

**Minutes**  
**University Committee on Courses and Curricula**  
**March 23, 2007**

**PRESENT:** Tim Chamblee, Amy Adkerson, Benjamin Blair, Lori Bruce, Wanda Cheek, Michael Clifford, Bruce Ebanks, Carlen Henington, Jackie Edwards-Henry, William Henry, Rogelio Luck, Sharon Nobles, Kevin Rogers, Rudy Rogers, June Schmidt, Emily Schultz, Robert Wolverton, and Bill Aspinall.

**EXCUSED:** Russell Carr, Becky Hagenston, Delores Hudson, Karin Lee, Charles Palmer, Tommy Parker, Thomas Rollins\*

**UNEXCUSED:** Kathy Huffman, Mark Lehman, Phyllis Miller

**PROXY:** Robyn Richardson for Thomas Rollins

Chamblee called the meeting to order at 2:05 p.m. in the UCCC Conference room in the Butler-Williams Building. Wolverton moved, seconded by Ebanks, to approve the minutes from the February 9, 2007, meeting. The motion passed unanimously.

Henry moved, seconded by Henington, to approve the addition of EN 4243/6243 Writing Center Tutor Training. The committee discussed the prerequisite and grading scale for the course. Wolverton moved, seconded by Henry, to table the proposal. The motion to table EN 4243/6243 passed with one abstention.

Henry moved, seconded by Henington, to approve the addition of GB 4203 Business Internship and the modification of BG 4853 Business Policy. The motion passed unanimously.

Henington moved, seconded by Henry, to approve the addition of COE 3883 Student Leadership in Higher Education and COE 8563 Introduction to Assessment in Student Affairs. The motion passed unanimously.

Henington moved, seconded by Henry, to approve the modification of EDE 8633 Teaching Writing K-8. The motion passed unanimously.

PE 3263 Basic Principles in Health Promotion and PE 8123 Physical Education and Sports programs were pulled from the agenda.

Henington moved, seconded by Henry, to approve the deletion of TKB 2413 Administrative Office Procedures and the modification of TKB 3133 Office Management, TKB 3213 Call Center Management, TKT 4713/6713 Authoring for

Instruction, and TKT 8233 Career Planning and Occupational Decision Making. The motion passed unanimously.

Henington moved, seconded by R. Rogers to approve the addition of GE 1011 Introduction to Engineering. It was noted that the letter of support from Academic Counseling was not with the proposal. Chamblee stated that the letter of support would be obtained. The motion passed unanimously.

Henington moved, seconded by Henry, to approve the addition of a non-thesis option for the Master of Science in Agriculture: Animal and Dairy Science concentration. The motion passed unanimously.

Henington moved, seconded by Henry, to approve a minor in Food Sciences. The motion passed unanimously.

Blair moved, seconded by Ebanks, to approve the addition of a minor in African-American Studies and the addition of a certificate in Cognitive Science. It was discovered that two different proposals for the Cognitive Science Certificate had been included in the agenda packets. Wolverton moved, seconded by Ebanks, to table the addition of the Cognitive Science Certificate. The motion to table the certificate proposal passed unanimously. The motion to approve the addition of an African-American Studies minor passed unanimously.

Henington moved, seconded by Henry, to approve the modification to the Bachelor of Science degree in Technology Teacher Education and Business Technology and the modification to the Bachelor of Science degree in Information Technology Services. The motion passed unanimously.

Henington moved, seconded by Blair, to delete the Bachelor of Science degree in Trade and Technical Studies from the University Bulletin. The degree will be deleted with IHL when all students in the program have graduated. The motion passed unanimously.

Henington moved, seconded by Wolverton, to approve CO 3423 Feature Writing, CO 3813 Public Relations Case Problems, CO 4253/6253 Elements of Persuasion, CO 4323/6323 Mass Media and Society to be offered through AOCE. The motion passed unanimously.

Ebanks moved, seconded by Wolverton, to approve GR 3313 Introduction to Geodatabases, GR 3303 Survey of Geospatial Technologies, GR 4323/6323 Cartographic Science, GR 4313/6313 Advanced GIS, GR 4333/6333 Remote Sensing of the Physical Environment, and GR 4303/6303 Principles of GIS. Discussion followed concerning the software that is needed for these courses and its availability to students. The motion passed unanimously.

Henry moved, seconded by Wolverton, to approve PPA 8813 Public Personnel Management, PPA 8723 Public Budgeting and Financial Management, PPS 8833 Systems in Public Administration to be offered through AOCE. The motion passed unanimously.

Henington moved seconded by Henry to approve EDE 3123 Early Childhood Education, EDE 3223 Middle Level Education, EDE 3233 Teaching Children's Literature for Elementary and Middle School, EDE 3333 Social Foundations of Education, EDF 3423 Exploring Diversity Through Writing, EDF 8363 Functions and Methods of Research in Education, EDF 9373 Educational Research Design, RDG 3113 Early Literacy I, RDG 3123 Early Literacy II, RDG 3413 Middle Level Literacy, and RDG 3423 Middle Level Literacy II to be offered through AOCE. The motion passed unanimously.

Henry moved, seconded by Ebanks, to approve TKB 1123 Document Formatting Information, TKB 2122 Intro to Database Management, TKB 2132 Intro to Spreadsheet Analysis and Design, TKB 4283/6283 Advanced Office Systems, TKB 4543/6543 Advanced Information Processing, TKB 4563 Introduction to Data Networks, TKB 4583/6583 Graphics and Web Design, TKT 1273 Computer Application in Education, TKT 3463 Computer Repair and Maintenance, TKT 4143/6143 History and Philosophy of Vocational Education, TKT 4183/6183 Coordination of Part-Time Education, TKT 4263/6263 Diversity in Work and Educational Environments, TKT 4343 Information Technology Project Management, TKT 4733/6733 Managing a Multimedia Learning Environment, TKT 4753/6753 Presenting with Media, and TKT 4803/6803 Integrating Technology for Meaningful Learning to be offered through AOCE. General discussion about the course offers followed. It was mentioned that TKT 4183/6183 Coordination of Part-Time Education needed changes made to the grading scale and method of evaluation for graduate students. Henry moved, seconded by Ebanks, to table TKT 4183/6183 Coordination of Part-Time Education. The motion to table TKT 4183/6183 passed unanimously. The original motion passed unanimously.

Henry moved, seconded by R. Rogers, to approve CSE 8413 Visualization to be offered through AOCE. The motion passed unanimously.

Wolverton moved, seconded by Henington, to adjourn at 4:11 pm.