



**MISSISSIPPI STATE**  
**UNIVERSITY**™

*UNIVERSITY COMMITTEE ON  
COURSES AND CURRICULA*

**A MEMORANDUM**

DATE February 4, 2019  
TO: UCCC Members  
FROM: Dr. Dana Pomykal Franz, Chair  
SUBJECT: February 15, 2019 Meeting

Enclosed are the minutes from the meeting on January 18, 2019 and the agenda and proposals for the meeting on **Friday, February 15, 2019 beginning at 1:30 p.m.** The meeting will be held in the **Trotter Room (Room 2200) of the Center for Advanced Vehicular Systems in the Research Park.** Please contact the UCCC office if you are unable to attend.

Thank you.

Enclosures: January 18, 2019 Meeting Minutes  
Course/Curriculum Proposals

**AGENDA**  
**UNIVERSITY COMMITTEE ON COURSES AND CURRICULA**  
**February 15, 2019**

1. Welcome
2. Approval of minutes
3. Course proposals by college/school:

**AGRICULTURE AND LIFE SCIENCES**

+Online/Distance	<a href="#">ADS 8973</a>	Scientific Writing
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**ARCHITECTURE, ART & DESIGN**

Addition	<a href="#">ART 2904</a>	Introduction to Film
Addition	<a href="#">ART 4124</a>	Topics in Film

**ARTS & SCIENCES**

Addition	<a href="#">CH 4811</a>	Biological Chemistry Laboratory
Addition	<a href="#">CH 4813</a>	Biological Chemistry I
Addition	<a href="#">CH 4823</a>	Biological Chemistry II
Addition	<a href="#">CO 2904</a>	Introduction to Film
Addition	<a href="#">CO 4124/6124</a>	Topics in Film
Addition	<a href="#">CO 4283/6283</a>	Health Communication
Addition	<a href="#">CO 4924/6924</a>	Film Theory
Addition	<a href="#">EN 2904</a>	Introduction to Film
Addition	<a href="#">EN 4124/6124</a>	Topics in Film
Addition	<a href="#">EN 4924/6924</a>	Film Theory
+Online/Distance	<a href="#">HI 3903</a>	Historiography and Historical Method
Addition +Online/Distance	<a href="#">HI 4533</a>	History of the Cold War
+Online/Distance	<a href="#">HI 4683/6683</a>	Europe: The First World War to Hitler
Addition	<a href="#">SO 8453</a>	Masculinities

**BUSINESS**

Modification (Reactivation) +Online/Distance +Meridian	<a href="#">MGT 3113</a>	Principles of Management
Addition +Online/Distance +Meridian	<a href="#">MGT 8103</a>	Strategic Management in a Competitive Environment
Addition +Online/Distance +Meridian	<a href="#">MKT 8213</a>	Supply Chain and Operations Management

**ENGINEERING**

+Online/Distance	<a href="#">CSE 1284</a>	Introduction to Computer Programming
+Online/Distance	<a href="#">CSE 1384</a>	Intermediate Computer Programming
+Online/Distance	<a href="#">CSE 2383</a>	Data Structures and Analysis of Algorithms

#### **4. Degree proposals by college/school**

##### **ARCHITECTURE, ART & DESIGN**

Modification	BS	Building Construction Science
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##### **ARTS & SCIENCES**

+Distance	BA	History
Addition	Minor	Organizational Leader Development
Addition	Minor	Film Studies
Modification	BA	Music

##### **BUSINESS**

Modification	BACC	Accountancy
Modification	BBA	Business Administration
Modification	MBA	Business Administration/Project Management

**University Committee on Courses and Curricula  
Mississippi State University  
January 18, 2019**

**Members**

**Present:** Amy Adkerson, Tracey Baham, Russell Carr, Amy Crumpton, Dana Franz, Seamus Freyne, Joshua Hartley, Kevin Hunt, Tori Marshall, Pat Matthes, Qingmin Meng, Rob Moore, Emily Owen, Tommy Parker, Andy Perkins, Tommy Phillips, Matthew Priddy, Wendy Roussin, Kathy Sherman-Morris, Darrell Sparks, Marian Swindell, Brad Trinkle, Jenny Turner, Erica Waldman, Jeff Winger, Chien Yu

**Excused:** Randy Campbell, Cody Coyne, Padmanava Dash, Charles Freeman, Trey Howell, Caroline Kobia, Robert Wolverton, Matthew Zimmerman

**Absent:** Arman Borazjani

**Guests:** Kiley Forsythe, Jim Fowler, Dominic Lippillo, Leigh Ann McMullan, Jean Mohammadi-Aragh, Lynda Moore, Eric Moyen, Heidi Renninger, Courtney Thompson

Franz called the meeting to order at 1:30 p.m. on Friday, January 18, 2019 at 1:30 p.m. in Room 324 of the Student Union. Franz announced Tori Marshall will be attending the UCCC meetings as the Graduate Student Association representative, Caroline Kobia will be attending UCCC meetings for Prem Parajuli while Prem is on sabbatical, Wendy Roussin returned from her sabbatical, and the proposal to modify the BS in Building Construction Science has been withdrawn from the January agenda but will be resubmitted for the February agenda. Franz also announced that Kiley Forsythe from Distance Education prepared a distance education sample syllabus, and the syllabus will be distributed to UCCC members by email.

The UCCC Office received one accepted nomination for the UCCC Chairperson for 2019-2020, and the nomination is Dr. Dana Franz. Franz was unanimously reelected UCCC Chairperson for 2019-2020.

Trinkle moved to approve the minutes from the December 6, 2018 UCCC meeting. Crumpton seconded the motion. The motion to approve the December 6, 2018 UCCC minutes was approved unanimously.

Crumpton moved to approve the modification of ART 4873 Digital Imaging and the addition of ART 4924 Film Theory. Perkins seconded the motion. The subcommittee that reviewed the proposals recommended approval. The motion to approve the modification of ART 4873 and the addition of ART 4924 was approved unanimously.

Crumpton moved to approve the addition of the undergraduate certificate in Medical Humanities. Trinkle seconded the motion. UCCC members discussed the need for certificates and how they are reported. The subcommittee that reviewed the proposal recommended approval. The motion to

approve the addition of the undergraduate certificate in Medical Humanities was approved unanimously.

Moore moved to approve the addition of EDL 8353 and the addition of the Meridian campus designation to EDL 8353. Perkins seconded the motion. UCCC members discussed whether prerequisites were needed for this course. The subcommittee that reviewed the proposal recommended approval. The motion to approve the addition of EDL 8353 and the addition of the Meridian designation to EDL 8353 was approved unanimously.

Moore moved to approve the modification of the EdS in Educational Leadership. Perkins seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion to approve the modification of the EdS in Educational Leadership was approved unanimously.

Moore moved to approve the modification of the BME in Music Education. Crumpton seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion to approve the modification of the BME in Music Education was approved unanimously.

Carr moved to approve the addition of CVM 8991 Principles of Polychromatic Flow Cytometry. Yu seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion to approve the addition of CVM 8991 Principles of Polychromatic Flow Cytometry was approved unanimously.

Crumpton moved to approve the addition of FO 8323 Forest Ecophysiology. Hunt seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion to approve the addition of FO 8323 Forest Ecophysiology was approved unanimously.

Roussin moved to approve the addition of CSE 8753 Wireless Networks, the addition of distance education to CSE 8753, and the Gulf Coast designation to CSE 8753. Carr seconded the motion. The subcommittee that reviewed the proposal was concerned the statement in the syllabus that the faculty member reserved the right to adjust the grading scale is not in compliance with AOP 13.03, and the section of the syllabus labeled "Student Prerequisites" should be labeled something different since the items in the list are not prerequisites that are usually included in the course description. Trinkle moved to pass the addition of CSE 8753, the addition of distance education to CSE 8753, and the Gulf Coast designation to CSE 8753 contingent upon the above concerns being addressed. Hunt seconded the motion. The motion to pass CSE 8753 contingent was approved unanimously.

Roussin moved to approve the modifications of the BS in Electrical Engineering and the BS in Computer Engineering. Trinkle seconded the motion. The subcommittee that reviewed the proposals noted that the course number for Introduction to ECE Design II is not listed correctly in the program proposal tables for both proposals, and in several places in the Electrical Engineering program proposal table, the credit hours do not match up with the course names correctly. Hunt moved to pass the modifications of the BS in Electrical Engineering and the BS in Computer Science contingent upon the above concerns being addressed. Crumpton seconded the motion. The motion to pass the modifications of the BS in Electrical Engineering and the BS in Computer Engineering contingent was approved unanimously.

Hunt moved to adjourn. Trinkle seconded the motion. The motion to adjourn was approved unanimously. The meeting was adjourned at 2:13 p.m.

APPROVAL FORM FOR  
**DEGREE PROGRAMS**  
MISSISSIPPI STATE UNIVERSITY

**NOTE:** This form is a cover sheet that must accompany the degree program change proposal. The actual proposal should be prepared in accordance with format requirements provided in the *Guide and Format for Curriculum Proposals* published by the UCCC. Both cover sheet and proposal should be submitted to UCCC Mail Stop 9702 (281 Garner Hall), Phone: 325-9410.

**College:** College of Architecture, Art & Design **Department:** Building Construction Science  
**Contact Person:** Michele Herrmann **Mail Stop:** 9633 **E-mail:** mherrmann@caad.msstate.edu  
**Nature of Change:** Modification **Date Initiated:** 11/13/18 **Effective Date:** Fall 2019

**Current Degree Program Name:** Bachelor of Science  
**Major:** Building Construction Science **Concentration:** N/A

**New Degree Program Name:** Bachelor of Science  
**Major:** Building Construction Science **Concentration:** N/A

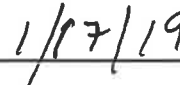
**Summary of Proposed Changes:**

- Add MGT 3113 Principles of Management in place of 3 credit hours of electives

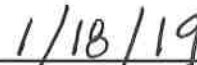
**Approved:**

**Date:**

  
\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
1/17/19

  
\_\_\_\_\_  
Chair, College or School Curriculum Committee

  
\_\_\_\_\_  
1/18/19

  
\_\_\_\_\_  
Dean of College or School

  
\_\_\_\_\_  
1-22-19

\_\_\_\_\_  
Chair, University Committee on Courses and Curricula

\_\_\_\_\_  
Chair, Graduate Council(if applicable)

\_\_\_\_\_  
Chair, Deans Council

## PROPOSAL

1. CATALOG DESCRIPTION: No significant changes in the focus of the curriculum are proposed. The catalog description will not change.
2. CURRICULUM OUTLINE: See below.

### DEGREE MODIFICATION OUTLINE FORM

Use the chart below to make modifications to an existing undergraduate degree outline. If any General Education (Core) course is acceptable in the category, please indicate by saying "any Gen Ed course". There is no need to type in the whole list. All deleted courses and information should be shown in *italics* and all new courses and information in **bold**. Include the course prefix, number, and title in both columns. Expand this table as needed.

CURRENT Degree Description	PROPOSED Degree Description
Degree: Bachelor of Science Major: Building Construction Science Concentration: Not Applicable	Degree: Bachelor of Science Major: Building Construction Science Concentration: Not Applicable
<p>The Building Construction Science degree program is a four year Bachelor of Science degree designed to prepare graduates for careers in construction or construction-related fields. The 124 credit hour program is an interdisciplinary curriculum that builds upon expertise existing within the School of Architecture and the College of Engineering and the College of Business as well as the building construction industry to provide a knowledge base in business, engineering, and construction sciences. The curriculum's foundational areas are based on a problem-and inquiry-based learning. Through the four year studio curriculum, students learn by applying skills and knowledge to complex construction problems that integrate multiple subject areas. The studio-based teaching focuses on the use of case studies and integration of multiple subject areas. This integration of a broader scope of architectural, engineering, construction, and business practices is a different approach than a traditional construction technology curriculum that separates subject areas into distinct courses.</p> <p>The Building Construction Science curriculum includes a general education foundation of mathematics, science, business, and construction specific courses: construction systems, building technology, structures, and materials and methods of construction and incorporates these and other areas such as estimating, scheduling, safety, project management, and construction law into the studio curriculum. Course development is built upon the strengths of the three colleges that are collaborating in the effort. Many colleges involve hands-on making using both materials and material constructions. Building Construction Science students collaborate with architecture, engineering, and interior design students as a regular part of their course work. The Building Construction</p>	<p>The Building Construction Science degree program is a four year Bachelor of Science degree designed to prepare graduates for careers in construction or construction-related fields. The 124 credit hour program is an interdisciplinary curriculum that builds upon expertise existing within the School of Architecture and the College of Engineering and the College of Business as well as the building construction industry to provide a knowledge base in business, engineering, and construction sciences. The curriculum's foundational areas are based on a problem-and inquiry-based learning. Through the four year studio curriculum, students learn by applying skills and knowledge to complex construction problems that integrate multiple subject areas. The studio-based teaching focuses on the use of case studies and integration of multiple subject areas. This integration of a broader scope of architectural, engineering, construction, and business practices is a different approach than a traditional construction technology curriculum that separates subject areas into distinct courses.</p> <p>The Building Construction Science curriculum includes a general education foundation of mathematics, science, business, and construction specific courses: construction systems, building technology, structures, and materials and methods of construction and incorporates these and other areas such as estimating, scheduling, safety, project management, and construction law into the studio curriculum. Course development is built upon the strengths of the three colleges that are collaborating in the effort. Many colleges involve hands-on making using both materials and material constructions. Building Construction Science students collaborate with architecture, engineering, and interior design students as a regular part of their course work. The Building Construction Science curriculum has been designed to meet the criteria established by the American Council for Construction Education (ACCE) and program</p>

Science curriculum has been designed to meet the criteria established by the American Council for Construction Education (ACCE) and program accreditation is being pursued.		accreditation is being pursued.	
Not Applicable		Not Applicable	
CURRENT CURRICULUM OUTLINE	Required Hours	PROPOSED CURRICULUM OUTLINE	Required Hours
English (General Education): EN 1103 English Comp I or EN 1163 Accelerated Comp I EN 1113 English Comp II or EN 1173 Accelerated Comp II	6	English (General Education): EN 1103 English Comp I or EN 1163 Accelerated Comp I EN 1113 English Comp II or EN 1173 Accelerated Comp II	6
Fine Arts (General Education): ARC 1013 Architectural Appreciation	3	Fine Arts (General Education): ARC 1013 Architectural Appreciation	3
Natural Sciences (2 labs required from Gen Ed): PH 1113 General Physics I PH 1123 General Physics II	6	Natural Sciences (2 labs required from Gen Ed): PH 1113 General Physics I PH 1123 General Physics II	6
Extra Science (if appropriate): BCS 2713 Passive Building Systems	3	Extra Science (if appropriate): BCS 2713 Passive Building Systems	3
Math (General Education): MA 1613 Calc for Bus & Life Science ST 2113 Intro to Statistics	6	Math (General Education): MA 1613 Calc for Bus & Life Science ST 2113 Intro to Statistics	6
Humanities (General Education): Any Gen Ed course	6	Humanities (General Education): Any Gen Ed course	6
Social/Behavioral Sciences (Gen Ed): EC 2113 Principles of Macro EC 2123 Principles of Micro	6	Social/Behavioral Sciences (Gen Ed): EC 2113 Principles of Macro EC 2123 Principles of Micro	6
Major Core Courses CE 2213 Surveying ID 3363 3/D CAD/Modeling BCS 3723 Active Building Systems BCS 3904 Structures I BCS 3914 Structures II BCS 1116 Building Construction Studio A BCS 1126 Building Construction Studio B BCS 2116 Building Construction Studio 1 BCS 2226 Building Construction Studio 2 BCS 3116 Building Construction Studio 3 BCS 3126 Building Construction Studio 4 BCS 4116 Building Construction Studio 5 BCS 4126 Building Construction Studio 6 BCS 3213 Electrical Systems BCS 3323 High Performance Construction BCS 4222 Professional Comm & Practice ACC 2013 Principles of Financial Acct ACC 2023 Principles of Managerial Acct BL 2413 Legal Environment of Business <i>Elective (6)</i> Oral Communication Requirement Satisfied by successful completion of the BCS studio courses Writing Requirement Satisfied by	88	Major Core Courses CE 2213 Surveying ID 3363 3/D CAD/Modeling BCS 3723 Active Building Systems BCS 3904 Structures I BCS 3914 Structures II BCS 1116 Building Construction Studio A BCS 1126 Building Construction Studio B BCS 2116 Building Construction Studio 1 BCS 2226 Building Construction Studio 2 BCS 3116 Building Construction Studio 3 BCS 3126 Building Construction Studio 4 BCS 4116 Building Construction Studio 5 BCS 4126 Building Construction Studio 6 BCS 3213 Electrical Systems BCS 3323 High Performance Construction BCS 4222 Professional Comm & Practice ACC 2013 Principles of Financial Acct ACC 2023 Principles of Managerial Acct BL 2413 Legal Environment of Business <b>MGT 3113 Principles of Management Elective (3)</b> Oral Communication Requirement Satisfied by successful completion of the BCS studio courses	88



successful completion of the BCS studio courses Computer Literacy Requirement Satisfied by successful completion of the BCS studio courses		Writing Requirement Satisfied by successful completion of the BCS studio courses Computer Literacy Requirement Satisfied by successful completion of the BCS studio courses	
Concentration Courses Not Applicable		Concentration Courses Not Applicable	
Total Hours	124	Total Hours	124

### 3. JUSTIFICATION AND STUDENT LEARNING OUTCOMES

The Building Construction Science Program is seeking accreditation from the American Council for Construction Education (ACCE). Regarding curriculum, in ACCE Document 103: Standards and Criteria for Accreditation of Postsecondary Construction Education Degree Programs, ACCE Standard 3.1.3 requires that students have an understanding of, among other things, principles of management. ACCE Standard 3.1.3 also indicates a preference for such content to be taught outside of the degree program, and requires that the content be separate and distinct from the construction business and construction management topics. For this reason and with the support of the Department of Management, the Building Construction Science Program proposes to add MGT 3113 Principles of Management to the degree requirements for Building Construction Science.

