiated:** 8/1/22 **Effective Date:** Summer 2023

Current Degree Program Name: Educational Specialist in Education

Major: Education **Concentration:** School Administration

New Degree Program Name: No Change

Major: **Concentration:**

Summary of Proposed Changes:

We would like approval to offer this program as a Distance program. It is currently only offered as Starkville and Meridian, and many of the students live some distance from campus.

Approved: **Date:**

Stephanie B. King Digitally signed by Stephanie B. King
Date: 2022.08.01 10:33:26 -05'00'

Department Head

JohnEric W. Smith, PhD Digitally signed by JohnEric W. Smith, PhD
Date: 2022.09.26 14:39:03 -05'00'

Chair, College or School Curriculum Committee

Kimberly R. Hall 9/27/22

Dean of College or School

Chair, University Committee on Courses and Curricula

Chair, Graduate Council(if applicable)

Chair, Deans Council

DEGREE APPROVAL FOR DISTANCE LEARNING

Educational Specialist Degree in Education with a Concentration in School Administration

1. CATALOG DESCRIPTION

The Educational Specialist degree with a major in Education and concentration in School Administration requires a minimum of 30 hours of coursework above the Master's degree including EPY 6214 and EDL 7000 and a comprehensive examination for individuals. The program has two tracks. One is a 30-hour track designed for individuals who hold a Master's degree in School Administration and administrator license. Graduates are prepared for professional positions in education including school district level positions. The second track is intended for students who do not hold administrator licensure. The program of study for this track requires a minimum of 37 credit hours of coursework above the Master's degree including EPY 6214 and EDL 7000. The program is designed to provide administrative licensure by the Mississippi Department of Education. Graduates are prepared for a wide range of professional positions in education, including principal, assistant principal, coordinator, and director.

Additional fee requirements for the distance learning option include a $60 distance fee and $25 instructional support fee per credit hour.

2. CURRICULUM OUTLINE

The entire degree program is offered through distance learning (Campus 5). No campus requirements will be included. Internships will be required at a location convenient for the student.

Complete Curricula List

EPY 6214	Educational and Psychological Statistics	4
EDL 7000	Directed Individual Study in Educational Leadership	6
Graduate-level coursework with at least 15 hours at the 8000 level		20-30
TOTAL HOURS		30-40

Individuals holding a Master's degree in School Administration and an administrator license are required to complete a minimum of 30 credit hours of coursework above the Master's degree. Individuals holding a Master's degree in an area other than School Administration are required to complete a minimum of 40 credit hours of coursework above the Master's degree.

3. JUSTIFICATION FOR DISTANCE LEARNING OFFERING

The proposed distance learning degree offering is needed primarily because of the characteristics of the students in the program or who potentially could enroll in the program. The students who are admitted to this program are required to have full-time P-12 classroom teaching experience. Thus, they are working adults who often live some distance from the Starkville campus teaching in their communities. They simply are not able to attend face-to-face classes in Starkville on a regular basis.

The method of delivery for the distance learning courses associated with the degree will be web-based through MSU's learning management system (LMS). The subject material will be delivered through distance learning using the LMS to provide syllabi, class information, lectures, discussions, assessments,

and other materials. Student participation and interaction (contact hours) are achieved by synchronous and/or asynchronous means and include activities such as class meetings, review of lecture videos, discussions, and guest speakers.

TARGET AUDIENCE

The target audience includes P-12 classroom teachers and other professionals. Only distance students will be allowed to enroll in the degree program.

4. LEARNING OUTCOMES

Students will demonstrate content knowledge and skill in leading and managing in educational environments at the P-12 school building/higher education departmental level.

Students will demonstrate professional knowledge and best practices in educational leadership at the P-12 school building/higher education departmental level.

Students will demonstrate professional knowledge and skill in educational research.

5. EFFECTIVE DATE

Summer 2023

All courses are already approved as distance learning courses.

