

University Committee on Courses and Curricula
Mississippi State University
March 25, 2022

Members

Present: Brian Baldwin, Padmanava Dash, Brian Davis, LaDonne Delgado, Kathy Dooley, Nathan Drake, Julie Jessop, Carolina Kobia, Brad Lang, Cate Mocal-King, Jeremy Montgomery, Rob Moore, Emily Owen, Tommy Parker, Andy Perkins, George Popescu, Suzanne Powney, Matthew Priddy, Emily Shaw, Barry Stewart, Jenny Turner, Jeff Winger, Chien Yu

Excused: Kathleen Alley, Tom Carskadon, Russell Carr, Chanu Cherukuri, Kennedy Guest, Trey Howell, Wendy Roussin, James Sobaskie

Proxy: Tracey Baham for Dana Franz, Mark Fincher for Carlen Henington, Kulraj Singh for Randy Campbell,

Guests: Bimal Balakrishnan, Jonathan Barlow, T. J. Jankun-Kelly, Richard Harkess, Yuzhen Lu, Mohammad Marufuzzaman, Shane Miller, Lynda Moore, Kay Morgan, Mimmo Parisi, John J. Ramirez-Avila, Thompson, Lara Threet, Gregg Twietmeyer, Kenna Vowell

Perkins called the meeting to order at 1:30 p.m. in the Trotter Room of the Center for Advanced Vehicular Systems in the Research Park. Dooley moved to approve the minutes from the February 18, 2022 UCCC meeting. Jessop seconded the motion. The minutes were approved. Perkins announced the proposed bylaws revisions listed on the agenda would not be considered until the special quorum needed for the revisions of the bylaws was present.

Winger moved to approve the addition and inclusion of distance education for EPP 4273/6273. Priddy seconded the motion. The subcommittee that reviewed the proposal observed in the Method of Delivery, "Face to Face" and "Online, Internet, Web based" were selected. But in the answers to the "Distance Learning Questions" it indicates that the class will be "offered entirely online." Due to the wording, it sounds like the class will only be offered online. For a three hours lecture, 45 contact hours are needed. At the top of the syllabus, it indicates 39 lecture hours, 4 hours for quizzes, 1 hour for the midterm, and 1 hour for the final exam. Those contact hours should be added to the curriculum table. Under Course Delivery, the time for a Tuesday/Thursday class would be 8:00 a.m. until 9:15 a.m. The time zone should be Central Time. Stewart moved to pass the proposal contingent upon the above revisions being made. The motion to pass contingent was approved.

Winger moved to approve the addition and inclusion of distance education for FDM 3583. Priddy seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion was approved.

Winger moved to approve the modification of FDM 8100. Priddy seconded the motion. The subcommittee that reviewed the proposal observed that because the course has variable hours of credit, there needs to be information in the syllabus about how many hours students must work to

receive each hour of course credit and how those hours are recorded/monitored. Powney moved to table the proposal. Dooley seconded the motion. The motion to table was approved.

Winger moved to approve the addition and inclusion of distance education for FNH 2201 and FNH 4323. Priddy seconded the motion. The subcommittee that reviewed the proposals recommended approval. The motion was approved.

Winger moved to approve the modification and inclusion of distance education for FNH 8243. Priddy seconded the motion. The subcommittee that reviewed the proposal observed the statement in the syllabus that ITS provides Sophos needs to be modified. Students do have access to MS Office and Adobe Acrobat Reader. UCCC members also asked if quizzes can be made up if there is an excused absence.

R. Moore moved to pass the proposal contingent upon the above concerns being addressed. Stewart seconded the motion. The motion to pass contingent was approved.

Winger moved to approve the addition and inclusion of distance education for HDFS 8523. Priddy seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion was approved.

R. Moore moved to approve the addition and inclusion of distance education for PSS 4473/6473 and the addition of distance education for PSS 4553/6553. Yu seconded the motion. The subcommittee that reviewed the proposal observed for PSS 4473/6473 in the syllabus under Late Assignments, information about excused absences needs to be added. For PSS 4553/6553, in the syllabus under Failure to Complete Assignments, information about excused absences needs to be added. Dooley moved to pass the proposals contingent upon the above concerns being addressed. Priddy seconded the motion. The motion to pass contingent was approved.

R. Moore moved to approve the modification and addition of Campus 1 (Starkville) to PSS 4013/6013. Yu seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion was approved.