Students will benefit from the addition of this course to the curriculum because they will gain an understanding of management principles that will be applicable within the BCS curriculum and their future careers in the construction industry. The addition of this course to the curriculum is consistent with the existing learning outcomes of the BCS program. Additionally,

1. The program change will meet local, state, regional, and national educational and cultural needs because the construction industry is suffering from an ongoing labor shortage at the local, state, regional and national levels. Equipping BCS students with an understanding of principles of management and production will better prepare them to address the ongoing labor shortage.
2. The program change will not result in duplication in the System.
3. The program change will not change/advance student diversity within the discipline.
4. The program change will not result in an increase in the potential placement of graduates in MS, the Southeast, and the U.S. In any given year, nearly one hundred percent of BCS graduates have offers of employment in the Southeast upon graduation from the program. This is expected to continue.
5. The program change will not result in an increase in the potential salaries of graduates in MS, the Southeast, and the U.S. Current salaries of recent graduates of the program are already competitive with students from similar programs at other universities that already have a similar course as part of their curriculum.


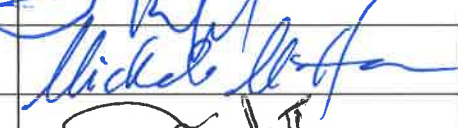
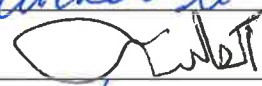

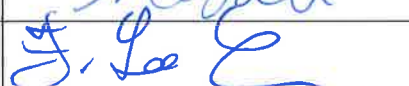


16 January, 2019

To: University Committee on Courses and Curricula

Re: Addition of MGT 3113 Principles of Management to the Building Construction Science Curriculum

Following an indication of support from Dr. Chrisman in the Department of Management, on Friday, October 19, 2018 the BCS Curriculum Committee voted in favor of adding MGT 3114 Principles of Management and Production to the Building Construction Science curriculum to fulfill an accreditation requirement of the American Council for Construction Education, the governing body for accreditation of the Building Construction Science Program. Since that vote, the Department of Management has proposed the addition of MGT 3113 Principles of Management. Because the proposed three-credit hour MGT 3113 Principles of Management course is consistent with BCS accreditation requirements and is preferred over MGT 3114, the BCS Curriculum Committee is in favor of replacing three credit hours of open electives with MGT 3113 Principles of Management.

Name/Title	Committee Role	Signature
Jim West, Professor	Voting Member	
Michele Herrmann, Assistant Professor	Committee Chair, Voting Member	
Saeed Rokooei, Assistant Professor	Voting Member	
Alireza Shojaei, Assistant Professor	Voting Member	
Lee Carson, Assistant Clinical Professor	Voting Member	

Please feel free to contact me with any questions or concerns.

Sincerely,



Michele M. Herrmann, Esq.  
Assistant Professor  
Building Construction Science Curriculum Committee Chair

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**From:** Chrisman, Jim  
**Sent:** Wednesday, January 9, 2019 9:48 AM  
**To:** Ford, George  
**Cc:** Herrmann, Michele; Rogers, Kevin  
**Subject:** RE: MGT-3114, Principles of Management and Production addition to BCS curriculum

Dear George:

Good to talk to you. Just wanted to confirm that we discussed our plan to change Principles of Management and Production (MGT 3114) to Principles of Management (MGT 3113), hopefully for the fall. As I understand it, this change would be beneficial for the BCS degree program as well as the Management degree program. Therefore, we would appreciate your support at the UCCC when this issue comes up.

Best wishes,

Jim

James J. Chrisman, Ph.D.  
Julia Bennett Rouse Professor of Management  
Head, Department of Management & Information Systems  
Director, Center of Family Enterprise Research  
Senior Editor, *Entrepreneurship Theory and Practice*  
308/308A McCool Hall, College of Business  
Mississippi State University  
Mississippi State, MS 39762-9581  
662-325-1991

**From:** "Chrisman, Jim" <[JChrisman@business.msstate.edu](mailto:JChrisman@business.msstate.edu)>

**Date:** Wednesday, October 10, 2018 at 2:43 PM

**To:** "Ford, George" <[gford@caad.msstate.edu](mailto:gford@caad.msstate.edu)>

**Cc:** "Oswald, Sharon" <[SOswald@business.msstate.edu](mailto:SOswald@business.msstate.edu)>, "Herrmann, Michele"

<[MHerrmann@caad.msstate.edu](mailto:MHerrmann@caad.msstate.edu)>

**Subject:** RE: MGT-3114, Principles of Management and Production addition to BCS curriculum

Dr. Ford,

My Department is onboard with this.

James J. Chrisman, Ph.D.

Julia Bennett Rouse Professor of Management

Head, Department of Management & Information Systems

Director, Center of Family Enterprise Research

Senior Editor, *Entrepreneurship Theory and Practice*

308/308A McCool Hall, College of Business

Mississippi State University

Mississippi State, MS 39762-9581

662-325-1991

**From:** Chrisman, Jim

**Sent:** Friday, October 05, 2018 8:57 AM

**To:** Ford, George <[gford@caad.msstate.edu](mailto:gford@caad.msstate.edu)>

**Cc:** Oswald, Sharon <[SOswald@business.msstate.edu](mailto:SOswald@business.msstate.edu)>; Herrmann, Michele

<[MHerrmann@caad.msstate.edu](mailto:MHerrmann@caad.msstate.edu)>

**Subject:** RE: MGT-3114, Principles of Management and Production addition to BCS curriculum

Dr. Ford,

I am meeting with my department next week about this and other curriculum issues. However, I have spoken with the Dean and we have concluded that we need to support your proposed BCS curriculum change.

Jim Chrisman

James J. Chrisman, Ph.D.

Julia Bennett Rouse Professor of Management

Head, Department of Management & Information Systems

Director, Center of Family Enterprise Research

Senior Editor, *Entrepreneurship Theory and Practice*

308/308A McCool Hall, College of Business

Mississippi State University

Mississippi State, MS 39762-9581

662-325-1991

**From:** Ford, George

**Sent:** Thursday, October 04, 2018 5:49 PM

**To:** Chrisman, Jim <[JChrisman@business.msstate.edu](mailto:JChrisman@business.msstate.edu)>  
**Cc:** Herrmann, Michele <[MHerrmann@caad.msstate.edu](mailto:MHerrmann@caad.msstate.edu)>  
**Subject:** RE: MGT-3114, Principles of Management and Production addition to BCS curriculum

Dr. Chrisman,  
Just checking-in to see if there is any word pertaining to our request.  
George

**Dr. George Ford P.E.**  
Professor & Director  
Building Construction Science  
[gdf53@msstate.edu](mailto:gdf53@msstate.edu)  
Office - (662)-325-8310  
Direct- (662)-325-0732  
Mailstop 9635

132 Howell Hall  
Mississippi State University  
Starkville, MS 39762



**MISSISSIPPI STATE UNIVERSITY**  
COLLEGE OF ARCHITECTURE,  
ART AND DESIGN

**From:** Ford, George  
**Sent:** Thursday, September 13, 2018 5:30 PM  
**To:** Chrisman, Jim <[JChrisman@business.msstate.edu](mailto:JChrisman@business.msstate.edu)>  
**Cc:** Herrmann, Michele <[MHerrmann@caad.msstate.edu](mailto:MHerrmann@caad.msstate.edu)>  
**Subject:** MGT-3114, Principles of Management and Production addition to BCS curriculum

Dear Dr. Chrisman,  
The Building Construction Science (BCS) program here at Mississippi State will undergo an accreditation review next fall, 2019. Our accrediting agency is the American Council on Construction Education (ACCE). We are in the process of generating our self-study report which is due in January 2019. ACCE requires our program to include a course which covers basic management principles.

The BCS faculty have agreed in principle to adding MGT-3114, Principles of Management and Production, to the BCS curriculum. We ask for your support of this proposed BCS curriculum change.

Our students currently EC-2113 Macroeconomics which is a prerequisite. Junior standing is also a prerequisite. But, our students take ST-2113 Statistics, not the published BQA-2113 Statistics listed as a prerequisite. Our students do take MA-1613 Calculus for Business but not BIS-1012.

We will not achieve accreditation without a Principles of Management course in our curriculum. We request the Department of Management and Information Systems support addition of MGT-3114 to the BCS

curriculum. This decision may add a load of about 40 additional students to the MGT-3114 course load. We also request ST-2113 Statistics be accepted (in place of BQA-2113) as a third prerequisite for MGT-3114.

Please let me know if I may offer any additional information,  
George

**Dr. George Ford P.E.**  
Professor & Director  
Building Construction Science  
[gdf53@msstate.edu](mailto:gdf53@msstate.edu)  
Office - (662)-325-8310  
Direct- (662)-325-0732  
Mailstop 9635

132 Howell Hall  
Mississippi State University  
Starkville, MS 39762



**MISSISSIPPI STATE UNIVERSITY**  
COLLEGE OF ARCHITECTURE,  
ART AND DESIGN

APPROVAL FORM FOR  
**DEGREE PROGRAMS**  
MISSISSIPPI STATE UNIVERSITY

**NOTE:** This form is a cover sheet that must accompany the degree program change proposal. The actual proposal should be prepared in accordance with format requirements provided in the *Guide and Format for Curriculum Proposals* published by the UCCC. Both cover sheet and proposal should be submitted to UCCC Mail Stop 9702 (281 Garner Hall), Phone: 325-9410.

**College:** Arts and Sciences

**Department:** History

**Contact Person:** Dr. Matthew Lavine

**Mail Stop:** 9707 **E-mail:** [mb187@msstate.edu](mailto:mb187@msstate.edu)

**Nature of Change:** Addition of Distance Education to Existing Program

**Date Initiated:** February 9, 2018

**Effective Date:** Fall 2019

**Current Degree Program Name:** Bachelor of Arts in History

**Major:** History

**Concentration:** none

**New Degree Program Name:** Bachelor of Arts in History

**Major:** History

**Concentration:** none

**Summary of Proposed Changes:** Add distance learning to the Bachelor of Arts in History program.

**Approved:**

**Date:**



Department Head

January 1, 2019



Chair, College or School Curriculum Committee

January 31, 2019



Dean of College or School

1/31/19

Chair, University Committee on Courses and Curricula

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**Chair, Graduate Council(if applicable)**

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**Chair, Deans Council**



**Appendix 10: Report of Intent to Offer an Existing Degree Program by Distance Learning  
(Submit Appendix 10 in both PDF and Word Document Formats)**

**Institution:**

**Date of Initial Program Approval:**

n/a

**Date of Implementation:**

08/01/2019

**Cost to Offer by Distance Learning:**

\$16,500

**Program Title as It Appears on Academic Program Inventory, Diploma, and Transcript:**

Bachelor of Arts in History

**Six-Digit CIP Code(s) &  
Four-Digit Sequence Code(s):**

54.0101 5271

CIP & Sequence codes: IHL Active Program Inventory

**Degree(s) to be Awarded:**

Bachelor of Arts

**Credit Hour Requirements:**

124

**Can this program be completed entirely online?** ☒ Yes ☐ No

**Will this program require separate admission from those offered on-campus?** ☒ Yes ☐ No

**Responsible Academic Unit(s):**

Department of History

**Institutional Contact:** Dr. Matthew Lavine

**Phone:** 662.617.1050

**Email:** mbL87@msstate.edu

**Number of Students Expected to Enroll in First Six Years:**

Year One	5
Year Two	15
Year Three	20
Year Four	20
Year Five	25
Year Six	25
<b>Total</b>	<b>110</b>

**Number of Graduates Expected in First Six Years:**

Year One	0
Year Two	5
Year Three	10
Year Four	15
Year Five	18
Year Six	20
<b>Total</b>	<b>68</b>

**Program Summary:**

The Bachelor of Arts in History provides students with a grounding in American, European, and world history while developing writing and critical thinking skills through analysis and research. All courses required for the degree are available online. The online program is designed to allow students to interact with instructors and collaborate with one another in ways similar to classroom instruction, and to pursue research topics via the library resources available online. The curriculum includes 39 credit hours in history, including a methods and research course. A bachelor's degree in history prepares students for a wide variety of careers, including primary and secondary education, library and archival work, research analysis, museum work, and writing and editing. Students with a bachelor's degree in history often pursue further study in history, law, the social sciences, and education.

\_\_\_\_\_  
**Chief Academic Officer Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Institutional Executive Officer Signature**

\_\_\_\_\_  
**Date**

**Proposal for Approval of an Existing Degree Program to be Offered through  
Distance Learning  
Bachelor of Arts in History**

**1. CATALOG DESCRIPTION**

Among the humanities disciplines, history is unique in the emphasis it places on interpreting human experience over place and time. Historians study the evolution of human beings and societies, emphasizing the importance of people's choices, values, and actions. History provides indispensable background and the social and political context for other academic disciplines and branches of knowledge.

Specialization in history on the undergraduate level has direct professional application in the field of secondary education and provides excellent preparation for careers in law, the ministry, communication, journalism, government service, the military, and business. The department maintains a close working relationship with other departments on campus, making it possible for students who desire to do so to pursue double majors, joining history with geography, English, political science, business, computer science, or other fields.

**Distance Learning program**

The History department offers a distance education major. It is similar in content and scope to the traditional major, but may be completed entirely through online courses. Most online history classes are taught in weekly modules with pre-recorded lectures, individual and collaborative assignments, and an emphasis on interpretive and analytical writing. HI 3903 (Historiography and Historical Methods) is taught online as a real-time lecture and discussion course. Upper-level courses generally involve a research writing component that will require the use of Mississippi State University Library system's electronic resources.

