

University Committee on Courses and Curricula
Mississippi State University
March 21, 2014

- Present: Amy Adkerson, Tyler Camp, Amy Crumpton, Dana Franz, Jim Fowler, Kevin Hunt, Mitzy Johnson, Ben Magbanua, Pat Matthes, Lynda Moore, Rob Moore, Bob Otondo, Emily Owen, Tommy Parker, John Riggins, John Rigsby, Wes Schilling, Kathy Sherman-Morris, Jack Smith, Barry Stewart, Pam Sullivan, Kirk Swortzel, Jenny Turner, Mark Welch, Robert Wolverton
- Excused: Russell Carr, Dipangkar Dutta, Kathy Gilliland, Kelly Moser, Sunny Patel, Melinda Pilkinton, Steve Taylor, Vemitra White
- Absent: Kari Babski-Reeves
- Proxies: Jo Jo Dodd for Summer Smith
- Guests: Mary Kathryn Barbier, Jessica Graves, Kim Hall, Jason Keith, Linda Morse, Jane Parish, Julie Parker, Joel Paz, Moe Sepehrifar, Joe Wilmoth

Swortzel called the meeting to order at 1:30 p.m. on Friday, March 21, 2014 in room 324 of the Colvard Student Union. The February 21, 2014 UCCC minutes were reviewed. Crumpton moved to approve the minutes, and Stewart seconded the motion. The February 21, 2014 UCCC minutes were approved unanimously.

Franz moved to approve the addition of Maymester for PS 1001 First Year Experience. Otondo seconded the motion. Dr. Linda Morse appeared in support of the proposal. Dr. Morse explained that this is the one hour credit course that is designed for high school students who participate in Boys' State on the Mississippi State Campus. Committee members were concerned that there is not a grading method outlined in the proposal, and the proposal does not indicate this course will only be used for Boys' State. Welch moved to pass the proposal contingent upon the above concerns being addressed. Crumpton seconded the motion. The motion to pass PS 1001 contingent upon the outlined concerns being addressed was approved unanimously.

Otondo moved to approve the addition of HI 4343 Immigration and Ethnicity in the United States. Crumpton seconded the motion. Committee members pointed out that the prerequisite is not contained in the course description, and the course description does not include information that this is a three hour lecture. Crumpton moved to pass the proposal contingent upon the above concerns being addressed. Hunt seconded the motion. The motion to pass HI 4343 contingent upon the outlined concerns being addressed was approved unanimously.

Sherman-Morris moved to approve the addition of distance delivery to ST 8114 Statistical Methods. Welch seconded the motion. Dr. Moe Sepehrifar appeared in support of the proposal. Committee members had questions and discussion about: whether the lectures would be synchronized or taped; the lack of required contact hours for the lab portion of the course; the method of delivery; the lack of letters of support from MAFAES and Extension; no identified target audience; and the need to have the Campus 1 and Campus 5 tables beside each other so the proposal is easier to read. Hunt moved to table

the proposal. Franz seconded the motion. The motion to table the distance delivery of ST 8114 Statistical Methods was approved unanimously.

Sherman-Morris moved to approve FLG 4533/6533 Art, Politics, and Propaganda. Crumpton seconded the motion. Committee members pointed out that the cover sheet does not indicate that this is a split level course, and in the course description “the” does not need to be included before the words “equivalent” and “instructor.” Crumpton moved to pass the proposal contingent upon the above concerns being addressed. Welch seconded the motion. The motion to pass FLG 4533/6533 contingent upon the outlined concerns being addressed was approved unanimously.

Otondo moved to approve the modifications to ACC 8112 Fin. & Acc. Report Analysis, BIS 8112 Management Information Technology & Systems, BL 8112 Law, Business Ethics, and Dispute Resolution, MGT 8112 Leadership Skills for Managerial Behavior, and the modification to the Project Management concentration of the MBA. Moore seconded the motion. Committee members suggested that the proposals need to be clear that the classes will be offered in Meridian. Otondo stated he would add language to the proposals to make it clear that the courses will be offered in Meridian. The motion to approve was passed unanimously.

Franz moved to approve the addition of EDX 6813 and the addition of distance delivery to EDX 6813. Sherman-Morris seconded the motion. Committee members pointed out that the proposal cover sheet does not include the addition of distance delivery and suggested the cover sheet be amended. The motion to approve was approved unanimously.

Franz moved to approve the modifications of EPY 4053 Psychology & Education of the Mentally Retarded and EPY 3553 Gifted/Creativity, the addition of EPY 4683 Junior/Senior Seminar in Educational Psychology, and the modification of the Bachelor in Science in Educational Psychology. Otondo seconded the motion. Dr. Linda Morse appeared in support of the proposals. For EPY 4683, committee members asked why the course is called a “seminar” in the course title, but the proposal indicates the class is a lecture and practicum in the course description and method of delivery. Committee members also questioned why two codes were used for the method of instruction since only one code can be used. Committee members were also concerned that there were not enough contact hours to justify a three hour course. For EPY 3553, Committee Members pointed out the proposed graduate school course grading scale needs to be adjusted, and an instructor of record needs to be added for the graduate level course. For the modification of the program, committee members pointed out that six departments are affected by the new classes that are being offered. Letters of support were not attached from the six affected departments: Psychology, Human Sciences, Sociology, Management, Kinesiology, and Instructional Systems and Workforce Development. Crumpton moved to pass the course proposals and the program modification contingent upon the above concerns being addressed. Stewart seconded the motion. The motion to pass contingent was approved unanimously.