R. Moore moved to approve the modification and addition of distance education for PSS 8553. Yu seconded the motion. The subcommittee that reviewed the proposal observed in the syllabus that the grading scale states: "65% = S." This statement needs clarification. Dooley moved to pass the proposal contingent upon the above concern being addressed. Priddy seconded the motion. The motion to pass contingent was approved.

R. Moore moved to approve the modifications and additions of distance education for PSS 8811, PSS 8821 and PSS 8831. Yu seconded the motion. The subcommittee that reviewed the proposals observed it is unclear how the students make presentations. It appears PSS 8811 is for MS students. If this is correct, references to PhD students in the syllabus need to be removed. It appears PSS 8821 and PSS 8831 are for PhD students. If this is correct, references to MS students in the syllabus need to be removed. Dooley moved to pass the proposals contingent upon the above concerns being addressed. Priddy seconded the motion. The motion to pass contingent was approved.

R. Moore moved to approve the addition of SJ 1303. Yu seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion was approved.

Winger moved to approve the modification of the BS in Food Science, Nutrition and Health Promotion. Priddy seconded the motion. The subcommittee that reviewed the proposal observed EN 1163 should be deleted from the curriculum outline and EN 1104 should be added. MA 1103 should be bolded on the proposed (right) side of the curriculum table. The motion was approved. The UCCC Office will ask the proposal initiator to make the two revisions.

Winger moved to approve the addition of distance education to the MS in Plant and Soil Sciences/Agronomy, Horticulture, and Weed Science, and the PhD in Plant and Soil Sciences/Agronomy, Horticulture, and Weed Science. Priddy seconded the motion. The subcommittee that reviewed the proposals observed there is a small catalog edit that is italicized on the left but not bolded on the right. PSS 800x needs to be revised to PSS 8000. The motion was approved. The UCCC Office will ask the proposal initiator to make the two revisions.

Winger moved to approve the modification of the MS in Fashion Design and Merchandising. Priddy seconded the motion. The subcommittee that reviewed the proposal observed the degree concentrations should be listed on the cover (signature) page of the proposal. Footnote 2 should be clarified about whether accelerated students can use courses toward their program of study. Dooley moved to pass the proposal contingent upon the above concerns being addressed. Stewart seconded the motion. The motion to pass contingent was approved.

Winger moved to approve the modification of the PhD in Biomedical Engineering. Priddy seconded the motion. The subcommittee that reviewed the proposal observed the Research/Dissertation hours are listed twice on the proposal. There are some spots in the curriculum outline in which there is bolding on the right, but there are no corresponding italics on the left. Dooley moved to pass the proposal contingent upon the above concerns being addressed. Stewart seconded the motion. The motion to pass contingent was approved.

Padmanava moved to approve the additions of DSCI 2012 and DSCI 3013. R. Moore seconded the motion. The subcommittee that reviewed the proposals recommended approval. The motion was approved.

Padmanava moved to approve the addition and inclusion of distance education for DSCI 8013 and DSCI 8023. R. Moore seconded the motion. The motion was approved.

Padmanava moved to approve the additions of DSCI 2022, DSCI 3012, DSCI 3022, DSCI 3032, DSCI 4553, and DSCI 4663. R. Moore seconded the motion. Dr. Mimmo Parisi, Dr. Jonathan Barlow, and Dr. Bimal Balakrishnan appeared on behalf of the proposals. The subcommittee that reviewed the proposals observed for DSCI 2022 the class is labeled "Data Science Lab 5." The name makes it appear out of sequence with the other labs. The prerequisites should be included on the catalog description and on the proposal. For DSCI 3012 the course description on the course proposal should say: "Four hours laboratory." UCCC members questioned why BQA 2113 was not also listed as prerequisite. Prerequisites should be listed on the proposal form and in the syllabus. For DSCI 3022 and DSCI 3032 the subcommittee observed the prerequisites should be listed on the proposal form and in the syllabus. UCCC members also questioned why a 4000 course is a prerequisite for a 3000 level course. For DSCI 4553 and DSCI 4663 the prerequisites should be listed on the proposal form and in the syllabus. The course proposal forms indicate the grade mode is pass/fail, but the course proposals indicates that the grade mode is normal, so this needs clarification. Stewart moved to pass the proposals

contingent upon the above concerns being addressed. Dooley seconded the motion. The motion to pass contingent was approved.