**2. CURRICULUM OUTLINE**

**Note: no changes are proposed to the curriculum outline between the Campus 1 and Campus 5 programs. The Campus 5 Bachelor of Arts degree can be completed online in its entirety and has no on-campus requirement.**

<b>Current Program</b>	<b>Proposed Program</b>
Degree: Bachelor of Arts Major: History Concentration: none	Degree: Bachelor of Arts Major: History Concentration: none
The Bachelor of Arts degree program in History is intended to provide students with research, writing and analytical skills suitable for immediate employment in a variety of professions, or for advanced study in history	The Bachelor of Arts degree program in History is intended to provide students with research, writing and analytical skills suitable for immediate employment in a variety of professions, or for advanced study in history

beyond the bachelor's degree. The B.A. requires a minimum of 124 hours.		beyond the bachelor's degree. The B.A. requires a minimum of 124 hours. All curriculum requirements may be met with online courses, and there is no on-campus requirement.	
Current Curriculum Outline		Proposed Curriculum Outline	
Required Courses	Required Hours	Required Courses	Required Hours
English		English	
EN 1103 English Composition I or EN 1163 Accelerated Composition I	3	EN 1103 English Composition I or EN 1163 Accelerated Composition I	3
EN 1113 English Composition II or EN 1173 Accelerated Composition II	3	EN 1113 English Composition II or EN 1173 Accelerated Composition II	3
Foreign Language		Foreign Language	
3 semesters in one foreign language	9	3 semesters in one foreign language	9
Fine Arts (General Education):	3	Fine Arts (General Education):	3
Per College of Arts and Sciences requirements		Per College of Arts and Sciences requirements	
Natural Sciences (2 labs required from Gen Ed):		Natural Sciences (2 labs required from Gen Ed):	
Physical Science w/Lab	3	Physical Science w/Lab	3
Biological Science w/Lab	3	Biological Science w/Lab	3
Natural Science Elective	3	Natural Science Elective	3
Math (General Education):		Math (General Education):	
MA 1313	3	MA 1313	3
One of the following:		One of the following:	
MA 1323 Trigonometry ST 2113 Introduction to Statistics	3	MA 1323 Trigonometry ST 2113 Introduction to Statistics	3
Humanities (General Education):		Humanities (General Education):	
Literature (per General Education requirements)	3	Literature (per General Education requirements)	3
Philosophy (per College of Arts and Sciences requirements)	3	Philosophy (per College of Arts and Sciences requirements)	3

Humanities elective (per College of Arts and Sciences requirements)	3	Humanities elective (per College of Arts and Sciences requirements)	3
Social/Behavioral Sciences		Social/Behavioral Sciences	
College of Arts and Sciences core requirements	6	College of Arts and Sciences requirements	6
Social Science electives	12	Social Science electives	12
Computer Literacy		Computer Literacy	
BIS 1012 Introduction to Business Information Systems		BIS 1012 Introduction to Business Information Systems	
or	2	or	2
TKT 1273 Computer Applications		TKT 1273 Computer Applications	
Oral Communication		Oral Communication	
CO 1003 Fundamentals of Public Speaking		CO 1003 Fundamentals of Public Speaking	
or	3	or	3
CO 1013 Introduction to Communication		CO 1013 Introduction to Communication	
Major Core Courses		Major Core Courses	
Must choose two of the following sequences:	12	Must choose two of the following sequences:	12
US HISTORY HI 1063 Early U.S. History HI 1073 Modern U.S. History		US HISTORY HI 1063 Early U.S. History HI 1073 Modern U.S. History	
WORLD HISTORY HI 1163 World History Before 1500 HI 1173 World History Since 1500		WORLD HISTORY HI 1163 World History Before 1500 HI 1173 World History Since 1500	
WESTERN WORLD HI 1213 Early Western World HI 1223 Modern Western World		WESTERN WORLD HI 1213 Early Western World HI 1223 Modern Western World	
EAST ASIAN CIVILIZATIONS HI 1313 East Asian Civilizations to		EAST ASIAN CIVILIZATIONS HI 1313 East Asian Civilizations to	

1300 HI 1323 East Asian Civilizations since 1300		1300 HI 1323 East Asian Civilizations since 1300  [see note 1 below]	
Category I History Upper Division Electives	6	Category I History Upper Division Electives  [see note 2 below]	6
Category II History Upper Division Electives	6	Category II History Upper Division Electives  [see note 2 below]	6
Category III History Upper Division Electives	6	Category III History Upper Division Electives  [see note 2 below]	6
Upper Division HI Electives	6	Upper Division HI Electives	6
Writing requirement	3	Writing requirement	3
HI 3903 Historiography and Historical Methods		HI 3903 Historiography and Historical Methods	
General Electives	20	General Electives [see note 3 below]	20
Total:	124	Total	124

1. Students may use any of these sequences, including those taken at MSU or accepted as transfer credit. HI 1063/1073 and HI 1213/1223 are presently offered online.
2. Categories refer to groups of upper division classes. All HI majors must take at least 6 hours in each of these three specializations. See advisor for details.
3. Depending on which courses are taken to fulfill the laboratory science and computer literacy requirements, this number may be lower than 20.

### 3. JUSTIFICATION FOR DISTANCE LEARNING OFFERING

There are several justifications for expanding the History Department's existing online content into a formal degree program. The first is that distance education permits us to serve potential students that are otherwise excluded by virtue of schedule or location from high-quality education in the humanities. This naturally includes the population of students with some college credit targeted by the Compete 2 Complete Initiative sponsored by the IHL. Taking returning or other nontraditional students as our natural base of potential online majors, as our current online student population would suggest, the flexible nature of the curriculum and the predominantly self-scheduled nature of our online offerings will be congenial to students looking to finish their undergraduate educations while fulfilling work or family obligations.

An online degree program in history will also lower barriers to education for students with different learning styles. One of the most commonly cited reasons for taking history courses online is that students have the ability to review lecture materials and complete assignments at their own pace, rather than relying on notes taken during a live lecture. In fact, a substantial number of students in residence in Starkville report that they take online courses (including ours) specifically because of this accessibility-based reason.

A further justification is that at present, no other IHL institution offers an online undergraduate degree in history. (We are not aware of any private colleges in Mississippi that offer history as a distance education program, either.) Indeed, online programs in the humanities in general are scarce, likely because of the challenges involved in adapting the material to online instruction. While the nature of online education is that geography matters less, the Mississippi State History Department is uniquely positioned to offer an online history major that reflects the interests of students in Mississippi and the broader South. Three upper-level courses presently offered online focus on southern or Mississippi history explicitly.

One of the merits of a degree in history, whether offered via online or traditional classrooms, is the flexibility that it offers students. A history major is rarely required as a specific credential for professional purposes, but the particular skills it develops—cultural literacy, research methods, and narrative writing—are essential to a wide range of careers.

#### METHOD OF DELIVERY

Traditional instruction in history relies on discourse between instructors and students, and library- or archival-based primary and secondary source research. Online instruction requires adaptation of these tactics, which the History Department has been gradually developing over the past nine years since we first began offering distance education courses.

Online courses in history do not eschew research, but shift the emphasis to the available electronic journal resources and source repositories available through the MSU Library system. Where traditional lectures often present a curated selection of primary sources, in the interests of time, because of the ease with which instructors can place primary sources directly into the modules from which students work, our online classes can and do make heavy use of materials not normally presented directly during lecture.

History courses online are typically arranged in weekly modules, and have been consciously designed to provide students with an opportunity for self-checking or written feedback in every week of the course. The particular form may vary: students may take quizzes, respond to writing prompts, participate in discussion threads, post to course blogs, or do peer-editing work. All online history courses now use audio or audiovisual lectures, and regularly incorporate one or more forms of direct communal interaction between students and instructors. The single exception to the module format is HI 3903,

the capstone writing and methods course, which will be arranged around a live weekly seminar-style discussion. While the self-paced nature of most of our online courses is convenient for distance education students balancing work and family obligations, an active and ongoing discussion between students is indispensable for this course, accounting for the variation in our normal practice.

The department has designated a full-time faculty member (presently Dr. Anne Marshall) as the coordinator of distance education, with responsibility for the oversight of the teaching and content of all online courses. Tenured and tenure-track faculty will participate in the instruction and continual revision of our online courses under the new degree program, ensuring that material stays relevant and topical, and in line with current scholarship.

#### **TARGET AUDIENCE**

We expect that the largest audience for this major will be students returning to complete unfinished degrees. A substantial number of students in our online classes to date have been nontraditional students with some college experience. All courses eligible for the distance education program are already available to students currently enrolled at Mississippi State. History majors generally do not take our online courses unless there are extenuating circumstances ( e.g., needing a specific course to graduate, or a temporary absence from campus) so we do not anticipate that students in residence at Starkville will account for enrollment in the online program.

#### **4. LEARNING OUTCOMES (unchanged from current program)**

1. Students will demonstrate adequate reasoning skills.
2. Students will demonstrate the ability to distinguish between primary and secondary historical sources.
3. Students will demonstrate an understanding of the social, economic, and political organization of the past.
4. Students will demonstrate an understanding of the role of historical events in shaping society.

#### **5. EFFECTIVE DATE**

Fall 2019. As noted above, three distance education courses are in the approval process as this initial proposal is made.

#### **6. CONTACT PERSON**

Dr. Matthew Lavine  
Associate Professor and Undergraduate Coordinator  
(662) 617-1050  
mbL87@msstate.edu

## **7. LETTER OF SUPPORT**

A letter from the Undergraduate Committee of the Department of History is appended.





# MISSISSIPPI STATE UNIVERSITY<sup>TM</sup>

**Department of History**  
**P.O. Box H**  
**Mississippi State, MS 39762**  
**(662) 325-3604**  
**(662) 325-1139 (Fax)**

November 28, 2018

To Whom It May Concern:

I write on behalf of the Undergraduate Committee of the Department of History to affirm our support for the creation of an online bachelor of arts degree program.

The Undergraduate Committee met on February 9 of this year to discuss the possibility of creating such a program. That discussion resulted in a series of suggestions for the curricular framework and logistical issues necessary to ensure that students in a distance education history major could receive the same quality of instruction as the students in our current program. A report on our conclusions and recommendations was written and approved unanimously by the committee. This report was then disseminated to the History faculty. At a meeting on April 1<sup>st</sup>, the faculty voted to approve the proposal.

The History Department has been offering courses online since 2009, and has regularly improved and expanded its online curriculum in the process. We have made a concerted effort to improve each class each time it is taught, such that our online offerings are no more static with respect to pedagogy or content than an in-person course would be. One faculty member, at present Dr. Anne Marshall, acts as coordinator of distance education full-time, something that would of course continue with the establishment of a separate program.

There are presently 11 undergraduate history courses regularly offered online. Three more are pending approval at present, including our junior/senior writing and methods course, HI 3903. This will allow for a full course of instruction that follows the same distribution and depth requirements as the present program. In both cases, students will take two two-course introductory sequences, followed by our historiography and methods course and eight upper-level courses split between three categories of content (American history, European history, and thematic courses).

This program will have the resources needed to ensure a successful start. The department Head has affirmed the availability of sufficient funds to cover the initial creation of the three new courses. There is also a dedicated subject librarian for history, DeeDee Baldwin.

Sincerely,



---

Dr. Matthew Lavine  
Associate Professor and Undergraduate Coordinator



---

Dr. Anne Marshall  
Associate Professor and Undergraduate Committee Member



---

Dr. James Giesen  
Associate Professor and Undergraduate Committee Member

APPROVAL FORM FOR  
**DEGREE PROGRAMS**  
MISSISSIPPI STATE UNIVERSITY

NOTE: This form is a cover sheet that must accompany the degree program change proposal. The actual proposal should be prepared in accordance with format requirements provided in the *Guide and Format for Curriculum Proposals* published by the UCCC. Both cover sheet and proposal should be submitted to UCCC Mail Stop 9702 (281 Garner Hall), Phone: 325-9410.

College: Arts and Sciences

Department: Army ROTC

Contact Person: MAJ Jennifer Collins

Mail Stop: 9539

E-mail: jcollins@armyrotc.msstate.edu

Nature of Change: New Minor

Date Initiated: 8/14/2017

Effective Date: Fall 2018

Current Degree Program Name:

Major:

Concentration:

New Degree Program Name: Organizational Leader Development

Major:

Concentration:


**Summary of Proposed Changes:**

The Organizational Leader Development Minor provides a curriculum that develops students into agile leaders who can think creatively and critically, enabling them to lead and solve complex organizational matters. Students will also be able to develop others in their organization, producing a more effective environment. This is achieved through classroom training, leadership labs and comprehensive summer training (optional).

Approved:

Date:


  
\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
15 Aug 18

  
\_\_\_\_\_  
Chair, College or School Curriculum Committee

  
\_\_\_\_\_  
1/25/19

  
\_\_\_\_\_  
Dean of College or School

  
\_\_\_\_\_  
1/25/19

\_\_\_\_\_  
Chair, University Committee on Courses and Curricula

\_\_\_\_\_

\_\_\_\_\_  
Chair, Graduate Council(if applicable)

\_\_\_\_\_

\_\_\_\_\_  
Chair, Deans Council

\_\_\_\_\_



THE SMARTEST COLLEGE COURSE YOU CAN TAKE.

Offering Careers As Officers in:

The United States Army • The Army Reserve • The National Guard

TO: Dr. Lindsey Peterson

Chair, Arts and Sciences Curriculum Committee

FROM: LTC Davis Sarrette

Department Head, Military Science

RE: Approval for Adding an Organizational Leader Development Minor

The department of Military Science is in full support of the proposed Organizational Leader Development minor. The level of commitment and classwork are clearly deserving to be classified as a minor. This minor will be open to all students. Students classified as contracted cadets by the United States Army Reserve Officer Training (ROTC) are required to complete these classes in addition to their required degree program. This would allow them to apply these courses towards a concrete minor. Students not classified as contracted cadets can also apply for this minor and receive a unique experience in leadership and organizational development.

Members of the Curriculum Committee:

MAJ Jennifer Collins

MAJ Shawn McNutt

CPT Daniel Padilla

SFC Luis Vazquez

## 1. CATALOGUE DESCRIPTION

Organizational Leader Development is an academic discipline with applicability to all Mississippi State University students. The Organizational Leader Development minor can be applied in military, government and business. The program provides a curriculum that develops students into agile leaders who can think creatively and critically, enabling them to lead and solve complex organizational matters. Students will also be able to develop others in their organization, producing a more effective environment. This is achieved through classroom training, leadership labs and comprehensive summer training\*

\*Summer training is only for contracted cadets and will not prevent general students for obtaining the organizational skills minor

A minor in Organizational Leader Development consists of six required courses.

## 2. CURRICULUM OUTLINE

PROPOSED Degree		
Degree: Minor		
Major: Organizational Leader Development		
<p>The Organizational Leadership Development minor is an academic discipline with applicability to all Mississippi State University students aspiring to be organizational leaders. The Organizational Leadership minor is designed to build leaders who can adapt to any environment. The program provides a curriculum that develops students into agile leaders who can think creatively and critically, enabling them to lead though complex organizational matters. The traits of a U.S. Army leader are often sought out in both corporate and government agencies because of their ability to build cohesive teams and provide vision within their organization. This minor will provide both general students and cadets these highly sought after skills. This is achieved through classroom training, leadership labs and comprehensive summer training*. This minor is open to all students attending Mississippi State University.</p> <p>The curriculum is set by United State Army Cadet Command (USACC) located at Fort Knox, Kentucky. The USACC determines the entire ROTC curriculum.</p> <p>*Summer training is only for contracted cadets and will not prevent general students for obtaining the organizational skills minor</p>		
Proposed Curriculum Outline		Required Hours
MS 2113	Advanced Leadership	3
MS 2123	Tactics and Officership	3
MS 3113	Advanced Military Skills I	3
MS 3123	Advanced Military Skills II	3
MS 4114	Leadership Challenges and Goal Set	3
MS 4124	Transition to Lieutenant	3

<b>Total Hours Required</b>	<b>Hours</b>
MS 3376	Comprehensive Summer Training
	18
	6

## 2. STUDENT LEARNING OUTCOMES AND ASSESSMENT

The Army Officer has a keen ability to build cohesive teams and provide vision within their organization. They are trained to think critically and take initiative in the absence of guidance. Army leaders receive specific training on decision making, developing teams and leading organizations. Many of these traits are often mirrored in both the corporate arena and government agencies. The Organizational Leadership Development minor builds the foundation of an organizational leader able to execute as a lieutenant, program manager, training developer or supervisor with the necessary skills to be successful.

Students completing the Organizational Leadership Development Minor will be able to:

- Execute planning, coordination and leading of small organization missions
- Strategically apply critical thinking and effectively lead organizations in complex environments.
- Demonstrate effective communication skills across multiple situations and diverse cultural settings
- Plan, prepare, execute, and continuously assess the conduct of training of an organization
- Apply decision making methods, build cohesive teams through mutual trust, and provide vision to foster shared organizational understanding and guide action within any type of organization
- Apply risk management techniques to aid in assessment of courses of action and decision making

Learning outcomes will be assessed by direct measures embedded in course assignments, hands on labs and summer training

### Assessment Methods

1. General students/non-contracted cadets,
  - a. Evaluation of hands-on application conducted during leadership labs
  - b. Classroom testing
  - c. Student peer evaluations
  - d. Student class ranking
2. Contracted cadets
  - a. Evaluation of hands-on application conducted during leadership labs
  - b. Cadet peer evaluations
  - c. Cadet peer class ranking
  - d. Cadet evaluation reports in accordance with USACC policy. (Contracted cadets only)

- e. Cadet recommendation for Army service component
- f. Cadet recommendation for Army Branch
- g. Performance during Comprehensive Summer Training
- h. Exit interviews/counseling with cadets receiving a commission through the United States Army, Army Reserves and Army National Guard

3. Overall Program Assessment:

- a. Program assessment of major training events
- b. End-of-Semester Evaluations
- c. Cadre/Instructor assessment by department head
- d. Annual training and assessment guidance produced annually by USACC



APPROVAL FORM FOR  
**DEGREE PROGRAMS**  
MISSISSIPPI STATE UNIVERSITY

**NOTE:** This form is a cover sheet that must accompany the degree program change proposal. The actual proposal should be prepared in accordance with format requirements provided in the *Guide and Format for Curriculum Proposals* published by the UCCC. Both cover sheet and proposal should be submitted to UCCC Mail Stop 9702 (281 Garner Hall), Phone: 325-9410.

