

**University Committee on Courses and Curricula**  
**Mississippi State University**  
**February 15, 2019**

Members

- Present: Amy Adkerson, Tracey Baham, Randy Campbell, Amy Crumpton, Padmanava Dash, Charles Freeman, Seamus Freyne, Caroline Kobia, Pat Matthes, Qingmin Meng, Rob Moore, Emily Owen, Tommy Parker, Andy Perkins, Tommy Phillips, Wendy Roussin, Kathy Sherman-Morris, Darrell Sparks, Brad Trinkle, Jenny Turner, Erica Waldman, Jeff Winger, Chien Yu, Matthew Zimmerman
- Excused: Russell Carr, Cody Coyne, Dana Franz, Joshua Hartley, Trey Howell, Kevin Hunt, Tori Marshall, Marian Swindell, Robert Wolverton
- Absent: Arman Borazjani, Matthew Priddy
- Guests: Joseph Crumpton, Kiley Forsythe, Michele Herrmann, Matt Lavine, Shawn McNutt, Kevin Rogers, David Sarrette, Holli Seitz, Andrea Spain

Andy Perkins called the meeting to order at 1:30 p.m. on Friday, February 15, 2019 in the Trotter Room of the Center for Advanced Vehicular Systems in the Research Park. Perkins welcomed Caroline Kobia from Agriculture and Life Sciences to the meeting. Kobia will be substituting for Prem Parajuli while Parajuli is on sabbatical. Perkins announced Dr. Robert Wolverton's health is better but he is still not allowed to drive, so he will not be attending the meeting. Perkins also announced the Chemistry course proposals (CH 4811, CH 4813, CH 4823) were tabled prior to the meeting and will not be considered on the February agenda.

Crumpton moved to approve the minutes from the January 18, 2019 UCCC meeting. Roussin seconded the motion. The motion to approve the January 18, 2019 UCCC minutes was unanimously approved.

Winger moved to approve the modification (reactivation) of MGT 3113 Principles of Management, the addition of online/distance education to MGT 3113, the addition of the Meridian Campus designation to MGT 3113, the modification of the BACC in accountancy, and the modification of the BBA in Business Administration. Roussin seconded the motion. The subcommittee that reviewed the proposals recommended approval. The motion to approve was unanimously approved.

Winger moved to approve the addition of MGT 8103 Strategic and Entrepreneurial Management, the addition of online/distance education to MGT 8103, and the addition of the Meridian Campus designation to MGT 8103. Roussin seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion to approve was unanimously approved.

Winger moved to approve the addition of MKT 8213 Supply Chain and Operations Management, the addition of online/distance education to MKT 8213, and the addition of the Meridian Campus

designation to MKT 8213. Roussin seconded the motion. The subcommittee that reviewed the proposal was concerned that the first Learning Objective is a restatement of the Course Description and that Learning Objective should be revised or deleted; and in the Method of Evaluation in the syllabus, the language about dropping the lowest grade of the homework assignments and quizzes is not clear and should be revised. Crumpton moved to pass the addition of MKT 8213, the addition of online/distance education to MKT 8213, and the addition of the Meridian Campus designation to MKT 8213 contingent upon the above concerns being addressed. Dash seconded the motion. The motion to pass contingent was unanimously approved.

Winger moved to approve the modification of the MBA in Business Administration. Crumpton seconded the motion. The subcommittee that reviewed the proposal noted that the title for MGT 8103 is not correct in the program proposal; the contingency for the proposal for MKT 8213 must be cleared before the program proposal can be approved; and the Learning Outcomes include ethics but the program proposal removes the course which addressed ethics. Phillips moved to pass the modification of the MBA in Business Administration contingent upon the above concerns being addressed. Roussin seconded the motion. The motion to pass contingent was unanimously approved.

Crumpton moved to approve the modification of the BS in Building Construction Science. Roussin seconded the motion. The subcommittee that reviewed the program proposal recommended approval. The motion to approve was unanimously approved.

Trinkle moved to approve the addition of online/distance education to ADS 8973 Scientific Writing. Freeman seconded the motion. The subcommittee that reviewed the proposal was concerned that in the course outline for Weeks 7-8 and Weeks 11-12, seven contact hours are listed while for weeks 13-14 only 5 contact hours are listed. While the total contact hours equal 45, there is no explanation of why the contact hours are different for those weeks. Seamus moved to pass the addition of online/distance education to ADS 8973 contingent upon the above concerns being addressed. Crumpton seconded the motion. The motion to pass contingent was unanimously approved.