Padmanava moved to approve the addition of DSCI 4013 with the inclusion of the Meridian designation, the inclusion of distance education and the inclusion of the study abroad designation. R. Moore seconded the motion. The subcommittee that reviewed the proposal observed the separate attendance and in-class discussion designations in the syllabus grading section. The syllabus indicates attendance and in-class discussions make up 15% of grade. Since attendance usually cannot account for no more than 10% of the grade, attendance should be 10% of the grade, and class discussion should be 5% of the grade. There is not sufficient information in the syllabus about how the online class will function. The only online information is at top of page 2 "given the asynchronous nature of the online course, students will respond to instructor's specific discussion prompts . . ." UCCC members questioned why Meridian and Study Abroad approval is needed for this course. Stewart moved to pass the proposal contingent upon the above concerns being addressed. Dooley seconded the motion. The motion to pass contingent was approved.

Padmanava moved to approve the addition of DSCI 8033 with the inclusion of distance education. R. Moore seconded the motion. The subcommittee that reviewed the proposal observed under Topic 3 under course content in the syllabus, 12 contact hours are listed but the subtopics equal 9. Stewart moved to pass the proposal contingent upon the above concerns being addressed. Dooley seconded the motion. The motion to pass contingent was approved.

Padmanava moved to approve the addition of the graduate Certificate in Data Science. R. Moore seconded the motion. The subcommittee that reviewed the proposal requested that the information that a grade point average of 3.0 or greater is required to be awarded the certificate be added to the proposal. Stewart moved to pass the proposal contingent upon the above concern being addressed. Dooley seconded the motion. The motion to pass contingent was approved with one member abstaining.

Padmanava moved to approve the addition of the BS in Data Science. R. Moore seconded the motion. The subcommittee that reviewed the proposal observed the nine concentrations need to be added to the cover/signature sheet. The summary of changes should include why the program is needed. Under Natural Sciences, please delete "2 labs" and include "2 lab based sciences required by Gen. Ed." UCCC members question why the CO courses under Oral Comm and Technology are in italics. There is a typographical issue on page 5 with MA/ST 3123. UCCC members felt it was confusing to show major core by subtopics, and recommended the major core be one list. Powney moved to pass the proposal contingent upon the above concerns being addressed. Jessop seconded the motion. The motion to pass contingent was approved.

Dooley moved to approve the modifications of ARC 2713 and BCS 2713. Powney seconded the motion. The subcommittee that reviewed the proposals observed for ARC 2713 in the catalog description in the syllabus, it should say: "Same as BCS 2713." The revised syllabus contains the old course name instead of the new course name. UCCC members asked how unannounced quizzes missed due to excused absences are handled. For BCS 2713 on the proposal, please indicate the syllabus will be revised. Load the current syllabus under Course Syllabus, and then load the revised syllabus under Proposed Syllabus. The proposed syllabus should contain the revised or new course name. UCCC members asked how unannounced quizzes missed due to excused absences will be handled. Priddy moved to pass the

proposals contingent upon the above concerns being addressed. Jessop seconded the motion. The motion to pass contingent was approved.

Dooley moved to approve the modifications of ARC 3723 and BCS 3723. Powney seconded the motion. The subcommittee that reviewed the proposals observed for ARC 3723 the revised syllabus contains the old course name instead of the new course name. For BCS 3723 on the proposal it needs to indicate the syllabus will be revised. Load the current syllabus under Current Syllabus, and then load the revised syllabus under Proposed Syllabus. UCCC members requested more information under Distance Learning Question number three. Under Distance Learning Questions, UCCC members suggested the COVID references should be deleted. The proposed syllabus should indicate whether the online version of the course will be synchronous or asynchronous, how the online lectures will be handled, and what the technology requirements will be. Priddy moved to pass the proposals contingent upon the above concerns being addressed. Jessop seconded the motion. The motion to pass contingent was approved.

Dooley moved to approve the addition of ART 2063, the General Education designation for ART 2063, and the addition of ART 4153. Powney seconded the motion. The subcommittee that reviewed the proposals observed for ART 2063, the word "Proposal" should be deleted from the top of the syllabus. The Research Project (50%) has no information on Option 3 (curate a virtual class exhibition). For ART 4153 the subcommittee questioned if the student cannot attend the NOLA due to an excused absence, what will be the alternative. Travel dates to NOLA are different from the assignment section of the syllabus and the contact hours. Priddy moved to pass the proposals contingent upon the above concerns being addressed. Jessop seconded the motion. The motion to pass contingent was approved.