**College:** Arts & Sciences

**Department:** English

**Contact Person:** Andrea Spain

**Mail Stop:** 9518

**E-mail:** [aspain@english.msstate.edu](mailto:aspain@english.msstate.edu)

**Nature of Change:** New minor

**Date Initiated:** 11/15/16

**Effective Date:** Fall 2019

**Current Degree Program Name:**

**Major:**

**Concentration:**

**New Degree Program Name:** Minor in Film Studies

**Major:**

**Concentration:**

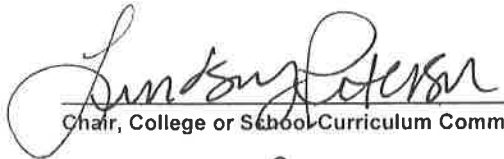
**Summary of Proposed Changes:**

Mississippi State University currently offers an impressive array of courses in Film Studies across four departments, two programs, and three colleges, including Art, Communication, English, Sociology, Gender Studies, African American Studies, and the Shackouls Honors College. Additionally, faculty in the departments of Anthropology and Middle Eastern Cultures, Classical Modern Languages and Literatures, Philosophy, and Political Science have regularly offered film courses, particularly as special topics courses. Because there currently are no majors, minors, or concentrations offering a program of study in film studies, there is no systematic way for students to pursue an intensive, coherent study of film at Mississippi State University. The Minor in Film Studies will provide a comprehensive curriculum through which students can focus on film history, global cinema production, film theory, and/or the foundations of film production. The minor is structured to give students a foundational proficiency in film language, form, history, and movements as well as to introduce students to emerging convergent media forms, such as the blending of digital media and analogue film and photography that produce video streaming, computer generated imagery, and virtual reality. Students can choose courses of interest to them and/or that coincide with their major. The minor will also enable students to engage critically with cultural film production in diverse parts of the world and will better situate students for work abroad, graduate study, and careers in industries related to cultural production.

Approved:



Department Head



Chair, College or School Curriculum Committee



Dean of College or School

Chair, University Committee on Courses and Curricula

Chair, Graduate Council(if applicable)

Chair, Deans Council

Date:

11/30/18

January 31, 2019

1/31/19

## PROPOSAL FOR ADDITION OF MINOR

Degree: Bachelor of Arts  
Minor: Minor in Film Studies

### 1. CATALOG DESCRIPTION

The Minor in Film Studies provides students with a strong background in the study of film language, history, theory, and production, emphasizing varied filmmaking practices throughout the world. Students will gain a proficiency in what filmmakers call “film language” and a working knowledge of film form. Students will be able to apply film language to the analysis of film, literature and art, and convergent media technologies. Students will learn the specificity of global film traditions through comparative study, will be introduced to the basics of film theory and production, and will gain knowledge of the economic, social, cultural, and historical roots of cinema from diverse parts of the world.

#### **Administration:**

The Minor in Film Studies will be housed in and administered by the English Department in consultation with an interdisciplinary Film Studies Committee. This committee will consist of professors with film expertise from participating departments, programs, and the Honors College. Each department offering courses for the minor will hold one to two seats on the Film Studies Committee. Additionally, programs and units will hold one to two seats on the committee, including African American Studies, Gender Studies, and the Shackouls Honors College. The Film Studies Committee will oversee, develop and assess the minor in collaboration with English.

The Chair of the Film Studies Committee will be the principal advisor for students pursuing the Minor in Film Studies. The Chair is also referred to as “the advisor” of the Minor in Film Studies throughout this document. The Chair will be elected by the interdisciplinary Film Studies Committee and will serve a three-year term. There are no limits to the number of terms a Chair can serve. Participating departments in the program of study include but are not limited to Art, Communication, English, and Sociology. Participating programs include African American Studies, Gender Studies, and the Shackouls Honors College.

Although the program would be housed in English in order to accommodate the UCCC definition of a minor, this administrative structure would model our successful Minor in Gender Studies, whereby each department would have autonomy to determine the:

- desired level of commitment to the Minor in Film Studies
- scheduling and the rotation of their film offerings
- number of course offerings they would like to offer each year. The only exception to this is the CO 4124 Topics in Film (cross-listed with EN/ART) which would follow a rotation; no more than two Topics in Film will be offered for each academic year, one in the fall, one in the spring
- modification to their courses and cross-listed courses; modifications would proceed according to UCCC guidelines

#### **Admission to the Minor:**

The Minor in Film Studies is open to undergraduate students in good standing who are currently enrolled at the university.

### 2. CURRICULUM OUTLINE

The minor requires a minimum of 19 semester hours with a grade of C or above in each course. Possible courses are listed below. Up to two additional special topics, honors courses, or directed individual study courses will count toward requirements of the minor when approved by the advisor of the Minor in Film Studies. Other substitutions are unlikely, but if a student believes that a non-listed course is centrally related to the field of Film, the student may petition the Film Studies Committee to approve counting the course toward the minor. Courses that are cross-listed in more than one department may be taken under any prefix.

A new course proposal for CO 2904 Introduction to Film will include a cross-listing with Art and English. This course will replace CO 1903 Introduction to Cinema, which will be deleted.

A proposal for deletion of CO 1903 Introduction to Cinema will be submitted by the Department of Communication. This deletion has been approved by the department of Communication Curriculum Committee and Head John Forde. The request to delete CO 1903 will remain contingent on the approval of CO 2904 Introduction to Film and the Minor in Film Studies proposal as a whole.

A new course proposal CO 4124/6124 Topics in Film will include a cross-listing with Art and English.

A new course proposal for ART 4924/6924 Film Theory is being submitted concurrent with this proposal. It will be cross-listed with English and Communication.

All other courses that fulfill the minor are already offered in the curricula of English, Communication, Art, Sociology, Gender Studies, African American Studies and Honors.

Note of clarification regarding split-level courses: this proposal for the addition of a minor in film studies is limited to undergraduate students. The new course proposals are being proposed at the split level to enable graduate students in current programs, such as the MA in English or interdisciplinary graduate programs, to count those courses toward their existing programs.

PROPOSED New Degree	
Degree: MINOR	
Major: <b>FILM STUDIES</b>	
Concentration:	
The Minor in Film Studies provides students with a strong background in the study of film language, history, theory, and production emphasizing varied filmmaking practices throughout the world. Students will obtain a working knowledge of film forms and will be able to apply film language to the analysis of film, literature and art, and convergent media technologies. Students will learn the specificity of global film traditions through comparative study, will be introduced to the basics of film theory and production, and will gain knowledge of the economic, social, cultural, and historical roots of cinema from diverse parts of the world.	
Proposed Curriculum Outline	Minimum Required Hours
Students seeking a Minor in Film Studies are required to complete the following course:	
<b>Required Course</b>	<b>4</b>
ART/CO/EN 2904 Introduction to Film 4 hours	
<b>Core Courses: Select at least one core course from the list below. Students may take additional core courses to meet the electives requirement.</b>	<b>3</b>
CO 3903 Advanced Cinema Studies 3 hours	
ART/CO/EN 4924 Film Theory 4 hours	
ART/CO/EN 4124 Topics in Film 4 hours	
<b>Electives</b>	<b>12</b>
ART 3613 Art and Film 3 hours	
ART 3643 Art of The Graphic Novel 3 hours	
ART 2103 Photography Survey 3 hours	
ART 3233 Studio Lighting 3 hours	
ART 3633 History of Photography 3 hours	
ART 3873 Digital Photography 3 hours	
ART 4963 Video Art 3 hours	
CO 2503 Acting 3 hours	
CO 3403 Photographic Communication 3 hours	
CO/GS 4233 Gender and Media 3 hours	
CO 4423 Advanced Photographic Communication 3 hours	
CO 4504 History of Theatre 4 hours	
CO 4524 Directing 4 hours	
CO/AAS/SO 4643 Race and the Media 3 hours	
EN 2434 Literature and Film 4 hours	
EN 3523 Shakespeare and Film 3 hours	
Total Hours	<b>19</b>

### **Justification for Course Inclusion:**

The following explanations are designed to clarify why particular courses have been included in our curriculum. The section below includes justifications for courses that do not include “film” in the title, or courses that may not be immediately recognizable as a part of film studies by those outside the field. Inclusion of each course has been determined in consultation with each department’s faculty with film expertise and approved by their curriculum committees.

#### *Photography*

The inclusion of coursework on photography, whether taught in Art or Communication, seeks to chronicle the development of the screenic medium from the fixed still to the moving image. Rather than sequester both media forms, the curriculum will critically examine the similarities and differences between both fields. Coursework in photo history and practice enables students to understand how photography scaffolds motion picture technology and vice versa. Both practices seek to capture, manipulate, dislocate, distort, release, and compress time/space, providing spectators/practitioners new narrative frames. Students should also be familiar with the shared language intrinsic to photo and film studies, namely how cinematography (the art/management of the screenic field), videography, and editing (lens modification/optical manipulation) share methodologies and techniques.

#### *The Graphic Novel*

Cinema and the Graphic Novel (the extended comic) are both hybrid mediums, and typically combine elements more traditionally found separately: words and images in the case of the comics, and images and sound in the case of cinema. This course explores the connections between these two art forms. Points of intersection, and thus areas of concern for this course, include but are not limited to the following four areas:

(1) Shared origins. The evolution of film and comics emerge in the late nineteenth-century, both becoming dominant American cultural forms in the twentieth-century. This course analyzes the impact on both forms on the studio model of production.

(2) Genre, narrative, and formal similarities. Students analyze the parallels between panel-to-panel transitions in comics (as discussed by Scott McCloud in *Understanding Comics*) and continuity editing in film. Students also compare both artistic forms’ use of photography and/or hand-made imagery.

(3) Animation and storyboarding. The course emphasizes the kinship between drawn animations and drawn comics, the tendency for certain practitioners to work in both mediums, and/or for comics to be adapted for film, and vice versa (witness Winsor McCay, Walt Disney, Ramond Briggs, Charles Schulz, Osamu Tezuka, Hayao Miyazaki, etc.). The storyboard is a form of comics (juxtaposed sequential imagery) used in film, usually as a way of previsualizing and preplanning complex scenes.

(4) Adaptation. Film versions of comics and graphic novels include mainstream superhero films and blockbuster films (like *Watchmen*, *V For Vendetta*, *Scott Pilgrim vs The World*, and Marvel films), but also less familiar material (for example, *Persepolis*, *Ghost World*, *American Splendor*, and *Gemma Bovary*).

#### *History of Theatre*

CO 4504 History of Theatre traces the development and evolution of theatrical performance alongside of and intertwined with the emergence of film. Its contribution to the film studies minor pertains to the explanation of core dimensions of theatre that influence acting for film, cinematography and staging, dramatic narrative, costuming, and audience participation and reception.

### 3. POSSIBLE DUPLICATION

#### **English**

##### Major

Any one of the classes of the minor in Film Studies listed in English may satisfy the single 3-hour "English elective" requirement for the English major. No other classes in the curriculum of the minor in Film Studies satisfy English major requirements. It is possible that some offerings in English (e.g., 4000-level American Literature) or a special topics course in film and literary studies may cover content appropriate to the minor in Film Studies; however, the advisor for Film Studies will ensure that no student counts more than 6 total hours toward both the minor in Film Studies and the major in English.

##### Minor

The English minor requires 18 hours of English classes beyond composition. The English Department will submit a program modification to specify that no more than two courses that count toward the minor in Film Studies may be counted toward the English minor.

#### **Art**

##### Majors

##### *Fine Arts and Graphic Design Concentrations*

Only two of the courses in the curriculum of the minor in Film Studies count toward requirements of the major in Art with a Fine Arts Concentration or a Graphic Design Concentration: ART 2103 Photography Survey, which is a required class for the major and ART 3633 History as Photography as an Art History Elective. Fine Arts or Graphic Design concentrators would therefore have to take 13 additional hours of coursework to earn the minor in Film.

##### *Photography Concentration*

Four courses in the curriculum of the minor in Film Studies satisfy requirements toward the Art major with a Concentration in Photography: ART 2103 Photography Survey, ART 3233 Studio Lighting, and 3873 Digital Photography, which are required classes for the concentration, and ART 3633 History as Photography as an Art History Elective. For Photography concentrators, no more than two of these specific courses will be allowed to count toward the minor in Film Studies. This restriction will be enforced by the advisor for the Minor in Film Studies when evaluating transcripts for awarding of the minor.

##### Minors

##### *Art*

A large number of the classes in the curriculum of the minor in Film Studies count toward requirements of the Art minor (i.e., 18 hours of ART classes). Students who have satisfied the requirements of the Art minor must take an additional 13 hours of classes that count toward the minor in Film in order to earn that minor as well. This restriction will be enforced by the advisor for the Minor in Film Studies when evaluating transcripts for the awarding of the minor.

##### *Art History*

Only two of the classes in the curriculum of the minor in Film Studies will satisfy requirements for the minor in Art History: ART 3613 Art and Film and ART 3633 History as Photography. Students earning a minor in Art History would therefore need to take 13 additional hours to earn a minor in Film.

#### **Communication**

##### Majors

##### *Theatre Concentration*

Only three of the classes in the curriculum of the minor in Film will satisfy requirements for the Communication major with a Concentration in Theatre: CO 2503 Acting, CO 4504 History of Theatre, and CO 4524 Directing. Theatre concentrators will be required to take at least 13 additional hours of coursework in addition to the requirements of their concentration(s). This restriction will be enforced by the advisor for the Minor in Film Studies when evaluating transcripts for the awarding of the minor. No more than two courses that appear under the theatre concentration listings on the students' CAPP will count toward the minor in Film Studies.

*Concentrations in Broadcasting, Communication Studies, Journalism, and Public Relations*

The remaining concentrations in Communication require 9-12 hours of CO electives, leading to significant potential overlap. Communication majors in these concentrations will be required to take at least 13 additional hours of coursework in addition to the requirements of their concentration(s). This restriction will be enforced by the advisor for the Minor in Film Studies when evaluating transcripts for the awarding of the minor. No more than two courses that appear under the Communication concentration listings on the students' CAPP will count toward the minor in Film Studies.

Minors

The curriculum of the minor in Film Studies includes courses that satisfy no more than two requirements for any of the Communication minors. Therefore, students pursuing these minors would need to take at least 13 additional hours of coursework to earn the minor in Film Studies.

**4. STUDENT LEARNING OUTCOMES AND ASSESSMENT**

Students studying in the humanities and the fine arts often have course options related to the study of film that are connected to their specific discipline. These students would benefit from a curriculum that bridges disciplinary divides, as well as different filmmaking traditions. Students interested in graduate study in the humanities, the liberal arts, and fine arts would be stronger candidates for admission into competitive graduate programs in film with this minor, and the program would enrich the study of all students in all disciplines, providing them with a more well-rounded academic experience in an area that is often of interest to them on a personal level.

Upon the completion of this minor, students will:

- gain proficiency in the language of film form
- be able to analyze film as form, using the terminology and applying techniques associated with its study
- understand the historical, economic, social, and cultural influences that lead to diverse styles of film production
- be able to identify major works of world cinema from the silent era to the present day, and speak to their cultural significance
- recognize how film is distinct from other forms of cultural and artistic production
- trace connections between film form, convergent technologies, and broader media ecologies
- become proficient in theories of embodied spectatorship
- analyze cultural values circulated on screen, particularly of race, sexuality, nationality and gender

**5. SUPPORT**

This proposal has been approved by the following units: Art, Communication, English, Sociology, Gender Studies, African American Studies, and the Shackouls Honors College. See letters of support from departmental Curriculum Committees and department Heads, Directors of Programs, and the Dean of the Honors College.

**6. PROPOSED ABBREVIATION**

N/A

**7. EFFECTIVE DATE**

Fall 2019





TO: Dr. Lindsey Peterson  
Chair, Arts and Sciences Curriculum Committee

FROM: Dr. Wendy Herd  
Chair, English Department Curriculum Committee

RE: Approval for Adding a Minor in Film Studies

DATE: 28 November 2018

The English Department's Curriculum Committee and the department as a whole have voted to approve the addition of a minor in film studies and to make the following modification to the requirements for an English minor:

Students who are earning the film studies minor must complete 12 hours of English classes in addition to the requirements for that minor in order to earn the English minor as well.

Members of the Curriculum Committee:

Dr. Ted Atkinson

Dr. Shalyn Claggett

Dr. Lara Dodds

Dr. Holly Johnson

Dr. Elizabeth Miller

Dr. Ginger Pizer

Dr. Andrea Spain

Ann Spurlock

Dr. Eric Vivier



**MISSISSIPPI STATE**  
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**College of Arts & Sciences**

Department of Communication

P.O. Box PF

216 President's Circle

Mississippi State, MS 39762

P. 662.325.3320

F. 662.325.3210

[www.comm.msstate.edu](http://www.comm.msstate.edu)

TO: UCC Committee

FROM: Cheryl Chambers   
Chair, Communication Department Curriculum Committee

RE: Letter of Support for Film Minor

Date: November 26, 2018

The Department of Communication's Curriculum Committee has voted to support the Minor in Film Studies, to be housed in the English Department. The proposal includes new cross-listed courses that could be taught by Communication faculty which includes CO/EN/ART 2904 Introduction to Film, CO/EN/ART 4924/6924 Film Theory and CO/EN/ART 4124/6124 Topics in Film. Our committee has approved these new courses.

Additionally, the minor will include existing courses from the Communication curriculum, which include: CO 2503 Acting, CO 3403 Photographic Communication, CO/GS 4233 Gender and Media, CO 4433 Advanced Photo Communication, CO 4504 History of Theatre, CO/AAS/SO 4643 Race and Media, and CO 4524 Directing.