6. CONTACT PERSON

Dr. Paula Tharp; 662.325.4771

7. LETTER OF SUPPORT

A letter of support from the degree program coordinator is included. The names of all program faculty are included, and they have indicated their approval by signing the letter.

There will be no changes to needed staff, library support, or additional funds since the courses are already offered online. This program modification will simply allow the students to be enrolled as Distance students, thus no longer requiring overrides to enroll in their courses.

8. IHL FORM is included.

MISSISSIPPI STATE UNIVERSITY™

COLLEGE OF EDUCATION
Department of Educational Leadership
P.O. Box 6037
245 Allen Hall
175 President's Circle
Mississippi State, MS 39762
P. 662.325.0969
F. 662.325. 0975
educ.msstate.edu

August 16, 2022

TO: Box Council and UCCC Committee Members

FROM: Leigh Ann McMullan and Paula Tharp, Program Coordinators

RE: Support of
(1) Educational Specialist in Education with a School Administration Concentration,
(2) Educational Specialist in Education with a Teacher Leadership Concentration, and
(3) Master of Science in Educational Leadership with a Teacher Leadership Concentration

This letter of support is offered by the School Administration and Teacher Leadership program area faculty for the proposed addition of Distance campus for the programs listed above.

As indicated by the signatures below, a majority of the program area faculty have approved the proposal as written for submission to the Box Council and the UCCC.

Program Area Faculty

R. Blackbourn 8/16/22
Richard Blackbourn Date

M. Labat 8/16/22
Myron Labat Date

8/16/22
Leigh Ann McMullan Date

Rosalind Operton 8/16/22
Rosalind Operton Date

8/16/22
Paula Tharp Date

Myrick Nicks Date
unavailable, S. King

Appendix 10: Report of Intent to Offer an Existing Degree Program by Distance Learning
(Submit Appendix 10 in PDF format with signatures)

Institution: Mississippi State University

Date of Initial Program Approval: Summer 1983

Date of Implementation: Summer 1983

Cost to Offer by Distance Learning: 0

Program Title as It Appears on Academic Program Inventory, Diploma, and Transcript:
Educational Specialist in Education with a School Administration Concentration

Six-Digit CIP Code(s) & Four-Digit Sequence Code(s): 13.0101 3016

CIP & Sequence codes: IHL Active Program Inventory

Degree(s) to be Awarded:
EdS

Credit Hour Requirements:
30 (if licensed)/40 (if not licensed)

Can this program be completed entirely online? ☑ Yes ☐ No

Will this program require separate admission from those offered on-campus? ☑ Yes ☐ No

Responsible Academic Unit(s):
Department of Educational Leadership

Institutional Contact: Paula Tharp
Phone: 662.325.4771
Email: ptharp@colled.msstate.edu

Number of Students Expected to Enroll in First Six Years:		Number of Graduates Expected in First Six Years:	
Year One	10	Year One	0
Year Two	10	Year Two	10
Year Three	10	Year Three	10
Year Four	10	Year Four	10
Year Five	10	Year Five	10
Year Six	10	Year Six	10
Total	60	Total	50

Program Summary:

The Educational Specialist degree with a major in Education and concentration in School Administration requires a minimum of 30 hours of coursework above the Master's degree including EPY 6214 and EDL 7000 and a comprehensive examination for individuals. The program is designed for individuals who hold a Master's degree in School Administration and administrator license. Graduates are prepared for professional positions in education including school district level positions.

If the student does not hold administrator licensure, the program of study for the Educational Specialist degree with a major in Education and concentration in School Administration requires a minimum of 40 credit hours of coursework above the Master's degree including EPY 6214 and EDL 7000. The program is designed to provide administrative licensure by the Mississippi Department of Education. Graduates are prepared for a wide range of professional positions in education, including principal, assistant principal, coordinator, and director.

Chief Academic Officer Signature _____ **Date** _____

Institutional Executive Officer Signature _____ **Date** _____