Dooley moved to approve the addition of ID 4773/6773. Powney seconded the motion. The subcommittee that reviewed the proposal observed in the syllabus under the grading scale, it appears that a student is penalized for an absence (A-C) whether it is an excused or unexcused absence. In the syllabus information about late work should include the phrase "unexcused late work" or indicate there is no late work penalty for excused absences. A student is allowed two unexcused absences (on non-presentation days). But this seems to contradict the grading policy that rewards no absences. The contact hours for the field trip need to be in increments of three or smaller. Priddy moved to pass the proposal contingent upon the above concerns being addressed. Jessop seconded the motion. The motion to pass contingent was approved.

Dooley moved to approve the modification of the BS in Building Construction Science. Powney seconded the motion. The subcommittee that reviewed the proposal recommended approval. The proposals to modify BCS 2713 and BCS 3723 were passed contingent, and those course revisions affect the proposal to modify the BS in Building Construction Science. Priddy moved to pass the proposal contingent upon the approval of the applicable BCS courses. Jessop seconded the motion. The motion to pass contingent was approved.

Dooley moved to approve the modification of the BArch. Powney seconded the motion. The subcommittee that reviewed the proposal pointed out MA 1313 and MA 1323 should be removed from the curriculum chart and only mentioned in the footnote. UCCC members suggested that the footnote would be clearer if it said: "To enroll in MA 1613 requires a Math ACE subscore of 24 or higher. Students who do not meet that will need to take MA 1313 and MA 1323 prior to beginning studies in architecture." Priddy moved to pass the proposal contingent upon the above concerns being addressed and upon the approval of the applicable ARC courses. Jessop seconded the motion. The motion to pass contingent was approved.

Priddy moved to approve the addition of AN 3563. Dooley seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion was approved.

Priddy moved to approve the addition of distance education to EN 2503. Dooley seconded the motion. The subcommittee that reviewed the proposal observed the tests for Campus 1 students are given during class hours (presumably 50 or 75 minutes for the exam). Information about tests for Campus 5 students only states students will have 72 hours to take the exam. UCCC members questioned if Campus 5 students have a time limit once they begin the exam. There are multiple statements about reliable internet connection. Those statement should be consolidated. The catalog description as it appears on the proposal needs to also appear in the syllabus. Then below the "official" catalog description additional information may be added. Powney moved to pass the proposal contingent upon the above concerns being addressed. Stewart seconded the motion. The motion to pass contingent was approved.

Priddy moved to approve the modification of EN 4903/6903, the addition of distance education to FLI 1123, and the additions of FLI 3233 and GG 4643. Dooley seconded the motion. The subcommittee that reviewed the proposals recommended approval. The motion was approved.

Priddy moved to approve the addition and inclusion of distance education of PPA 8164. Dooley seconded the motion. The subcommittee that reviewed the proposal observed in the syllabus under Late Work, it indicates that late work will receive a 10% grade deduction for each calendar day after the deadline. The information should indicate "late work due to unexcused absences" will receive a 10% grade deduction for each calendar day after the deadline. The course number indicates this is a four credit hours course, but the catalog description indicates it is a "three hours lecture" which would be a three credit hours course. If it is a three credit hours lecture, 46 contact hours are adequate. But if it is a four hours lecture, 60 contact hours are needed. Powney moved to table the proposal. Stewart seconded the motion. The motion to table was approved.

Priddy moved to approve the addition and inclusion of distance education for PPA 8843, PPA 8853, PPA 8863, PPA 8873, and PPA 8893. Dooley seconded the motion. The subcommittee that reviewed the proposals observed the course numbers are incorrect in the letters of support. The syllabi reference a research paper, but a research paper is not part of the grading evaluation, and there are no details about a research paper. Three contact hours are listed for Exam 2, but the exam is 60 minutes long. Powney moved to pass the proposals contingent upon the above concerns being addressed. Stewart seconded the motion. The motion to pass contingent was approved.

Jessop moved to approve the modification and addition of distance education to EDF 3413. Davis seconded the motion. The subcommittee that reviewed the proposal observed the College of Education logo obscures the text of the syllabus. The contact hours do not add up to the needed 45. In the curriculum outline under Conducting Research there are 12 hours indicated, but the subtopics only add up to 9. Priddy moved to pass the proposal contingent upon the above concerns being addressed. Stewart seconded the motion. The motion to pass contingent was approved.