We support this minor proposed by Dr. Andrea Spain and will help promote it, pending approval from the UCCC.

Members of the Curriculum Committee:

Amy Fountain 

Dr. Melanie Loeferling 

Dr. John Nicholson 

Dr. Philip Poe 

Jason Hibbs 

Wendy Roussin 



415 Barr Avenue 102 Freeman Hall Po Box 5182

Mississippi State, MS 39762-5541

COLLEGE OF  
ARCHITECTURE  
ART + DESIGN



www.caad.msstate.edu

TEL: 662.325.2970  
FAX: 662.325.3850

DEPARTMENT OF ART

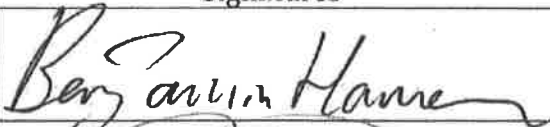

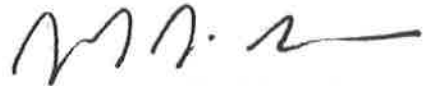
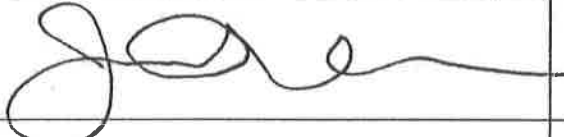

November 16, 2018

RE: Film Minor: Letter of Support

Dear UCC Committee,

The Department of Art supports the proposed Minor in Film Studies, to be housed in the English department. The proposal includes cross-listed art courses to be taught by art faculty which includes courses in film, art history, video and photography. We believe that Dr. Andrea Spain and colleagues in the College of Arts and Sciences will be good stewards for the minor housed in their college. We have offered many courses devoted to film and look forward to a growing minor to serve our students.

We would like to support our faculty and their film courses as a continued part of the Department of Art curriculum. We will also help promote the Minor in Film Studies should it be approved by UCCC.

Committee Members	Signatures	Vote
Benjamin Harvey Associate Professor		Yes
Alex Bostic Associate Professor		Yes
Joseph Morzuch Assistant Professor		YES
Jenna Altamonte Assistant Professor		yes
Ming Hong Assistant Professor		yes

Sincerely



Suzanne Powney – Associate Professor  
Curriculum Committee Chair  
Department of Art



**MISSISSIPPI STATE UNIVERSITY™**  
DEPARTMENT OF ENGLISH

November 30, 2018

RE: Film minor letter of support

Dear UCCC,

I am writing as the head of English to state my strong support for the minor in film studies to be housed in our department. I think that this new program will be a valuable addition to the culture of arts and humanities at Mississippi State, and will help to recruit students with some interest in film to the university. Among English faculty who have recently taught film courses are Michael Kardos, Ted Atkinson, Tommy Anderson, Jervette Ward, Michelle Crescenzo, Kelly Marsh and, of course, Andrea Spain. The department has the capacity to assign faculty to film classes each semester.

I commend Professor Andrea Spain for the exceptional work that she has done in bringing so many colleges and departments together in this interdisciplinary project.

Sincerely,

Dan Punday, Head  
Department of English  
Mississippi State University



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DEPARTMENT OF COMMUNICATION

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Mississippi State, MS 39762

P. 662.325.3320

F. 662.325.3210

[comm.msstate.edu](http://comm.msstate.edu)

November 30, 2018

UCCC Colleagues:

I am writing to strongly support the proposal for a film studies minor being submitted by Dr. Andrea Spain from the Department of English. She met with our departmental faculty early in the fall semester with an earlier proposal, made appropriate updates based on their input, and has stayed in contact with our curriculum leaders since that time. I have been impressed with the details of the proposal, especially concerning the interdisciplinary approach.

We have faculty available who can teach all of the courses proposed from our department. In addition, I think this does add to the college's outreach to students specifically interested in film and has excellent potential for long-term growth.

Please contact me if I can provide additional information. Thank you for this opportunity to support a colleague.

Sincerely,

Dr. John E. Forde, APR, Fellow PRSA  
Professor and Head  
662-312-5031 or [jforde@comm.msstate.edu](mailto:jforde@comm.msstate.edu)



MISSISSIPPI STATE  
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August 24, 2018

University Course and Curriculum Committee

To Whom It May Concern:

I am writing this letter of support for the Minor in Film Studies being proposed by Dr. Andrea Spain and colleagues in the Colleges of Arts and Sciences and Art, Architecture, and Design. I have had many discussions with Dr. Spain and others about the need for Film Studies at MSU and about the appeal it would have, in particular, to many of our Honors students. Since I arrived as Dean of the Honors College in 2011, we have offered at least six different Honors courses devoted to film (I taught one of these: "Games of Thrones: The Depiction of Monarchs and Monarchy in Film and Television"). The Required Course for the Film Studies Minor, "Introduction to Film," was piloted as an interdisciplinary Honors Seminar in the Humanities (HON 3183 "Introduction to Film Form") in the spring of 2018.

We would like to make film courses a regular and continuing part of the Honors curriculum, and I am committed to providing the resources to make this happen for HON courses. I will also help promote the Minor in Film Studies should it be approved by UCCC.

Best wishes,

Dr. Christopher A. Snyder

Dean and Professor of History

Shackouls Honors College

Affiliated Faculty (History)

University of Oxford





**MISSISSIPPI STATE**  
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**COLLEGE OF ARTS & SCIENCES**

Gender Studies Program

P.O. Box 5226

449 Hardy Road/231 Etheredge Hall  
Mississippi State, MS 39762

P. 662.325.2498

F. 662.325.4564

[www.genderstudies.msstate.edu](http://www.genderstudies.msstate.edu)

November 26, 2018

To Whom It May Concern:

As the Director of Gender Studies, I am writing in support of the Minor in Film Studies, housed in the Department of English, being developed by faculty within the College of Arts and Sciences, a project spearheaded by Drs. Andrea Spain of English, Melanie Loehwing of Communications, and Jenna Altomonte in Art.

Gender Studies is delighted to see this initiative coming to fruition, as the impetus for the program emerged from conversations among Gender Studies faculty during our annual Feminist Film Festival in 2015.

This proposal represents a true collaboration between disciplines and among departments. Gender Studies is pleased to offer GS/CO 4233 Gender and Media as an elective for the course of study. Additionally the proposed course, EN/CO/ART 4121 "Topics in Film," would enable gender studies scholars to teach courses ranging from social/historical issues presented by documentary filmmakers, to the politics of representation in narrative film form, and to experimental feminist filmmakers working on the cutting edge of convergent media studies.

The Minor in Film Studies will enable our students to benefit from the tremendous expertise of our interdisciplinary film and media scholars in our College as well as in the College of Art and Architecture by offering courses of interest to gender studies students.

If approved by the UCCC, Gender Studies would look forward to collaborating with its faculty to build resonant connections between the Feminist Film Festival screenings and course offerings in film.

Sincerely,

Kimberly Kelly, Ph.D.  
Director of Gender Studies  
Associate Professor of Sociology  
[kkelly@soc.msstate.edu](mailto:kkelly@soc.msstate.edu) | 662-325-2498



**MISSISSIPPI STATE**  
UNIVERSITY

College of Arts & Sciences  
*African American Studies*

October 20, 2018

Dr. Dana P. Franz  
Chair UCCC  
Mississippi State  
MS 39762

Dear Dr. Franz:

I am writing in support of Dr. Andrea Spain's proposal to make CO/AAS/SO 4643 Race and the Media an elective course for the interdisciplinary Minor in Film Studies. This is an essential course for such a minor as it explores theories and critical approaches for analyzing the reproduction of race as an ideological construct in various forms of visual media. Furthermore, the interdisciplinary nature of the course serves the interests of several academic units while offering students a variety of critical methodologies.

I should also note my support for housing the Film Studies Minor in the English department. Such film studies programs are necessarily informed by multiple disciplines particularly in the humanities and social sciences. But the critical emphasis is always on how meaning is constructed by textual/visual expressions produced within specific socio-symbolic contexts. This area of study falls within the purview of English and Literary Studies with other disciplines informing such discussions. The Film Studies Minor under the leadership of Dr. Spain will be a welcome addition to our curriculum.

If you require any additional information please contact me at your convenience.

Respectfully,

Donald M. Shaffer  
Associate Professor  
Interim Director of African  
American Studies; Presidential  
Scholars Mentor





**MISSISSIPPI STATE**  
UNIVERSITY

**COLLEGE OF ARTS & SCIENCES**  
Department of Sociology

P.O. Box C  
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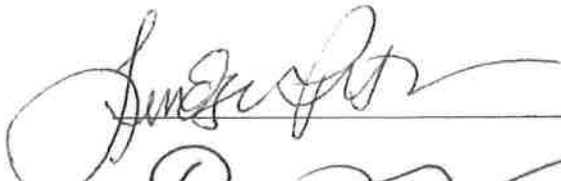



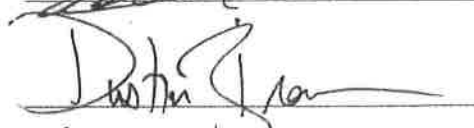
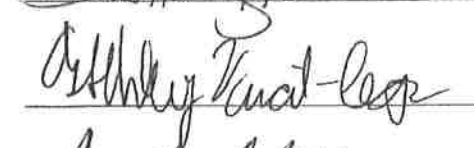
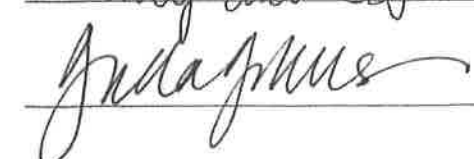
November 16, 2018

Dear Chair, University Committee on Courses and Curriculum,

Please accept this letter of support for the creation of the Film Studies Minor, and the inclusion of SO 4643: Race and the Media (cross-listed with AAS and CO). The Sociology department faculty voted to approve this modification at our November 16<sup>th</sup> faculty meeting. Please contact Lindsey Peterson, Chair of the Department of Sociology Undergraduate Curriculum Committee, if you have further questions.

Sincerely,

Department of Sociology  
Undergraduate Curriculum Committee

 Lindsey Peterson (chair)  
 David May  
 Ashley Perry  
 Diego Thompson  
 Dustin Brown  
 Ashley Vancil-Leap  
 Jada Johnson



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**COLLEGE OF ARCHITECTURE, ART AND DESIGN**

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February 1, 2019

RE: Film Minor: Letter of Support

Dear UCC Committee,

The College of Architecture, Art, & Design supports the proposed Minor in Film Studies going forward in the College of Arts and Sciences. Faculty in the Department of Art that offer courses are Dr. Jenna Altamonte, Dr. Benjamin Harvey and Professor Dominic Lippillo. These courses will cover film, art history, video and photography and should impact students across the University with the content from this minor. The college supports the cross-listed courses of ART 2904 Introduction to Film (same as EN 2904, CO 2904, FL 2904), Art 4924 Film Theory (same as EN4924/6924, CO 4924/6924) and Art 4124 Topics in Film (same as EN4124/6124, CO4124/6124) which will serve as required core courses of the minor. We strongly believe this minor will serve our students.

The CAAD Curriculum committee is unanimously in support of this proposal.

Committee Members:      John Poros, Professor  
                                 Michele Herrmann, Assistant Professor  
                                 J. Suzanne Powney, Associate Professor

Sincerely,

Amy Crumpton, Associate Professor  
Curriculum Committee Chair  
College of Architecture, Art, and Design

APPROVAL FORM FOR  
**DEGREE PROGRAMS**  
MISSISSIPPI STATE UNIVERSITY

**NOTE:** This form is a cover sheet that must accompany the degree program change proposal. The actual proposal should be prepared in accordance with format requirements provided in the *Guide and Format for Curriculum Proposals* published by the UCCC. Both cover sheet and proposal should be submitted to UCCC Mail Stop 9702 (281 Garner Hall), Phone: 325-9410.

**College:** Arts & Sciences

**Department:** Music

**Contact Person:** Dr. Edwards-Henry   **Mail Stop:** 9734   **E-mail:** JEHenry@colled.msstate.edu

**Nature of Change:** Modification

**Date Initiated:** 11/2018

**Effective Date:** Upon Approval

**Current Degree Program Name:** Bachelor of Arts in Music

**Major:** Music

**Concentration:** N/A

**New Degree Program Name:** Bachelor of Arts in Music

**Major:** Music

**Concentration:** N/A

**Summary of Proposed Changes:** 1. Replace "C or Better" requirement for all required and elective MU, MUA and MUE courses.

**Approved:**

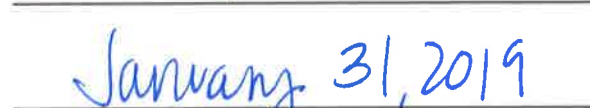
  
\_\_\_\_\_  
Department Head

  
\_\_\_\_\_  
Chair, College or School Curriculum Committee

  
\_\_\_\_\_  
Dean of College or School

**Date:**

  
\_\_\_\_\_

  
\_\_\_\_\_

  
\_\_\_\_\_

\_\_\_\_\_  
Chair, University Committee on Courses and Curricula

\_\_\_\_\_  
Chair, Graduate Council(if applicable)

\_\_\_\_\_  
Chair, Deans Council



**MISSISSIPPI STATE**  
UNIVERSITY

Department of Music

November 12, 2018

To: College of Arts & Sciences Curriculum Committee

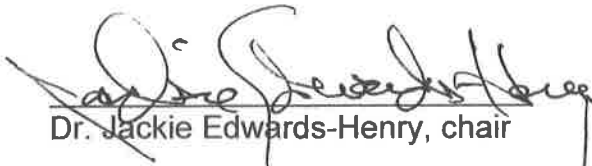
Fr: Department of Music Curriculum Committee

Re: Approval for C or better requirement for required and elective music courses

The degree modification to clarify "C or better" language for all required and elective Music (MU), Applied Music (MUA) and Music Education (MUE) courses for the Bachelor of Arts in Music degree has the unanimous support of the Department of Music faculty. We respectfully submit the attached proposal to the Arts & Sciences Curriculum Committee for your consideration.

Sincerely,

Department of Music Curriculum Committee



Dr. Jackie Edwards-Henry, chair



Dr. Jeanette Fontaine




Dr. Richard Human



Mrs. Gail Kopetz



Dr. Christy Lee



Dr. Gary Packwood



Dr. Michael Patilla



Dr. Ryan Ross

# Department of Music Degree Modification Bachelor of Arts in Music

## 1. Catalog Description

-----  
Department Head: Barry E. Kopetz  
Department Office:  
Music Building A,  
Telephone: (662) 325-3070  
Fax: (662) 325-0250  
<http://music.msstate.edu/>

Mailing Address:  
Department of Music  
PO Box 6240  
Mississippi State, MS 39762

University Bands  
Ms. Elva Kaye Lance, Director of Bands  
Telephone: 662-325-2713  
<http://msuband.msstate.edu>

University Choirs  
Dr. Gary Packwood, Director of Choral Activities  
Telephone: 662-325-7801  
<http://www.statesings.com/>

University Orchestra  
Dr. Barry E. Kopetz, Director  
Telephone: 662-325-7750

### Mission

The mission of the Department of Music at Mississippi State University is to contribute to the culture and education of our diverse state and region by providing quality training and opportunities through programs of teaching, research, and service. The department:

- Offers excellent instruction to its students, helping to produce future generations of music professionals and patrons.
- Engages in meaningful research, performance, and other creative work, positively affecting students, colleagues, and audiences throughout our community and beyond.

The Mission of the Department of Music at Mississippi State University is two-fold. The department's first obligation is to provide music instruction and specialized pedagogical training for state-certified elementary and secondary school music teachers. This program of instruction is intended to prepare students for exemplary entry-level teaching performance and for admission to selective graduate schools. To this end, the Department of Music provides:

- Curricula and advisement that encourage students to acquire a broad, liberal education.
- A comprehensive undergraduate education in the art of music.
- A background in existing music curricula, curriculum design principles, materials, and methodologies.
- Preparation in general education, theory, history, and methodology.

#### Bachelor of Arts in Music

The Department of Music offers a Bachelor of Arts in Music degree in a liberal arts tradition of music study. This degree is designed to provide foundation coursework to apply to a variety of interdisciplinary careers including music, in preparation for graduate study or for self-improvement.

**Students are required to earn a “C” or better in all required applied music (MUA), music (MU) and music education (MUE) courses.**

#### Auditions

All potential music majors and minors are required to audition for appropriate faculty in order to determine their preparedness to enter the program, participate in any ensemble, and determine eligibility for a scholarship or service award.

Although alternate dates are available, the preferred audition date for music majors and minors in all areas is the third Saturday in February. Other audition dates are available by contacting the applied faculty of your area of concentration, the department office (662) 325-3070, or the major ensembles offices.

#### Transfer Information

After successful admission to the University, and in addition to the music major audition, transfer students are required to complete a music theory and aural skills entrance exam to determine preparedness for upper division study. For more information see the Department of Music website or call 662-325-3070.

