

Minutes
University Committee on Courses and Curricula
21 September 2012

- Present: Angi Bourgeois, Amy Adkerson, Linda Buehler, Russell Carr, Yogi Dandass, Dana Franz, Hudson Frey, Rebecca Long, Pat Matthes, Rob Moore, Charlie Palmer, Tommy Parker, David Peebles, Melinda Pilkinton, Whitney Ray, John Rigsby, Emily Schultz, Kathy Sherman-Morris, Barry Stewart, Pam Sullivan, Kirk Swortzel, James Warnock, Mark Welch, Robert Wolverton, John Wyatt
- Excused: Mitzy Johnson, Amy Crumpton, Dipangkar Dutta
- Absent: Wes Schilling
- Proxy: Daniel Fisher for Vermita White, GSA
- Guests: Mitch Berman, Jack Blendinger, Kay Brocato, Michael Brown, Andrew Ezell, Connie Forde, Laurie Grace, Stephen Grado, Aaron Kiess, Ian Munn, Diana Outlaw, Ginger Pizer, Nancy Reichert, Jon Rezek, Sam Riffell, Chander Sharma, Rick Travis.

Bourgeois called the meeting to order at 2:00 pm on Friday, September 21, 2012. Bourgeois welcomed the members to the meeting and introduced the new members of the committee. Palmer moved to accept the minutes from the April meeting of the committee, seconded by Carr. No corrections or amendments were raised, and the motion to approve the minutes was unanimously approved.

Bourgeois indicated that the UCCC had received a request to consider amending the approval procedure for Distance Education Special Topics offerings to allow two offerings via distance before the course must be approved through the university curriculum process. The request would mean that all Special Topics courses would be allowed to be offered two times, no matter delivery method or campus. Bourgeois asked the members to take this request to their appropriate constituencies for discussion and that the committee would discuss the request in detail and vote on it in the October meeting. Wolverton requested a formal statement of request be sent to the committee for consideration and Bourgeois agreed that a formal statement of the request would be emailed to the committee prior to the October meeting.

Bourgeois reminded the committee that the proposals of guests would be considered first, before continuing through the agenda. Swortzel moved the approval of the proposal for the Authorization to Plan and the New Degree proposal for the BS in Natural Resources and Environmental Conservation, which was seconded by Schultz. Dr. Ezell, Head of the Department of Forestry, Stephen Grado, Laurie Grace, and Ian Munn were guests in support of the proposal. Dr. Ezell gave a brief history of the proposal, and adjustments that had been made due to concerns raised by some department in the College of Agriculture and Life Sciences, as well as the Department of Forest Products. The question was raised as to whether those concerns had been sufficiently addressed. It was reported that in a May 16, 2012 meeting of all concerned parties, the name of the degree was the only concern raised, and the potential of the name causing difficulties for other new degrees that might be added in related areas. Dr. Ezell

indicated that he had spoken to all the department heads concerned and all were satisfied with the resolution of the issue. It was also questioned whether the Department of Forestry would support the development of future degrees in related areas (in cultivated lands), and he indicated to the committee, as well as in writing in the proposal, that he sees the development of such degrees as a complement to the current proposal that is solely concerned with forested lands, and would support such development without raising concerns of inappropriate duplication. The motion passed unanimously.

Wyatt moved the approval of the proposal to offer the BS in Technology Teacher Education/Business Technology via distance as well as the proposal to offer TKT 4813/6813 Introduction to Instructional Systems via distance. The motion was seconded by Wolverton. Dr. Connie Forde shared with the committee the need for the degree to be offered via distance. Bourgeois reminded the committee that the courses for the degree had been approved for distance in the April 27 meeting of the UCCC. The motion was approved with one abstention.