Jessop moved to approve the addition and inclusion of distance education for INDT 1001, INDT 1003, INDT 1133, INDT 2533, INDT 3101, INDT 3133, INDT 3233, INDT 3323, INDT 3333; and the modification of INDT 1813, INDT 2343, INDT 2353, INDT 3043, INDT 3103. Davis seconded the motion. The subcommittee that reviewed the proposals found for all of the proposals in the Target Audience section

of the proposal, it states: "The target audience for this course are nontraditional students who are currently employed, or who cannot make regular class meetings on the main campus. Campus 1 students will not be forced to register for this Campus 5 class, as they have their own Campus 1 version." UCCC members observed you may have meant to say: "Campus 1 students will not be forced to register for Campus 5 sections of the course as they will have their own Campus 1 sections of the course." It would be helpful if the syllabus broke out the Campus 1 and Campus 5 expectations into separate sections/paragraphs. The syllabi appear to have been created using a template. Confirm that the Objectives listed with each element in the Evaluation of Student Progress section are linked to the Objectives listed at the beginning of each syllabus. In the syllabi under Evaluation of Student Progress/Quizzes, it mentions lab notes may be used for quizzes. In some of the course proposals there are no lab components to these courses. Also, if the course is taught online UCCC members asked how the online students will take the quizzes. In the syllabi under Attendance it indicates: "The absence will only be counted as excused with written approval via email from the instructor." UCCC members found this wording to be ambiguous and suggested using the wording in AOP 12.09. In the syllabi under Attendance it indicates that three unexcused absences may result in a drop of one letter grade to your final grade. The grading scheme does not include an attendance section. At the end of the end of the syllabi, it indicates that the syllabi are subject to change at any time. Under AOP 13.03 dates made be changed in the syllabus but ". . . variation from the syllabus should only occur under rare circumstances . . ." Some of the proposals indicate make up exams will be given only in extreme circumstances. Under AOP 12.09, make up work must be given for all excused absences. For INDT 3101, under Detailed Course Outline, the lecture hours and lab hours need to be revised to seminar hours. For INDT 3103 the course description on the proposal and the course description on the syllabus should match. For INDT 3133, INDT 3233, INDT 3323, and INDT 3333 a reference to a lab needs to be added on page 3 under the Detailed Course Outline. Currently it only indicates lecture hours. All of the lecture/lab references under the Detailed Course Outline need to be reviewed. Mocal-King moved to pass the proposals contingent upon the above concerns being addressed. Dooley seconded the motion. The motion to pass contingent was approved.

Lang moved to approve the addition and inclusion of distance education for INDT 3703, INDT 3713, INDT 3753, INDT 3813, INDT 3853, INDT 3863, INDT 4243, INDT 4443, INDT 4703, and INDT 4713. Stewart seconded the motion. The subcommittee that reviewed the proposals found for all of the proposals in the Target Audience section of the proposal, it states: "The target audience for this course are nontraditional students who will not be forced to register for this Campus 5 class, as they have their own Campus 1 version." UCCC members observed you may have meant to say: "Campus 1 students will not be forced to register for Campus 5 sections of the course as they will have their own Campus 1 sections of the course." It would be helpful if the syllabus broke out the Campus 1 and Campus 5 expectations into separate sections/paragraphs. The syllabi appear to have been created using a template. Confirm that the Objectives listed with each element in the Evaluation of Student Progress section are linked to the Objectives listed at the beginning of each syllabus. In the syllabi under Evaluation of Student Progress/Quizzes, it mentions lab notes may be used for quizzes. In some of the course proposals there are no lab components to these courses. Also, if the course is taught online UCCC members asked how the online students will take the quizzes. In the syllabi under Attendance it indicates: "The absence will only be counted as excused with written approval via email from the instructor." UCCC members found this wording to be ambiguous and suggested using the wording in AOP 12.09. In the syllabi under Attendance it indicates that three unexcused absences may result in a drop of one letter grade to your

final grade. The grading scheme does not include an attendance section. At the end of the end of the syllabi, it indicates that the syllabi are subject to change at any time. Under AOP 13.03 dates made be changed in the syllabus but “. . . variation from the syllabus should only occur under rare circumstances . . .” Some of the proposals indicate make up exams will be given only in extreme circumstances. Under AOP 12.09, make up work must be given for all excused absences. All of the lecture/lab references under the Detailed Course Outline need to be reviewed. are currently employed, or who cannot make regular class meetings on the main campus. Campus 1 students Stewart seconded the motion. Mocal-King moved to pass the proposals contingent upon the above concerns being addressed. Dooley seconded the motion. The motion to pass contingent was approved.