#### Music Minor

Mississippi State University offers MSU students the opportunity to complete a minor in music. The Music Minor is a comprehensive set of courses designed to increase student musicianship and knowledge.

Students must audition and be accepted as a music minor before it can be declared. Acceptance in any given studio area is on a space available basis. The requirements for the music minor can not be completed after graduating from MSU.

For information and required courses, visit the Department of Music website: <http://www.music.msstate.edu/academics/minorinmusic/>

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## 2. Curriculum Outlines

See attached curriculum outline.

Mississippi State University  
Department of Music  
Bachelor of Arts in Music Program Modification: Fall 2018

Current and Proposed BA Program

- **Courses in bold** are to added to the degree program/concentration
- *Courses in italics* are to be removed from the degree program/concentration.

Goals:

- Replace “C or Better” for all required MU, MUA and MUE courses.

CURRENT Degree Description	PROPOSED Degree Description
Degree: Bachelor of Arts Major: Music Concentration: none	Degree: Bachelor of Arts Major: Music Concentration: none
Department Head: Barry E. Kopetz Department Office: Music Building A, Telephone: (662) 325-3070 Fax: (662) 325-0250 <a href="http://music.msstate.edu/">http://music.msstate.edu/</a>	Department Head: Barry E. Kopetz Department Office: Music Building A, Telephone: (662) 325-3070 Fax: (662) 325-0250 <a href="http://music.msstate.edu/">http://music.msstate.edu/</a>
Mailing Address: Department of Music PO Box 6240 Mississippi State, MS 39762	Mailing Address: Department of Music PO Box 6240 Mississippi State, MS 39762
University Bands Ms. Elva Kaye Lance, Director of Bands Telephone: 662-325-2713 <a href="http://msuband.msstate.edu">http://msuband.msstate.edu</a>	University Bands Ms. Elva Kaye Lance, Director of Bands Telephone: 662-325-2713 <a href="http://msuband.msstate.edu">http://msuband.msstate.edu</a>
University Choirs Dr. Gary Packwood, Director of Choral Activities Telephone: 662-325-7801 <a href="http://www.statesings.com/">http://www.statesings.com/</a>	University Choirs Dr. Gary Packwood, Director of Choral Activities Telephone: 662-325-7801 <a href="http://www.statesings.com/">http://www.statesings.com/</a>



<p><b>Mission</b></p> <p>The mission of the Department of Music at Mississippi State University is to contribute to the culture and education of our diverse state and region by providing quality training and opportunities through programs of teaching, research, and service. The department:</p> <ul style="list-style-type: none"> <li>• Offers excellent instruction to its students, helping to produce future generations of music professionals and patrons.</li> <li>• Engages in meaningful research, performance, and other creative work, positively affecting students, colleagues, and audiences throughout our community and beyond.</li> </ul> <p>The Mission of the Department of Music at Mississippi State University is two-fold. The department's first obligation is to provide music instruction and specialized pedagogical training for state-certified elementary and secondary school music teachers. This program of instruction is intended to prepare students for exemplary entry-level teaching performance and for admission to selective graduate schools. To this end, the Department of Music provides:</p> <ul style="list-style-type: none"> <li>• Curricula and advisement that encourage students to acquire a broad, liberal education.</li> <li>• A comprehensive undergraduate education in the art of music.</li> <li>• A background in existing music curricula, curriculum design principles, materials, and methodologies.</li> <li>• Preparation in general education, theory, history, and methodology.</li> </ul>	<p><b>Mission</b></p> <p>The mission of the Department of Music at Mississippi State University is to contribute to the culture and education of our diverse state and region by providing quality training and opportunities through programs of teaching, research, and service. The department:</p> <ul style="list-style-type: none"> <li>• Offers excellent instruction to its students, helping to produce future generations of music professionals and patrons.</li> <li>• Engages in meaningful research, performance, and other creative work, positively affecting students, colleagues, and audiences throughout our community and beyond.</li> </ul> <p>The Mission of the Department of Music at Mississippi State University is two-fold. The department's first obligation is to provide music instruction and specialized pedagogical training for state-certified elementary and secondary school music teachers. This program of instruction is intended to prepare students for exemplary entry-level teaching performance and for admission to selective graduate schools. To this end, the Department of Music provides:</p> <ul style="list-style-type: none"> <li>• Curricula and advisement that encourage students to acquire a broad, liberal education.</li> <li>• A comprehensive undergraduate education in the art of music.</li> <li>• A background in existing music curricula, curriculum design principles, materials, and methodologies.</li> <li>• Preparation in general education, theory, history, and methodology.</li> </ul>
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<p><b>Bachelor of Arts in Music</b> The Department of Music offers a Bachelor of Arts in Music degree in a liberal arts tradition of music study. This degree is designed to provide foundation coursework to apply to a variety of interdisciplinary careers including music, in preparation for graduate study or for self-improvement.</p> <p><b>Auditions</b> All potential music majors and minors are required to audition for appropriate faculty in order to determine their preparedness to enter the program, participate in any ensemble, and determine eligibility for a scholarship or service award.</p> <p>Although alternate dates are available, the preferred audition date for music majors and minors in all areas is the third Saturday in February. Other audition dates are available by contacting the applied faculty of your area of concentration, the department office (662) 325-3070, or the major ensembles offices.</p> <p><b>Transfer Information</b> After successful admission to the University, and in addition to the music major audition, transfer students are required to complete a music theory and aural skills entrance exam to determine preparedness for upper division study. For more information see the Department of Music website or call 662-325-3070.</p>	<p><b>Bachelor of Arts in Music</b> The Department of Music offers a Bachelor of Arts in Music degree in a liberal arts tradition of music study. This degree is designed to provide foundation coursework to apply to a variety of interdisciplinary careers including music, in preparation for graduate study or for self-improvement.</p> <p><b>Students are required to earn a "C" or better in all required Applied Music (MUA), Music (MU), and Music Education (MUE) courses.</b></p> <p><b>Auditions</b> All potential music majors and minors are required to audition for appropriate faculty in order to determine their preparedness to enter the program, participate in any ensemble, and determine eligibility for a scholarship or service award.</p> <p>Although alternate dates are available, the preferred audition date for music majors and minors in all areas is the third Saturday in February. Other audition dates are available by contacting the applied faculty of your area of concentration, the department office (662) 325-3070, or the major ensembles offices.</p> <p><b>Transfer Information</b> After successful admission to the University, and in addition to the music major audition, transfer students are required to complete a music theory and aural skills entrance exam to determine preparedness for upper division study. For more information see the Department of Music website or call 662-325-3070.</p>
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**Music Minor**  
Mississippi State University offers MSU students the opportunity to complete a minor in music. The Music Minor is a comprehensive set of courses designed to increase student musicianship and knowledge.

Students must audition and be accepted as a music minor before it can be declared. Acceptance in any given studio area is on a space available basis. The requirements for the music minor can not be completed after graduating from MSU.

For information and required courses, visit the Department of Music website: <http://www.music.msstate.edu/academics/minorinmusic/>

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## CURRENT CURRICULUM OUTLINE

### English Composition

EN 1103 English Composition I Or EN 1163 Accelerated Composition I	3
EN 1113 English Composition II Or EN 1173 Accelerated Composition II	3

### Foreign Languages

3 semesters - Foreign Language - see advisor

### Humanities

Literature Elective - see A&S requirements	3
History Elective - see A&S requirements	3
Philosophy Elective - see A&S requirements	3
Must be from two areas - EN, HI, PHI or REL	6

## PROPOSED CURRICULUM OUTLINE

EN 1103 English Composition I Or EN 1163 Accelerated Composition I	3
EN 1113 English Composition II Or EN 1173 Accelerated Composition II	3

3 semesters - Foreign Language - see advisor

Literature Elective - see A&S requirements

History Elective - see A&S requirements

Philosophy Elective - see A&S requirements

Must be from two areas - EN, HI, PHI or REL

Met in Major Core	3	Met in Major Core	3
<b>Mathematics</b>			
MA 1313 College Algebra	3	MA 1313 College Algebra	3
Math higher than MA 1313	3	Math higher than MA 1313	3
<b>Natural Sciences</b>			
Physical Sciences w/lab (CH, GG, PH) <sup>1</sup>	3-4	Physical Sciences w/lab (CH, GG, PH) <sup>1</sup>	3-4
Biological Sciences w/lab (BIO,EPP, PO) <sup>1</sup>	3-4	Biological Sciences w/lab (BIO,EPP, PO) <sup>1</sup>	3-4
Natural Science Elective <sup>2</sup>	3-4	Natural Science Elective <sup>2</sup>	3-4
<b>Fine Arts</b>			
MU 3013 Survey of Western Music History 1	3	MU 3013 Survey of Western Music History 1	3
<b>Social Science</b>			
See A&S requirements	6	See A&S requirements	6
Must be from 3 area - AN, CO, EC, GR, PS, PSY or SO	9	Must be from 3 area - AN, CO, EC, GR, PS, PSY or SO	9
Met in Major Core	3	Met in Major Core	3
<b>Major Core</b>			
MU 2012 World Music	2	MU 2012 World Music	2
MU 3023 Survey of Western Music History 2	3	MU 3023 Survey of Western Music History 2	3
MU 1213 Music Theory 1	3	MU 1213 Music Theory 1	3
MU 1321 Ear Training 1	1	MU 1321 Ear Training 1	1
MU 1413 Music Theory II	3	MU 1413 Music Theory II	3
MU 1521 Ear Training II	1	MU 1521 Ear Training II	1
MU 2613 Music Theory III	3	MU 2613 Music Theory III	3
MU 2721 Ear Training III	1	MU 2721 Ear Training III	1

MU 2813 Music Theory IV	3	MU 2813 Music Theory IV	3
MU 2921 Ear Training IV	1	MU 2921 Ear Training IV	1
MU 3412 Conducting	2	MU 3412 Conducting	2
MU 2111 Piano Class	1	MU 2111 Piano Class	1
MU 2121 Piano Class	1	MU 2121 Piano Class	1
MU 3111 Piano Class	1	MU 3111 Piano Class	1
MU 3121 Piano Class	1	MU 3121 Piano Class	1
Or		Or	
MU 3112 Functional Skills of Piano I	2	MU 3112 Functional Skills of Piano I	2
MU 3122 Functional Skills of Piano II	2	MU 3122 Functional Skills of Piano II	2

### Oral Communication Requirement

CO 1003 Fundamentals of Public Speaking	3	CO 1003 Fundamentals of Public Speaking	3
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### Computer Literacy Requirement

Achieved through the Music Theory sequence		Achieved through the Music Theory sequence	
MU 1213 Music Theory I		MU 1213 Music Theory I	
MU 1413 Music Theory II		MU 1413 Music Theory II	
MU 2613 Music Theory III		MU 2613 Music Theory III	
MU 2813 Music Theory IV		MU 2813 Music Theory IV	

### Writing Requirement

EDF 3413 Writing for Thinking (see advisor for other approved courses),	3	EDF 3413 Writing for Thinking (see advisor for other approved courses).	3
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### Applied Study

6 semesters of study at 2 hours per semester		6 semesters of study at 2 hours per semester	
2 semesters of 1000-level courses	4	2 semesters of 1000-level courses	4
2 semesters of 2000-level courses	4	2 semesters of 2000-level courses	4
2 semesters of 3000-level courses	4	2 semesters of 3000-level courses	4
At least 1 semester of 2000-level and 2 semesters of 3000-level work must be completed at MSU.		At least 1 semester of 2000-level and 2 semesters of 3000-level work must be completed at MSU.	

<b>Ensembles</b>		
4 semesters of ensembles must be completed at MSU, two of which must be the designated major ensembles.	4	4 semesters of ensembles must be completed at MSU, two of which must be the designated major ensembles.
<b>Other Requirements</b>		
Piano Proficiency Exam	0	Piano Proficiency Exam
Upper Division Performance Exam	0	Upper Division Performance Exam
MU 1010 Recital Hour (must be enrolled 8 semesters)	0	MU 1010 Recital Hour (must be enrolled 8 semesters)
Recital or Project	0	Recital or Project
<b>Music Electives</b>		
<i>Music Electives</i>	5	<b>Music Electives</b>
Met in College Core	6	Met in College Core
Total Hours	122	Total Hours

### 3. Justification and Learning Outcomes

This small modification has one purpose:

- A. To replace the "C or better" language for the BA.

The learning outcomes for the Bachelor of Arts on Music come from the National Association of Schools of Music guidelines and are divided into three areas: general education, musicianship and performance/electives. (NASM Handbook, pages 94-95).

#### **General Education**

The student will demonstrate:

- the ability to think, speak, and write clearly and effectively, and to communicate with precision, cogency, and rhetorical force.
- an informed acquaintance with the mathematical and experimental methods of the physical and biological sciences; with the main forms of analysis and the historical and quantitative techniques needed for investigating the workings and developments of modern society.
- an ability to address culture and history from a variety of perspectives.
- understanding of, and experience in thinking about, moral and ethical problems.
- the ability to respect, understand, and evaluate work in a variety of disciplines.
- the capacity to explain and defend views effectively and rationally.
- understanding of and experience in one or more art forms other than music.

#### **Musicianship**

The student will demonstrate:

- the ability to hear, identify, and work conceptually with the elements of music such as rhythm, melody, harmony, structure, timbre, texture.
- an understanding of and the ability to read and realize musical notation.
- an understanding of compositional processes, aesthetic properties of style, and the ways these shape and are shaped by artistic and cultural forces.
- an acquaintance with a wide selection of musical literature, the principal eras, genres, and cultural sources.
- the ability to develop and defend musical judgments.

#### **Performance and Music Electives**

The student will demonstrate:

- ability in performing areas at levels consistent with the goals and objectives of the specific liberal arts degree program being followed.
- understanding of procedures for realizing a variety of musical styles.
- knowledge and/or skills in one or more areas of music beyond basic musicianship appropriate to the individual's needs and interests, and consistent with the purposes of the specific liberal arts degree program being followed.

Specific questions required by UCCC:

**A. Will this program change meet local, state, regional and national educational and cultural needs? If so, how.**

The requested change does not affect the original foundations of the BA degree.

**B. Will this program change result in duplication in the Mississippi Higher Education system?**

The proposed change does not result in added duplication.

**C. Will this program change advance student diversity within the discipline? IF so, please describe.**

This program change will not affect student diversity in the discipline.

**D. Will this program change result in an increase in the potential placement of graduates in MS, the Southeast and the U.S.? If so, please describe.**

No.

**E. Will this program change result in an increase in the potential salaries of graduates in MS, the Southeast and in the U.S.?**

No.

**5. Proposed 4-letter abbreviations**

The 4-letter abbreviations are not affect in this requested change.

**6. Effective Date**

Upon approval.



Mississippi State University  
Department of Music  
Bachelor of Arts in Music Modification: Fall 2018

## List of Courses

MU 1001 First Year Seminar: 1 hour.

One hour lecture. First-year seminars explore a diverse array of topics that provide students with an opportunity to learn about a specific discipline from skilled faculty members

MU 1003 Fundamentals of Music Theory: 3 hours.

Three hours lecture. Development of skills for music reading, writing, listening and analyzing. Topics will include pitch, rhythm, meter, scales and basic harmony

MU 1010 Recital Hour: 1 hour.

Minimum one (1) hour weekly. Performance and critique experiences in applied music. Required for music (BA) and music education (BME) majors. Can be repeated for credit

MU 1103 African American Music: 3 hours.

Three hours lecture. A study of African musical and cultural traditions with focus on the impact of these traditions on the development and advancement of African American Music. (Same as AAS 1103)

MU 1111 Piano Class: 1 hour.

Two hours laboratory. Beginning piano for non-music majors

MU 1113 History and Appreciation of Music: 3 hours.

Three hours lecture. Historical development of music and the composers of the different eras; individual investigation of related special topics; individual and directed listening to music examples

MU 1123 History and Appreciation of American Music: 3 hours.

Three hours lecture. Historical development of music and composers of the United States; individual investigation of related American music special topics; individual and directed listening to musical examples

MU 1131 Voice Class: 1 hour.

Two hours laboratory. Class study of Voice Production

MU 1133 The History of Rock and Roll: 3 hours.

Three-hour lecture. History of the development of Rock and Roll from the early 1950's to the present, including early Rock and Roll, the British invasion, and 21st century current trends; the course examines the symbiotic relationship between music and society

MU 1141 Song Literature: 1 hour.

One hour seminar. Emphasis is placed on the history and compositional characteristics of Western art song in terms of melody, harmony, rhythm, accompaniment, form, and poetry through score study, research presentations, and listening assignments

MU 1151 Vocal Pedagogy: 1 hour.

One hour seminar. Course gives a comprehensive overview of the anatomy/physiology of the human voice, the acoustic properties that govern resonance, and vocal health. It also contains a practicum as students teach voice lessons gaining practical experience

MU 1213 Music Theory I: 3 hours.