Welch moved to approve the proposal to add BIO 4703/6703 Avian Biology, which was seconded by Wolverton. Bourgeois indicated to the committee that the course name had been amended to Avian Diversity and Evolution, due to concerns raised by Poultry Science. The content of the proposal, however, had not changed. Dr. Diana Outlaw (Biological Sciences), Dr. Nancy Reichert (Head, Biological Sciences), Dr. Rick Travis (Associate Dean, Arts and Sciences), and Dr. Sam Riffle (Wildlife, Fisheries, and Aquaculture) were guests present to speak to this proposal. The question of duplication was raised with the WFA course Ornithology. Dr. Reichert pointed the committee to a letter of agreement between Biological Sciences and Wildlife, Fisheries, and Aquaculture from 2007, when the Ornithology course was transferred with two other courses from BIO to WFA, due to lack of faculty resources in BIO at the time. The letter indicates that Biological Sciences reserved the right to offer similar courses to those being transferred if they were to hire faculty with the appropriate expertise without it being considered duplication. The concerns from WFA, from Dr. Leopold the Department Head, and Dr. Riffle, the faculty member teaching the WFA Ornithology course had to do with the level of duplication, suggesting that the course was the same. It was suggested that the faculty members teaching the courses could work out an agreement between the two of them to insure appropriate collegiality. The motion to approve the proposal was amended by Wolverton and seconded by Rigsby to approve with the contingency that the two faculty members meet and agree to the contents of both syllabi. The motion was approved unanimously.

Welch moved to approve the proposal to add the course and approve it for distance delivery BIO 8191 Seminar in General Biology, seconded by Carr. Dr. Welch and Dr. Reichert gave the history of the course, indicating that the Graduate School requires students to be enrolled in at least 1 hour of course work if they are sitting for their comprehensive exams. For those students in the MS in General Biology program, if they do not pass their exams the first time, they must retake in a future semester and therefore must enroll in one credit hour of coursework. This course allows students to work with advisors to improve in content areas in preparation for sitting for exams for a second and final time. As a seminar, the course has no specific content, but the content is determined on an individual basis. Dr. Reichert indicated that the enrollment was approximately 2 or 3 students each year. Adkerson indicated that the CIP number was missing and Dr. Reichert agreed to get that information. The motion passed unanimously.

Wolverton moved to bring the proposal to add the course PSY 4813 Positive Psychology off the table for consideration, seconded by Carr. Dr. Mitch Berman, Head of the Department of Psychology was present in support of this proposal. It was noted that the course description was still too long. A question was raised as to where in the degree program this course should be listed and Dr. Berman indicated this course is an elective in the program and that the department was undergoing a reorganization of its degree that will be reviewed by the committee later in the year. The motion was approved unanimously.

Wolverton moved the approval of MUE 4886/4896 Teaching Internship in Music Education, seconded by Carr. Dr. Brown, Head of the Department of Music and Music Education, was present in support of the proposal. Dr. Brown provided the committee background and explanation of the need to offer this course via distance in his program. He indicated that the College of Education had met recently to discuss possible solutions to the question of offering the internship courses via distance to accommodate students wanting to undertake an internship at a distant location and that though other solutions were discussed, the college ultimately voted to continue the practice of using the distance format for these students. The motion was approved unanimously.

Wolverton moved the approval of the addition of the course MGT 4863 and the modification of the BBA/BA degree in Business Administration and Foreign Languages (International Business). Dr. Jon Rezek, director of the International Business program was present in support of the proposals. Dr. Rezek gave an explanation of the need for the modification to allow IB students to get a major in a specific field of business, rather than a general Business Administration degree, in pursuit of the IB degree. Questions were raised about the need for a CIP code for the MGT 4863 course, as well as the attendance policy in the course being above the 10% guideline. Dr. Long indicated that she would make the necessary adjustments to the proposal. The motion was approved contingent upon receiving those corrections.

Peebles moved to approve the modification of the BS degree in Poultry Science and the associated deletions and modifications of the Poultry Science courses (Delete PO 3323 Poultry Judging, PO 3333 Advanced Poultry Judging, PO 3834 Microbiol. Food Animal Product, PO 4523 Advanced Poultry Processing, PO 4833 Avian Anatomy; Modify PO 4513 Poultry Processing, PO 4843 Avian Physiology). Dr. Aaron Kiess and Dr. Chander Sharma were present in support of these proposals. The question was raised about the number of hours required in the proposed degree programs not adding up appropriately, specifically in the Pre-Vet concentration that could not be resolved by the committee. Also, some courses (PO 4513 Poultry Processing and PO 4843/6843 Avian Physiology) involved in the modification were currently cross-listed with other programs. In addition, the question of attendance policy was raised with PO 4843). Dr. Kiess indicated he would address these issues. The motion was made by Swartzel, seconded by Wolverton, to table the degree and courses until the issue of cross-listing and degree hours could be resolved. The motion to table was approved unanimously.