Lang moved to approve the addition and inclusion of distance education for INDT 3873 and the modification of INDT 4223/6223. Stewart seconded the motion. The subcommittee that reviewed the proposals found for all of the proposals in the Target Audience section of the proposal, it states: “The target audience for this course are nontraditional students who will not be forced to register for this Campus 5 class, as they have their own Campus 1 version.” UCCC members observed you may have meant to say: “Campus 1 students will not be forced to register for Campus 5 sections of the course as they will have their own Campus 1 sections of the course.” It would be helpful if the syllabus broke out the Campus 1 and Campus 5 expectations into separate sections/paragraphs. The syllabi appear to have been created using a template. Confirm that the Objectives listed with each element in the Evaluation of Student Progress section are linked to the Objectives listed at the beginning of each syllabus. In the syllabi under Evaluation of Student Progress/Quizzes, it mentions lab notes may be used for quizzes. In some of the course proposals there are no lab components to these courses. Also, if the course is taught online UCCC members asked how the online students will take the quizzes. In the syllabi under Attendance it indicates: “The absence will only be counted as excused with written approval via email from the instructor.” UCCC members found this wording to be ambiguous and suggested using the wording in AOP 12.09. In the syllabi under Attendance it indicates that three unexcused absences may result in a drop of one letter grade to your final grade. The grading scheme does not include an attendance section. At the end of the end of the syllabi, it indicates that the syllabi are subject to change at any time. Under AOP 13.03 dates made be changed in the syllabus but “. . . variation from the syllabus should only occur under rare circumstances . . .” Some of the proposals indicate make up exams will be given only in extreme circumstances. Under AOP 12.09, make up work must be given for all excused absences. All of the lecture/lab references under the Detailed Course Outline need to be reviewed. For INDT 3873 in the syllabus the contact hours add up to 30 instead of the required 45 for a three hours lecture. For INDT 4223/6223 in the syllabus there is not a differentiation between the undergraduate and graduate requirements. Mocal-King moved to table the proposals. Dooley seconded the motion. The motion to table was approved.

Lang moved to approve the modifications of MUA 1750, MUA 2750, and MUA 3750. Stewart seconded the motion. The subcommittee that reviewed the proposals observed the Evaluations of Student Progress on page 3 of the syllabi and the Final Grade Percentages on page 4 of the syllabi are not the same. Absences approved under AOP 12.09 are excused. The syllabi indicate they “may” be excused. Priddy moved to pass the proposals contingent upon the above concerns being addressed. Jessop seconded the motion. The motion to pass contingent was approved.

Lang moved to approve the addition of PE 1281. Stewart seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion was approved.

Lang moved to approve the modification of the Ed.D. in Education. Stewart seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion was approved.

Lang moved to approve the modification of the PhD in Counselor Education and the modification of the PhD in Student Counseling and Guidance. Stewart seconded the motion. The subcommittee that reviewed the proposal observed there is inconsistent italicizing and bolding in the curriculum table of the program proposal. Italicizing on the left indicates something will be revised. Bolding on the right indicates something new has been added. Priddy moved to pass the proposal contingent upon the above concerns being addressed. Jessop seconded the motion. The motion to pass contingent was approved.

Mocal-King moved to approve the addition of ABE 4463. Dooley seconded the motion. The subcommittee that reviewed the proposal observed in the syllabus homework accounts for 25% of the grade. There are 5 homework assignments, so UCCC members questioned if graduate students will have additional assignments for the same 25% or if the level of performance will be graded differently. Under Grading, there needs to be clarification about what constitutes an “acceptable excuse” under AOP 12.09. Priddy moved to pass the proposal contingent upon the above concerns being addressed. Stewart seconded the motion. The motion to pass contingent was approved.