Three hours lecture. Fundamental concepts of notation of key signatures, intervals, scales, chords, and clefs. Principles of Common-Practice Period Functional Harmony. Co-requisite: MU 1321 or consent of instructor

MU 1241 Diction I: 1 hour.

One hour seminar. Course acquaints voice student with the International Phonetic Alphabet (IPA) symbols and their application to English and German languages. Correct singing pronunciation of these languages as applied to art song will be the focus of the course

MU 1251 Diction II: 1 hour.

One hour seminar. Course acquaints voice student with the International Phonetic Alphabet (IPA) symbols and their application to Italian and French languages. Correct singing pronunciation of these languages as applied to art song will be the focus of the course

MU 1321 Ear Training I: 1 hour.

Two hours laboratory. Aural identification, singing and dictation of major and minor scales, diatonic melodies, isolated harmonies, simple intervals and rhythms. Co-requisite: MU 1213 or consent of instructor

MU 1413 Music Theory II: 3 hours.

(Prerequisite: C or better in MU 1213). Three hours lecture. Further elements of harmony, including seventh-chords, non-chord tones, chromatic vocabulary. Small forms. Co-requisite: MU 1521 or consent of instructor

MU 1521 Ear Training II: 1 hour.

(Prerequisite: C or better in MU 1321) Two hours laboratory. Aural identification, singing and dictation of diatonic melodies, triads, simple intervals and rhythms. Co-requisite: MU 1413 or consent of instructor

MU 2011 Third Year Woodwind Ensembles: 1 hour.

(Audition Required). One to five rehearsals per week. The study and performance of significant woodwind literature. May be repeated for credit more than once

MU 2012 World Music: 2 hours.

Two hours lecture. A survey of the non-Western musics and music cultures of the world. The course will serve as an introduction to the discipline of ethnomusicology, the study of music in the context of culture

MU 2111 Piano Class: 1 hour.

Two hours laboratory. Beginning piano for instrumental and vocal music majors

MU 2121 Piano Class: 1 hour.

Two hours laboratory. Beginning piano for instrumental and vocal music majors

MU 2411 Guitar Ensemble: 1 hour.

(Audition required) One to five rehearsals per week. The study and performance of guitar ensemble literature. May be repeated for credit more than once

MU 2511 Marching Band: 1 hour.

(Audition Required). One to five rehearsals per week. The study and performance of significant marching band literature. May be repeated for credit more than once. (Fall semester only)

MU 2521 Steel Drum Ensemble: 1 hour.

One hour lecture. Exploration of performance techniques, repertoire, and cultural history of Trinidadian steel drums. No audition required. May be repeated for credit

MU 2531 Concert Band: 1 hour.

(Audition required). One to five rehearsals per week. The study and performance of significant concert band literature. May be repeated for credit more than once. (Spring semester only)

MU 2551 Percussion Ensemble: 1 hour.

(Audition required). One to five rehearsals per week. The study and performance of significant percussion literature. May be repeated for credit more than once

MU 2561 Symphonic Band: 1 hour.

(Audition required). One to five rehearsals per week. The study and performance of significant symphonic band literature. May be repeated for credit more than once. (Spring semester only)

MU 2571 Wind Ensemble: 1 hour.

(Audition required). One to five rehearsals per week. Study, rehearsal and performance of select literature from the wind band repertoire. May be repeated for credit more than once

MU 2611 Concert Choir: 1 hour.

(Audition required). One to five rehearsals per week. The study and performance of significant choral literature. May be repeated for credit more than once

MU 2613 Music Theory III: 3 hours.

(Prerequisite: C or better in MU 1413). Three hours lecture. Chromatic vocabulary, including augmented sixth chords, Neapolitans and modulation, Late Romantic and early 20th Century innovations such as extended tertian chords and substitution chords. Co-requisite: MU 2721 or consent of instructor

MU 2631 Starkville Community Choir: 1 hour.

(Audition required). One to five rehearsals per week. The study and performance of significant choral literature. May be repeated for credit more than once

MU 2681 Opera Workshop: 1 hour.

One hour lecture. Course acquaints the voice student with the basics of stagecraft, movement, and acting skills. Course provides the student with the opportunity to study, develop, and improve their dramatic skills outside of the voice studio

MU 2721 Ear Training III: 1 hour.

(Prerequisite: C or better in MU 1521) Two hours laboratory. Aural identification, singing and dictation of diatonic melodies with chromatic inflection, seventh chords and rhythms. Co-requisite: MU 2613 or consent of instructor

MU 2731 Chamber Singers: 1 hour.

(Audition required). One to five rehearsals per week. The study and performance of significant choral literature. May be repeated for credit more than once

MU 2813 Music Theory IV: 3 hours.

(Prerequisite: C or higher in MU 2613 and MU 2721, or equivalents; Co-requisite MU 2921 unless already passed with C or better.) Three hours lecture. Advanced harmony and musical structure; mastery developed through readings, exercises, examinations, and creative projects

MU 2851 Brass Ensembles: 1 hour.

(Audition required). One to five rehearsals per week. The study and performance of significant brass literature. May be repeated for credit more than once

MU 2911 Jazz Ensemble: 1 hour.

(Audition required). One to five rehearsals per week. The study and performance of significant jazz ensemble literature. May be repeated for credit more than once

MU 2921 Ear Training IV: 1 hour.

(Prerequisite: C or better in MU 2721; co-requisite: MU 2831 or consent of instructor). Two hours laboratory. Aural identification, singing and dictation of modes, artificial scales, non-triadic chords, modulating melodies, compound intervals

MU 2951 Philharmonia: 1 hour.

(Two hour studio.) Study, rehearsal and performance of orchestral repertory with a focus on literature for chamber orchestra. Can be repeated for credit. Prerequisite: audition or invitation

MU 2990 Special Topics in Music: 1-9 hours.

Credit and title to be arranged. This course is to be used on a limited basis to offer developing subject matter areas not covered in existing courses. (Courses limited to two offerings under one title within two academic years)

MU 3013 Survey of Western Music History I: 3 hours.

Three hours lecture. A survey of western music history from Antiquity through the Baroque Period (up to ca. 1750 A.D./C.E.). This course serves as the first in a 2-course music history sequence required for music majors

MU 3023 Survey of Western Music History II: 3 hours.

Three hours lecture. A survey of western music history from Classical Period through the present (from ca. 1750 A.D./C.E.). This is the second in a 2-course music history sequence required for music majors

MU 3111 Piano Class: 1 hour.

(Prerequisite: grade of C or better in MU 2121 or equivalent or permission of instructor). Two hours laboratory. Intermediate piano for instrumental and vocal music majors; continuation of MU 2121

MU 3112 Functional Skills of Piano I: 2 hours.

(Prerequisite: Prior credit or concurrent enrollment in MU 1213-1413). Two hours laboratory. Functional keyboard skills for music majors who read and play intermediate to advanced-level piano repertoire

MU 3121 Piano Class: 1 hour.

Two hours laboratory. Continuation of MU 3111

MU 3122 Functional Skills of Piano II: 2 hours.

(Prerequisite: Prior credit or concurrent enrollment in MU 1213-1413). Two hours laboratory. Functional keyboard skills for music majors who read and play intermediate to advanced-level piano repertoire

MU 3123 Creative Arts for Elementary and Middle Levels: 3 hours.

(Prerequisite: Admission to Teacher Education) Three hours lecture. An exploration of musical and artistic elements utilizing a variety of multicultural music, dance, drama and aesthetic visual. (Same as EDE 3443)

MU 3201 Collaborative Piano Ensemble: 1 hour.

(Prerequisite: late intermediate to early advanced piano skills. Audition required). One to five rehearsals per week. The study and performance of vocal/piano and instrumental piano repertoire. May be repeated for credit more than once

MU 3333 Orchestration: 3 hours.

(Prerequisite: C or higher in MU 2813 and MU 2921, or equivalents, plus fully-passed Music Theory Upper Division Proficiency Examination.) Three hours lecture. Study of instruments and orchestration techniques; mastery through readings, exercises, examinations, presentations, and creative projects

MU 3412 Conducting: 2 hours.

Two hours lecture. The elements of conducting, baton technique, and interpretation

MU 3433 Piano Literature: 3 hours.

Three hours lecture. Repertoire, curriculum building, in a chronological and historical organization for teachers. Includes learning repertoire for teaching beginning, intermediate, and advanced piano. Recommended for all students in the keyboard concentration. Requires music reading and some knowledge of history

MU 3442 Advanced Conducting: 2 hours.

(Prerequisite: MU 3412 or consent of instructor). One hour lecture. Two hours laboratory. Continuation of MU 3412 with emphasis on interpretation of significant instrumental and choral literature

MU 4000 Directed Individual Study in Music: 1-6 hours.  
Hours and credits to be arranged

MU 4313 Form and Analysis: 3 hours.  
(Prerequisite: C or higher in MU 2813 and MU 2921, or equivalents, plus fully-passed Music Theory Upper Division Proficiency Examination.) Three hours lecture. A survey of forms in music literature, with emphasis on harmonic structure and analytical techniques

MU 4322 Band Arranging: 2 hours.  
Two hours lecture. (Prerequisite: Passing scores on both written and aural portions of the Music Theory Upper Division exam.) Study of idiomatic writing for instrumental ensembles, including marching, concert, and jazz bands

MU 4990 Special Topics in Music: 1-9 hours.  
Credit and title to be arranged. This course is to be used on a limited basis to offer developing subject matter areas not covered in existing courses. (Courses limited to two offerings under one title within two academic years)

APPROVAL FORM FOR  
**DEGREE PROGRAMS**  
MISSISSIPPI STATE UNIVERSITY

**NOTE:** This form is a cover sheet that must accompany the degree program change proposal. The actual proposal should be prepared in accordance with format requirements provided in the *Guide and Format for Curriculum Proposals* published by the UCCC. Both cover sheet and proposal should be submitted to UCCC Mail Stop 9702 (281 Garner Hall), Phone: 325-9410.

**College:** Business

**Department:** Adkerson School of Accountancy

**Contact Person:** Kevin Rogers

**Mail Stop:** 9588 **E-mail:** kevin.rogers@msstate.edu

**Nature of Change:** Modification

**Date Initiated:** Fall 2018 **Effective Date:** Fall 2019

**Current Degree Program Name:** Bachelor of Accountancy

**Major:** Accounting

**Concentration:** n/a

**New Degree Program Name:** Bachelor of Accountancy

**Major:** Accounting

**Concentration:** n/a

**Summary of Proposed Changes:**

- Modify MGT 3114 to MGT 3113
- Reduce the number of hours for the degree by 1 to 123

**Approved:**

**Date:**



1. 22.19

Department Head



1/22/19

Chair, College or School Curriculum Committee



1-23-19

Dean of College or School

Chair, University Committee on Courses and Curricula

Chair, Deans Council

1. CATALOG DESCRIPTION

No changes to catalog description

2. CURRICULUM OUTLINE

CURRENT Degree Description		PROPOSED Degree Description	
Degree: Bachelor of Accountancy Major: Accounting Concentration: n/a		Degree: Bachelor of Accountancy Major: Accounting Concentration: n/a	
No changes to catalog description		No changes to catalog description	
CURRENT CURRICULUM OUTLINE	Required Hours	PROPOSED CURRICULUM OUTLINE	Required Hours
English		English	
EN 1103 or EN 1163	3	EN 1103 or EN 1163	3
EN 1113 or EN 1173	3	EN 1113 or EN 1173	3
Mathematics & Statistics		Mathematics & Statistics	
MA 1313	3	MA 1313	3
MA 1613	3	MA 1613	3
See Major Requirements		See Major Requirements	
Science	6	Science	6
2 Lab Sciences from General Education courses		2 Lab Sciences from General Education courses	
Humanities	6	Humanities	6
See General Education courses		See General Education courses	
Fine Arts	3	Fine Arts	3
See General Education courses		See General Education courses	
Social/Behavioral Sciences		Social/Behavioral Sciences	
PS 1113	3	PS 1113	3
Choose one from General Education courses excluding AEC and EC	3	Choose one from General Education courses excluding AEC and EC	3
Accounting Major Requirements		Accounting Major Requirements	
Oral Communication Requirement		Oral Communication Requirement	
CO 1003 or CO 1013	3	CO 1003 or CO 1013	3
Computer Literacy Requirement met through BIS 1012 (junior Screen)		Computer Literacy Requirement met through BIS 1012 (junior Screen)	
International Elective	3	International Elective	3
Junior Screen		Junior Screen	
BIS 1012	2	BIS 1012	2
ACC 2013	3	ACC 2013	3
ACC 2023	3	ACC 2023	3
BQA 2113	3	BQA 2113	3
EC 2113	3	EC 2113	3
EC 2123	3	EC 2123	3
BL 2413	3	BL 2413	3
Business Ethics		Business Ethics	



PHI 3013	3	PHI 3013	3
Writing/Communication Course		Writing/Communication Course	
Choose one of the following	3	Choose one of the following	3
EN 3303		EN 3303	
EN 4223		EN 4223	
CO 2253		CO 2253	
CO 3213		CO 3213	
EN 3313		EN 3313	
EDF 3413		EDF 3413	
Upper-level Business Courses		Upper-level Business Courses	
<i>MGT 3114</i>	4	<b>MGT 3113</b>	3
MGT 3213	3	MGT 3213	3
BQA 3123	3	BQA 3123	3
BL 3223	3	BL 3223	3
MKT 3013	3	MKT 3013	3
BIS 3233	3	BIS 3233	3
FIN 3123	3	FIN 3123	3
BUS 4853	3	BUS 4853	3
Upper-level Accounting Courses		Upper-level Accounting Courses	
ACC 3003	3	ACC 3003	3
ACC 3013	3	ACC 3013	3
ACC 3023	3	ACC 3023	3
ACC 3033	3	ACC 3033	3
ACC 3053	3	ACC 3053	3
ACC 4013	3	ACC 4013	3
ACC 4033	3	ACC 4033	3
ACC 4023	3	ACC 4023	3
ACC 4043	3	ACC 4043	3
Free Electives	7	Free Electives	7
Total Hours	124	Total Hours	123

### 3. JUSTIFICATION AND STUDENT LEARNING OUTCOMES

The Bachelor of Business Administration (BBA) degree is undergoing a curriculum review, with a modification proposal submitted concurrently to this proposal. One change proposed for the BBA core is to require a 3 hour MGT 3113 Principles of Management instead of the current 4 hour MGT 3114 Principles of Management & Production. Since the Bachelor of Accountancy (BACC) also requires MGT 3114, the BACC will also need to replace MGT 3114 with MGT 3113 in its curriculum. With this change to total hours for the degree will be reduced by one hour to 123. A more detailed justification is explained in the accompanying proposals to modify the BBA and MGT 3113.

#### LEARNING OBJECTIVES

- **Critical Thinking:** Students will be able to analyze and integrate information to solve problems and make business decisions.
- **Information Technology:** Students will demonstrate proficiency in the use of information technology tools and concepts vital to productivity.
- **Communication:** Students will demonstrate proficiency in written and spoken communication skills.

- **Ethics:** Students will demonstrate an understanding of the ethical and legal ramifications of business decisions.
- **Teamwork:** Students will exhibit an understanding of interpersonal and team dynamics.
- **Diversity:** Students will understand the impact of a demographically and culturally diverse business environment.

Additional questions:

1. Will this program change meet local, state, regional, and national educational and cultural needs? This change will make the BACC curriculum more in line with our peer institutions.
2. Will this program change result in duplication in the System? The revised program does not duplicate other programs on the MSU campus.
3. Will this program change/advance student diversity within the discipline? The revised curriculum will be more up-to-date for accounting students, making MSU accounting majors more competitive to prospective students. This should enhance the program's ability to recruit a diverse population of applicants.
4. Will this program change result in an increase in the potential placement of graduates in MS, the Southeast, and the U.S? The modification of the MGT course requirement will make the program more similar to peer programs in the region. It is not likely to have a significant impact on placement, but will be required due to changes to the BBA.
5. Will this program change result in an increase in the potential salaries of graduates in MS, the Southeast, and the U.S? The modification of the MGT course requirement will make the program more similar to peer programs in the region. It is not likely to have a significant impact on salaries, but will be required due to changes to the BBA.

4. SUPPORT

5. PROPOSED 4-LETTER ABBREVIATION

n/a

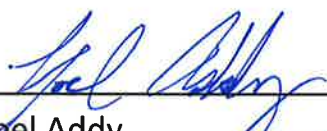
6. EFFECTIVE DATE

Fall 2019

November 14, 2018

To the University Courses & Curriculum Committee:

The faculty of the Adkerson School of Accountancy support the modification of the Bachelor in Accountancy curriculum.