Trinkle moved to approve the addition of online/distance education to CSE 1284 Introduction to Computer Programming, CSE 1384 Intermediate Computer Programming, and CSE 2383 Data Structures and Analysis of Algorithms. Dr. Joe Crumpton appeared in support of the proposals. The subcommittee that reviewed the proposals recommended approval. The motion to approve was unanimously approved.

Phillips moved to approve the course proposals to add online/distance education to HI 3903 Historiography and Historical Method; the addition of HI 4533 History of the Cold War and the addition of online/distance education to HI 4533; the addition of online/distance education to HI 4683/6683 Europe: The First World War to Hitler; and the addition of online/distance to the BA in History. Moore seconded the motion. The subcommittee that reviewed the proposals had the following concerns about equivalency for face to face and online students: for HI 3903, in order to facilitate discussion, the instructor will post a series of prompts one week in advance of each meeting in which online students must briefly respond in writing while the face to face students are not required to complete this activity; for HI 4533, the syllabus indicates the face to face students will have quizzes that are short and simple while the online students will have discussion versions that require 200 word responses, and the online students can use notes and texts to take exams while the face to face cannot. There were no concerns about the proposal for HI 4683/6683 and the program proposal. Roussin moved to pass the proposals

for HI 3903, HI 4533, HI 4683/6683, and the program proposal contingent upon the above concerns being addressed. Sparks seconded the motion. Sparks seconded the motion. The motion to pass contingent was unanimously approved.

Sparks moved to approve the addition of CO 4283/6283 Health Communication and the addition of SO 8453 Masculinities. Crumpton seconded the motion. The subcommittee that reviewed the proposals recommended approval of these proposals. The motion to approve was unanimously approved.

Sparks moved to approve the minor in Organizational Leader Development. Crumpton seconded the motion. The subcommittee that reviewed the proposal was concerned that the name of the minor was not consistent through the proposal and the contact hours were not added correctly. Roussin moved to pass the proposal contingent upon the above concerns being addressed. Phillips seconded the motion. The motion to pass contingent was unanimously approved.

Crumpton moved to approve the modification of the BA in Music. Roussin seconded the motion. The subcommittee that reviewed the proposal recommended approval of the proposal. The motion to approve was unanimously approved.

Campbell moved to approve the proposals to add ART 2904 Introduction to Film, ART 4124 Topics in Film, CO 2904 Introduction to Film, CO 4124/6124 Topics in Film, CO 4924/6924 Film Theory, EN 2904 Introduction to Film, EN 4124/6124 Topics in Film, EN 4924/6924 Film Theory, and the proposal to add a minor in Film Studies. Roussin seconded the motion. Dr. Andrea Spain appeared in support of the proposals. The subcommittee that reviewed the proposals was concerned that the syllabi for ART 2904, EN 2904, and CO 2904 did not contain grading scales, on CO 2904 the highest grade that may be obtain when resubmitting papers is listed as a "B-" but should be a numerical grade also, and the course outlines listed one contact hour in the seventh week and zero hours in the 14<sup>th</sup> week with no explanation, and the title for the movie *Inglourious Basterds* was spelled incorrectly; for the proposals ART 4124, EN 4124/6124, and CO 4124/6124, the cross listing is inconsistent across the syllabi – ART 4124 syllabus lists CO and EN as split level, CO 4124 lists all three courses as split level, and EN 4124/6124 syllabus only lists EN 4124/6124 as a split level; and week 14 is double counted in the contact hours – in the subsection Weeks 13/14 listed six contact hours with a two hours screening for each week, but then Week 14 is listed again below with a different three hours topic and a different two hours screening. Crumpton moved to pass the proposals for CO 2904, CO 4124/6124, CO 4924/6924, EN 2904, EN 4124/6124, EN 2924/6924, and the proposal to add a minor in Film Studies contingent upon the above concerns being addressed. Meng seconded the motion. The motion to pass contingent was unanimously approved.

Trinkle moved to adjourn. Roussin seconded the motion. The motion to adjourn was unanimously approved. The meeting was adjourned at 2:33 p.m.