

**Minutes**  
**University Committee on Courses and Curricula**  
**December 15, 2006**

PRESENT: Tim Chamblee, Benjamin Blair, Russell Carr, Wanda Cheek, Marita Gootee\*, Carlen Henington, Jackie Edwards-Henry, William Henry, Delores Hudson, Mark Lehman, Rogelio Luck, Tommy Parker, Rudy Rogers, Emily Schultz, and Robert Wolverton,

EXCUSED: Lori Bruce, Michael R. Clifford, Kathy Huffman, Phyllis Miller, Charles Palmer, Kevin Rogers, Bill Aspinall, Matt Brammuchi, Thomas Rollins

UNEXCUSED: none

PROXY: \*For Angi Bourgeois

Chamblee called the meeting to order at 2:05 in the UCCC Conference room in the Butler-Williams Building. Wolverton moved, seconded by Henington, to approve the minutes of the November 17, 2006 meeting. Bill Henry asked about the GE 2990 course that had been tabled at the last meeting. He thought the College Engineering needed to get a letter of support from the College of Arts and Sciences too. Hudson explained that Donna Reese from the College of Engineering had indicated that they would be withdrawing the proposal. Hudson also mentioned that concerns had been raised from the Foreign Languages faculty, therefore the course would not be offered in the Maymester. The motion passed unanimously.

Henington moved, seconded by Blair, to approve the addition of EN 4453/6453 Methods in Teaching English to Speakers of Other Languages (TESOL). The motion passed unanimously.

Wolverton moved, seconded by Blair, to approve the modification of BIS 1733 Visual Basic Programming, BIS 1753 Introduction to Business COBOL, and BIS 3523 Advanced Languages I. The motion passed unanimously.

Henington moved, seconded by Blair, to approve the modification to PE 3213 Emergency Health Care. A question was raised about the effect the change to a lower level course would have on the programs upper level course requirement. Discussion continued about the modification to the course. Wolverton moved, seconded by Lehman, to table the proposal until the department addressed the following issues:

1. PE 3213 is a required course in the Kinesiology program therefore a degree modification is needed to make the change, 2. Does the change to a lower level course effect the 25% requirement for upper level courses in any program, and 3. How does this change affect other program such as Human Development and Family Studies program in Human Sciences?

The motion to table PE 3213 Emergency Health Care passed unanimously.

Wolverton moved, seconded by Lehman, to approve the modification to CVM 5142 Equine Medicine and Surgery I. Adkerson stated that the proposed new course number CVM 5143 was already used. She indicated that she had contacted the college requesting an alternate number. The motion to approve the modification passed contingent on receiving a new course number. [On 12/18/2006, Christy Dickerson from the College of Veterinary Medicine sent an email stating the new course number would be CVM 5173].

Blair moved, seconded by Henington, to approve the modification to the Bachelor of Business Administration-Business Information Systems concentration. The motion passed unanimously.

Blair moved, seconded by Wolverton, to approve the addition of HS 4843/6843 Family Interaction to the Maymester schedule. The motion passed unanimously.

Blair moved, seconded by Henington, to approve FIN 2003 Personal Money Management, INS 2003 Personal Money Management, INS 3103 Principles of Insurance, INS 3303 Life Insurance, and INS 3503 Employee Benefits to be offered through AOCE. Henry raised the question about the testing procedures for the courses. Specifically, is there a problem with AOCE courses having open book exams and the face-to-face courses not having open book exams? Discussion continued about the exams. Blair stated that exams in AOCE courses pose a problem due to the lack of proctoring. Blair further stated that the AOCE exams in these courses are timed and even though it is open book, the amount of material and the time for the exam prevents the student from relying heavily on the book. The motion passed unanimously.

Blair moved, seconded by Schultz, to adjourn at 2:45 p.m.