Wolverton moved the approval of the modification of the MS in School Administration and the associated course additions and approval for distance offering, seconded by Rigsby. Dr. Jack Blendinger and Dr. Kay Brocato were present in support of the proposals. Dr. Blendinger provided the committee with the background of the curriculum development, based on requirements made to all programs in the state by the Mississippi Department of Education and accrediting bodies. Adkerson raised the question of the CIP and whether or not it was the most appropriate CIP for this degree, and requested consultation with Tim Chamblee and OIRE and/or the Registrar's Office. She also noted that due to the length of the course

names, the 24 character abbreviations for many courses involved had very cryptic names and requested the department work with her to create more legible abbreviations. It was also noted that the 2 internship courses had different modes of delivery, which needed to be resolved. It was noted that while letters of support in the case of duplication was received from departments in Education, the course EDF 8443 Evaluation of School Programs demonstrates significant duplication with a course in Ag Extension Education. The motion was amended by Long and seconded by Schultz to approved contingent upon making the minor corrections as well as requesting a letter of support for the course EDF 8443 from Dr. Michael Neuman in Ag Extension Education. The motion was approved unanimously.

Swortzel moved the approval of the modifications to the courses EN 4433/6433 Approaches to TESOL, EN 4453/6453 Methods in TESOL, EN 4403/6403 Introduction to Linguistics, EN/AN/SO 4623/6623 Language and Culture, EN/AN/SO 4633/6633 Sociolinguistics. Dr. Ginger Pizer was present in support of these proposals. The motion passed unanimously.

Carr moved the approval of the modifications of courses AAS 4093 The African Diaspora, AAS 4383, African American Leadership in the 20th Century, AAS/HI 4983 African Americans and the Law, and the modification and approval for distance offering of the course AAS/HI 8543 Diversity and Discrimination Law. The motion was seconded by Wolverton. It was indicated that the course AAS/HI 8543 had several issues, specifically that there is no Instructor of Record indicated in this graduate course. Also, the Method of Delivery is incorrect and the course did not include an indication of cross-listing in the course description. In addition, it was noted that the letters of support were not from faculty. Wolverton moved, seconded by Swortzel, to table the proposals. The motion was approved unanimously.

Swortzel moved, seconded by Carr, to approve the addition of the course PS/AAS 3043 Modern Civil Rights Law. It was noted that the letters of support were not from faculty. Also, it was indicated that there was a pre-requisite indicated in the course proposal, but it was not included on the cover sheet. And while the contact hours presented in the proposal did add up to 45 contact hours, they did not match the calendar days that were provided. Wolverton moved to table the proposal, seconded by Rigsby. The motion was approved unanimously.

Carr moved to approve the addition of the course CVM 5404 NAVLE Preparation, seconded by Frey. The questions of the method of evaluation was raised for this course. The proposal indicated that all enrolling in the course would get a minimum grade of B, no matter performance. Rigsby moved, seconded by Swortzel, to table the proposal. The motion passed unanimously.

Carr moved to approve the addition of CVM 8971 Current Topics in Parasitology. There were questions raised regarding the attendance policy of 30%, as well as the method of evaluation. Swortzel moved, seconded by Peebles, to table the proposal. The motion passed unanimously.

Dandass moved to remove the proposals ASE 4133/6133 Automatic Control, ASE 4153/6153 Advanced Performance, and ASE 8853 Statistical Orbit Determination from the table for consideration. The motion was seconded by Warnock. The original motion to approve the distance delivery of these courses was approved unanimously.

Bourgeois indicated that the proposals to modify the Ph.D and MS in Vet Med Science, as well as the Ph.D in Environmental Toxicology were pulled from the agenda by the department.

Carr moved the approval of the addition and distance delivery of the course EDF 4243/6243, seconded by Rigsby. Dr. Kay Brocato, who had been present in support of the MS in School Administration, indicated that she believed that proposal may not have been intended to be submitted. Welch moved, seconded by Peebles, to table the proposal until we were sure it was intended for UCCC consideration. The motion was approved unanimously.

Swortzel moved to adjourn, seconded by Wolverton. The motion passed unanimously and the meeting was adjourned at 5:07pm.