  
Noel Addy

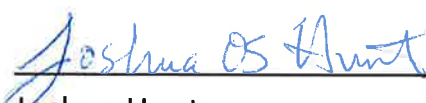
  
Lauren Milbach

  
Nathan Berglund

  
Ryan Seay


  
Emily Hunt

  
Alan Stancill

  
Joshua Hunt

  
Brad Trinkle

  
Brad Lang

  
Shawn Mauldin

APPROVAL FORM FOR  
**DEGREE PROGRAMS**  
MISSISSIPPI STATE UNIVERSITY

**NOTE:** This form is a cover sheet that must accompany the degree program change proposal. The actual proposal should be prepared in accordance with format requirements provided in the *Guide and Format for Curriculum Proposals* published by the UCCC. Both cover sheet and proposal should be submitted to UCCC Mail Stop 9702 (281 Garner Hall), Phone: 325-9410.

**College:** Business

**Department:** n/a

**Contact Person:** Kevin Rogers      **Mail Stop:** 9588    **E-mail:** kevin.rogers@msstate.edu

**Nature of Change:** Modification      **Date Initiated:** Fall 2018    **Effective Date:** Fall 2019

**Current Degree Program Name:** Bachelor of Business Administration

**Major:** Business Administration, Business Economics, Business Information Systems, Finance, Management, Marketing

**Concentration:** n/a

**New Degree Program Name:** Bachelor of Business Administration

**Major:** Business Administration, Business Economics, Business Information Systems, Finance, Management, Marketing

**Concentration:** n/a

**Summary of Proposed Changes:**

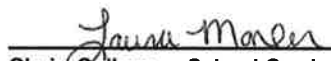
- Remove FIN 3113 from the BBA core
- Add MKT 3323 to the BBA core
- Modify MGT 3114 to MGT 3113
- Reduce the number of hours for the degree by 1 to 123

**Approved:**

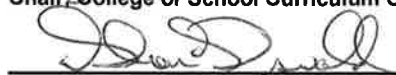
**Date:**

  
\_\_\_\_\_  
Department Head

11/12/18  
\_\_\_\_\_

  
\_\_\_\_\_  
Chair, College or School Curriculum Committee

11/13/18  
\_\_\_\_\_

  
\_\_\_\_\_  
Dean of College or School

1-23-18  
\_\_\_\_\_

\_\_\_\_\_  
Chair, University Committee on Courses and Curricula

\_\_\_\_\_

\_\_\_\_\_  
Chair, Deans Council

\_\_\_\_\_

# 1. CATALOG DESCRIPTION

No changes to catalog description

# 2. CURRICULUM OUTLINE

CURRENT Degree Description		PROPOSED Degree Description	
Degree: Bachelor of Business Administration Major: Business Administration, Business Economics, Business Information Systems, Finance, Management, Marketing Concentration: n/a		Degree: Bachelor of Business Administration Major: Business Administration, Business Economics, Business Information Systems, Finance, Management, Marketing Concentration: n/a	
No changes to catalog description		No changes to catalog description	
CURRENT CURRICULUM OUTLINE	Required Hours	PROPOSED CURRICULUM OUTLINE	Required Hours
English EN 1103 or EN 1163 EN 1113 or EN 1173	6	English EN 1103 or EN 1163 EN 1113 or EN 1173	6
Mathematics MA 1313 MA 1613 BQA 2113	9	Mathematics MA 1313 MA 1613 BQA 2113	9
Science 2 Lab Sciences from General Education courses	6	Science 2 Lab Sciences from General Education courses	6
Humanities See General Education courses	6	Humanities See General Education courses	6
Fine Arts See General Education courses	3	Fine Arts See General Education courses	3
Social/Behavioral Sciences PS 1113 Choose one from General Education courses excluding AEC and EC	6	Social/Behavioral Sciences PS 1113 Choose one from General Education courses excluding AEC and EC	6
College Core BQA 3123 ACC 2013 ACC 2023 EC 2113 EC 2123 BL 2413 BIS 3233 FIN 3113 FIN 3123 MKT 3013 MGT 3114 BUS 4853	45	College Core BQA 3123 ACC 2013 ACC 2023 EC 2113 EC 2123 BL 2413 BIS 3233 <b>MKT 3323</b> FIN 3123 MKT 3013 <b>MGT 3113</b> BUS 4853	44

Oral Communication Requirement CO 1003 or CO 1013 Computer Literacy Requirement BIS 1012 Writing requirement MGT 3213		Oral Communication Requirement CO 1003 or CO 1013 Computer Literacy Requirement BIS 1012 Writing requirement MGT 3213	
Major Core & Electives Varies by major	43	Major Core & Electives Varies by major	43
Total Hours	124	Total Hours	123

### 3. JUSTIFICATION AND STUDENT LEARNING OUTCOMES

The Bachelor of Business Administration (BBA) degree has a common set of core classes required by majors in Business Administration, Business Economics, Business Information Systems, Finance, Management, and Marketing. The BBA core has not been modified in over 10 years, so during the 2017-18 academic year, a review of the program was conducted. In a comparison with 15 business schools (12 SEC, USM, Oklahoma State, and Clemson), it was found that only three schools required a class comparable to FIN 3113. None of the comparison group required a 4 hour management class covering both management and production (our MGT 3114), while 12 required a 3 hours principles of management plus a 3 hour class with some combination of supply chain, logistics, and operations. These comparisons were presented to the College's Executive Advisory Board in February 2018. This group supported removing FIN 3113, modifying MGT 3114 to a 3 hour principles of management course, and adding a 3 hour course with a supply chain/logistics/operations focus. This input was shared with the College Curriculum Committee in spring 2018 and presented to the full faculty for discussion in August 2018. After continued discussion, this proposal was developed to replace FIN 3113 with MKT 3323 International Logistics and Modify MGT 3114 to MGT 3113 Principles of Management (proposal submitted concurrently). MKT 3323 already exists as the entry-level course on supply chain. If these changes are approved, the capacity and frequency of MKT 3323 offerings will be expanded while FIN 3113 will be reduced.

These changes were approved by the College Curriculum Committee on November 13. At a meeting of the college faculty on December 6, the proposal was presented. An online vote followed with 41 in favor of the proposed changes, 3 against, and 3 abstentions.

#### LEARNING OBJECTIVES

- **Critical Thinking:** Students will be able to analyze and integrate information to solve problems and make business decisions.
- **Information Technology:** Students will demonstrate proficiency in the use of information technology tools and concepts vital to productivity.
- **Communication:** Students will demonstrate proficiency in written and spoken communication skills.

- **Ethics:** Students will demonstrate an understanding of the ethical and legal ramifications of business decisions.
- **Teamwork:** Students will exhibit an understanding of interpersonal and team dynamics.
- **Diversity:** Students will understand the impact of a demographically and culturally diverse business environment.

Additional questions:

1. Will this program change meet local, state, regional, and national educational and cultural needs? It has been over 10 years since a full review of the BBA curriculum was conducted. The addition of required coursework in supply/chain/logistics/operations will make our curriculum more in line with our peer institutions.
2. Will this program change result in duplication in the System? The revised program does not duplicate other programs on the MSU campus.
3. Will this program change/advance student diversity within the discipline? The revised curriculum will be more up-to-date for business students, making MSU business majors more competitive to prospective students. This should enhance the program's ability to recruit a diverse population of applicants.
4. Will this program change result in an increase in the potential placement of graduates in MS, the Southeast, and the U.S? The addition of content in supply chain/logistics/operations will enhance the marketability of BBA graduates. These topics have become critical areas across most industries, so our graduates need exposure to this content to be competitive in the job market.
5. Will this program change result in an increase in the potential salaries of graduates in MS, the Southeast, and the U.S? Graduates in our supply chain concentration typically have the highest average starting salaries for BBA majors. It is difficult to predict future salaries across all BBA students from this change, but it is expected graduates will be more marketable with this additional training. This will increase their competitiveness for many jobs.

4. SUPPORT

5. PROPOSED 4-LETTER ABBREVIATION

n/a

6. EFFECTIVE DATE

Fall 2019



**MISSISSIPPI STATE**  
UNIVERSITY™

**COLLEGE OF BUSINESS**

Office of the Dean

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114 McCool Hall

Mississippi State, MS 39762

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F. 662.325.2410

[www.business.msstate.edu](http://www.business.msstate.edu)

Date: November 13, 2018

To: University Committee on Courses and Curricula

From: College of Business Curriculum Committee

Subject: Letter of Support for changes to the BBA and MBA

We support the proposed changes to the BBA and MBA degrees.

Signed:

Randall Campbell, Professor of Economics

Laura Marler, Associate Professor of Management

Rob Moore, Professor of Marketing

see attached

Yingge Qu, Assistant Professor of Marketing

Brad Trinkle, Associate Professor of Accounting

BBA		MBA	
Support	Do not support	Support	Do not support
✓		✓	
✓		✓	
✓		✓	
✓		✓	
✓		✓	



## **Rogers, Kevin**

---

**From:** Qu, Yingge  
**Sent:** Tuesday, January 22, 2019 11:27 AM  
**To:** Rogers, Kevin  
**Subject:** Re: Course and degree modification proposals

Hello, Dr. Rogers,

I support the changes to the BBA, MBA and new MKT8213. Thank you for asking me.

Best Regards,  
Yingge

---

**From:** Rogers, Kevin  
**Sent:** Tuesday, January 22, 2019 8:55 AM  
**To:** Qu, Yingge  
**Subject:** Course and degree modification proposals

Yingge,

I am preparing to submit the proposals from our November curriculum committee meeting. I need to include you on the letters of support for the changes to the BBA, MBA, and for the new marketing course, MKT 8213 Supply Chain and Operations Management.

Since you are in Meridian, you can just respond to this email and let me know if you support or don't support these three proposals.

Thanks,  
Kevin

Kevin Rogers  
Paul and Mary Jo Karre Associate Dean  
Professor of Economics  
Mississippi State University  
PO Box 5288  
Mississippi State, MS 39762  
[kevin.rogers@msstate.edu](mailto:kevin.rogers@msstate.edu)  
662-325-2580

APPROVAL FORM FOR  
**DEGREE PROGRAMS**  
MISSISSIPPI STATE UNIVERSITY

NOTE: This form is a cover sheet that must accompany the degree program change proposal. The actual proposal should be prepared in accordance with format requirements provided in the *Guide and Format for Curriculum Proposals* published by the UCCC. Both cover sheet and proposal should be submitted to UCCC Mail Stop 9702 (281 Garner Hall), Phone: 325-9410.

College: **Business**

Department: **n/a**

Contact Person: **Kevin Rogers**

Mail Stop: **9588** E-mail: **kevin.rogers@msstate.edu**

Nature of Change: **Modification**

Date Initiated: **Fall 2018** Effective Date: **Summer 2019**

Current Degree Program Name: **Master of Business Administration**

Major: **n/a**

Concentration: **Project Management**

New Degree Program Name: **Master of Business Administration**

Major: **n/a**

Concentration: **Project Management**

**Summary of Proposed Changes:**

- Remove EC 8103, BIS 8113, BL 8113, and BQA 8233 from the MBA core
- Add MKT 8213, MGT 8103, and BQA 6423 to the MBA core
- Add one 3 hour elective

These changes apply to the 30 hour MBA (no concentration) and the 36 hour MBA-Project Management concentration (reducing to 33 hours).

Approved:

Date:

Nicole Ponder

Department Head

11/13/18

Jana Mankin

Chair, College or School Curriculum Committee

11/13/18

Dean D. Swall

Dean of College or School

1-23-19

Chair, University Committee on Courses and Curricula

Chair, Graduate Council(if applicable)

Chair, Deans Council

## 1. CATALOG DESCRIPTION

No changes to the catalog description

## 2. CURRICULUM OUTLINE

CURRENT Degree Description		PROPOSED Degree Description	
Degree: Master of Business Administration Major: n/a Concentrations: Project Management		Degree: Master of Business Administration Major: n/a Concentrations: Project Management	
No changes to degree description		No changes to degree description	
No changes to concentration description		No changes to concentration description	
CURRENT CURRICULUM OUTLINE	Required Hours	PROPOSED CURRICULUM OUTLINE	Required Hours
College Required Courses		College Required Courses	
MGT 8113 Leadership Skills for Managerial Behavior	3	MGT 8113 Leadership Skills for Managerial Behavior	3
MKT 8153 Strategic Marketing Management	3	MKT 8153 Strategic Marketing Management	3
FIN 8113 Corporate Finance	3	FIN 8113 Corporate Finance	3
ACC 8213 Financial Statement and Management Accounting Report Analysis for Decision Making	3	ACC 8213 Financial Statement and Management Accounting Report Analysis for Decision Making	3
MGT 8123 Strategic Business Consulting	3	MGT 8123 Strategic Business Consulting	3
EC 8103 Economics for Managers	3	<b>MKT 8213 Supply Chain and Operations Management</b>	3
BIS 8113 Management Information Technology and Systems	3	<b>MGT 8103 Strategic and Entrepreneurial Management</b>	3
BL 8113 Law, Business, Ethics, and Dispute Resolution	3	<b>BQA 6423 Business Decision Analysis</b>	3
BQA 8233 Quantitative Analysis and Business Research	3	Electives	6
Electives	3		
Major Required Courses n/a		Major Required Courses n/a	
Concentration 1. Courses		Concentration 1. Courses	
IE 8583 Enterprise Systems Engineering	3	IE 8583 Enterprise Systems Engineering	3
Or IE 6333 Production Control Systems I		Or IE 6333 Production Control Systems I	
IE 6533 Project Management	3	IE 6533 Project Management	3
IE 6573 Process Improvement Engineering	3	IE 6573 Process Improvement Engineering	3

Total Hours: MBA	30	Total Hours: MBA	30
MBA – Project Management	36	MBA – Project Management	33

The curriculum will be the same for campus 1, campus 2, and campus 5 students.

### 3. JUSTIFICATION AND STUDENT LEARNING OUTCOMES

During 2017-18, an Ad Hoc Committee comprised of faculty, MBA alumni, and employers, reviewed the entire MBA curriculum. The review included an assessment of all SEC schools and two other area programs (USM and Memphis). The committee recommended changing the MBA core of nine required courses plus one elective, to a core of eight required courses plus two electives. This additional elective will give students the option of completing a minor or concentration with the MBA and still complete the full-time program in a 12 month period. A minor or concentration will increase students' marketability in the job market. For the updated MBA core, the eight required courses will add the topics of supply chain and operations, strategy, and analytics. An additional course in strategy will be added to prepare students for the capstone consulting project. To make room for these topics and the additional elective, courses in economics, information systems, and law will be removed from the MBA core.

These recommendations were presented to the College's Masters Advisory Committee in Spring 2018 and the full Graduate Faculty in August 2018. The Master's Advisory approved the changes in October 2018. These changes were approved by the College Curriculum Committee on November 13. At a meeting of the college faculty on December 6, the proposal was presented. An online vote of the graduate faculty followed with 31 in favor of the proposed changes, 10 against, and 2 abstentions.

#### LEARNING OUTCOMES

- MBA students will demonstrate analytical skills when applying managerial principles and problem solving techniques to achieve business goals.
- MBA students will demonstrate proficiency in communicating ideas orally and in writing.
- MBA students will evaluate their own capabilities as leaders and develop plans for improvement, as well as develop sound ethical principles.

#### Additional questions:

1. Will this program change meet local, state, regional, and national educational and cultural needs? It has been over 10 years since a full review of the MBA curriculum was conducted. With the input of alumni, employers, and faculty, this revised curriculum will better prepare graduates for the jobs offered by potential employers. The additional training in supply chain, operations, and analytics, are valuable skills for MBA graduates.
2. Will this program change result in duplication in the System? The revised program does not duplicate other programs on the MSU campus.
3. Will this program change/advance student diversity within the discipline? The revised curriculum will be more attractive to students, making the MSU MBA more competitive to prospective students. This should enhance the program's ability to recruit a diverse population of applicants.
4. Will this program change result in an increase in the potential placement of graduates in MS, the Southeast, and the U.S? The graduates and employers on the Ad Hoc Committee recommended these changes to make

students more marketable on the job market. The additional training in supply chain, operations, and analytics, combined with a minor or concentration, is expected to will help with student placement.

5. Will this program change result in an increase in the potential salaries of graduates in MS, the Southeast, and the U.S? As addressed in #4, the additional skills and minors are expected to result in greater starting salaries for graduates.

4. SUPPORT

5. PROPOSED 4-LETTER ABBREVIATION  
MBA

6. EFFECTIVE DATE

Summer 2019

7. CONTACT PERSON

Kevin Rogers  
325-1982  
[kevin.rogers@msstate.edu](mailto:kevin.rogers@msstate.edu)



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Date: November 13, 2018

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From: College of Business Curriculum Committee

Subject: Letter of Support for changes to the BBA and MBA

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Signed:

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Rob Moore, Professor of Marketing

see attached

Yingge Qu, Assistant Professor of Marketing

Brad Trinkle, Associate Professor of Accounting

BBA		MBA	
Support	Do not support	Support	Do not support
✓		✓	
✓		✓	
✓		✓	
✓		✓	
✓		✓	

## Rogers, Kevin

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Thanks,  
Kevin

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Paul and Mary Jo Karre Associate Dean  
Professor of Economics  
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