Mocal-King moved to approve the modification of CE 4563/6563 and the modification and addition of distance education for CE 4583/6583. Dooley seconded the motion. The subcommittee that reviewed the proposals observed for both proposals that the syllabi are missing detailed grade breakdowns for graduate students. The syllabi also need to include information about how many homework assignments there will be, how many quizzes will be given, whether the online and face to face quizzes will be the same, whether the online and face to face exams will be the same, and whether Honorlock will be used. More information is also needed in the syllabi about how distance education will be delivered. Stewart moved to pass the proposals contingent upon the above concerns being addressed. Powney seconded the motion. The motion to pass contingent was approved.

Mocal-King moved to approve the modifications of CSE 3724, CSE 4273/6273, and CSE 4733/6733. Dooley seconded the motion. The subcommittee that reviewed the proposals observed for CSE 3724 homework is worth 45% of the course grade, but the syllabus does not mention how many homework assignments there will be. Quizzes are 20% of the course grade, but the syllabus does not mention how many quizzes will be given. A lab grade is not mentioned. For CSE 4273/6273 labs are mentioned in the grading breakdown, but the course is a three hours lecture. UCCC members questioned if the graduate students have the same grading scale as the undergraduates. For CSE 4733/6733 the graduate requirements need to be outlined further, and there needs to be clarification if the graduate students will have the same grading scale as the undergraduates. Stewart moved to pass the proposals contingent upon the above concerns being addressed. Powney seconded the motion. The motion to pass contingent was approved.

Mocal-King moved to approve the addition of distance education to ECE 3714 and ECE 3724. Dooley seconded the motion. The subcommittee that reviewed the proposals observed for ECE 3714 the late lab policy needs to reflect AOP 12.09. The syllabus needs to include how Campus 5 students will obtain the lab materials. For ECE 3724 no revisions were needed. Stewart moved to pass the proposals contingent upon the above concerns being addressed. Powney seconded the motion. The motion to pass contingent was approved.

Mocal-King moved to approve the addition of distance education to IE 4553/6553. Dooley seconded the motion. The subcommittee that reviewed the proposal observed if in class exams are used, online exams should be using HonorLock for equivalency. UCCC members questioned if the Weekly Responses and Class Participation standards are equivalent. Stewart moved to pass the proposal contingent upon the above concerns being addressed. Powney seconded the motion. The motion to pass contingent was approved.

Mocal-King moved to approve the modification of ME 2133. Dooley seconded the motion. The subcommittee that reviewed the proposal observed the syllabus indicates quizzes represent 15% of the grade, and homework assignments represent 20% of the grade, but the syllabus does not include information about how many quizzes or homework assignments there will be. Stewart moved to pass the proposal contingent upon the above concerns being addressed. Powney seconded the motion. The motion to pass contingent was approved.

Mocal-King moved to approve the modification of the BS in Computer Engineering. Dooley seconded the motion. The subcommittee that reviewed the proposal observed the course proposal to create ECE 4724 has not been approved yet. After the course proposal goes on the UCCC agenda and is approved, the program proposal from January 2022 can be approved. Then this proposal can be reviewed again. Stewart moved to pass the proposal contingent upon the above concerns being addressed. Powney seconded the motion. The motion to pass contingent was approved.

Mocal-King moved to approve the addition of distance education to the BS in Electrical Engineering. Dooley seconded the motion. The subcommittee that reviewed the proposal observed the program proposal to modify the BS in Electrical Engineering on the January 2022 agenda was approved by Dr. Ryan on Change Notice 9 on March 23, 2022. Now the approved proposal section of the that curriculum table to can be inserted into the March curriculum table program proposal. Stewart moved to pass the proposal contingent upon the above revision being addressed. Powney seconded the motion. The motion to pass contingent was approved.

Mocal-King moved to approve the modification of the MS in Cyber Security and Operations. Dooley seconded the motion. The subcommittee that reviewed the proposal observed the cover sheet (signature page) of the program proposal indicates that one concentration is being deleted and another concentration is being modified, but the curriculum outline indicates that both concentrations are being deleted. Stewart moved to pass the proposal contingent upon the above revision being addressed. Powney seconded the motion. The motion to pass contingent was approved.

Mocal-King moved to approve the modification of the MS in Industrial and Systems Engineering. Dooley seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion was approved.

Mocal-King moved to approve the modification of the PhD in Electrical and Computer Engineering. Dooley seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion was approved.

Powney moved to adjourn. Stewart seconded the motion. The motion was approved. The meeting was adjourned at 4:36 p.m.