Sherman-Morris moved to approve the modifications to EP 2013, EP 3183, EP 3304, EP 3613, EP 4113, EP 4123, EP 4133, EP 4143, EP 4183, EP 4503, EP 4603, EP 4703 EP 4803, EP 4810, KI 2023, KI 2603 and the modification of the Bachelor of Science in Kinesiology. Franz seconded the motion. Dr. Kim Hall appeared in support of the proposals. Dr. Hall explained that the proposals add no new courses but permit existing courses to be taught in Meridian. Dr. Hall explained that the Food, Nutrition and Health Promotion course will not be offered in Meridian, and she would submit a new course proposal form with that course deleted and a new program proposal with the course deleted. Committee

members noted that the course cover sheet lists the biology courses that will be offered, but that the course proposal does not list the biology courses. The biology courses need to be added to the course proposal. A letter of support from the Biology Department is included as part of the proposals. Crumpton moved to pass the proposals contingent upon the above concerns being addressed. Otondo seconded the motion. The motion to pass the proposal modifications contingent was approved with one abstention.

Fowler moved to approve the addition of PTE 3902 Petroleum Engineering Lab 1, PTE 3903 Reservoir Fluid Properties, PTE 3912 Petroleum Engineering Lab 2, PTE 3953 Reservoir Rock Properties and Fluid Flow, PTE 3963 Drilling, PTE 3973 Petroleum Production Operations, PTE 4903 Reservoir Engineering 1, PTE 4913 Reservoir Engineering 2, PTE 4923 Completion Design, PTE 4953 Formation Evaluation, PTE 4963 Oil Recovery Methods, PTE 4993 Petroleum Economic Analysis, and the addition of a Bachelor of Science degree in Petroleum Engineering. Welch seconded the motion. Committee members pointed out that for PTE 3902 and PTE 3912 there are only 30 contact hours listed, and the participation grades in the proposals for PTE 3902 and PTE 3912 are listed as 15 percent which is above the recommended 10 percent. A committee member recommended that the new courses that include the word "reservoir" in the title should have "petroleum" inserted in the title to avoid confusion with other programs. A committee also pointed out that there is not a letter of support from the Geosciences Department. Hunt moved to pass the proposals contingent upon the above concerns being addressed. Crumpton seconded the motion. The motion to pass the proposals contingent was approved unanimously.

Fowler moved approve the addition of ECE 8333 and the addition of distance deliver of ECE 8333. The motion was approved unanimously.

Hunt moved to approve the addition of FO 4513/6513 Forestry and Conservation. Franz seconded the motion. The motion was approved unanimously.

Hunt moved to approve the deletion of the Forest Entrepreneurship Certificate. Franz seconded the motion. The motion was approved unanimously.

Stewart moved to approve the addition of LA 4653/6653 Study Abroad: Gardens and Urban Spaces. Schilling seconded the motion. The motion was approved unanimously.

Schilling moved to approve the modification of ABE 1073 Agricultural Mechanics, ABE 2173 Internal Combustion Engine Technology, ABE 4163 Machinery Management for Agro-Ecosystems, the addition of ABE 1083 Technology Design II, the deletion of ABE 4453/6453 Cotton Ginning Systems Management and ABE 4823 Capstone Survey, and the modification of the Bachelor of Science in Agricultural Engineering Technology and Business. Stewart seconded the motion. The Committee pointed out that the program proposal includes the new course numbers for the Animal and Dairy Science courses. The Animal and Dairy Science proposals must be approved before this program proposal can be approved. For ABE 4163, members of the committee pointed that there is a typographical error under 4(e) of the proposal. Franz moved to pass the proposals contingent upon the above concerns being addressed. Sherman-Morris seconded the motion. The motion to pass contingent was approved with two abstentions.

Stewart moved to approve the modification of ADS 114 Animal Science, ADS 1121 Animal Science Laboratory, ADS 3223 Horse Management, ADS 3221 Practicum in Horse Care & Management, ADS

4115/6115 Animal Nutrition, ADS 4213/6213 Livestock Nutrient Requirements and Formulation of Rations, ADS 4324/6324 Beef Cattle Production, ADS 4423 Animal and Dairy Science Internship, ADS 4814 Dairy Farm Management, ADS 4221 Animal and Dairy Sciences Senior Seminar, and the Bachelor of Science in Animal and Dairy Science; the deletion of ADS 4222/6222 Small Ruminant & Diversified Livestock Production; the addition of ADS 4223/6223 Goat and Sheep Production, ADS 4211/6211 Goat and Sheep Production Laboratory, ADS 4321/6321 Beef Cattle Laboratory, ADS 4440 Research Experience Practicum, ADS 4520 Livestock Extension Experience, ADS 4523/6523 Internet-Based Management in Livestock Industries, ADS 4811/6811 Dairy Farm Management Laboratory, ADS 4111 Swine Production and Management Laboratory, ADS 8533 Beef Cattle Systems Management; and the addition of distance delivery for ADS 4223/6223 Goat and Sheep Production, ADS 4211/6211 Goat and Sheep Production Laboratory, ADS 4523/6523 Internet-Based Management in Livestock Industries, ADS 8533 Beef Cattle Production Systems Management. Otondo seconded the motion. For ADS 1114, committee members pointed out that the proposal does not include any course content for the committee to review. The committee was also concerned that the method of delivery is not clear. Franz moved to table ADS 8533. Rigsby seconded the motion. The motion to table passed with one abstention. For ADS 1121, committee members pointed out the prerequisite is prior credit or concurrent enrollment in ADS 1114. Franz moved to table the ADS 1121. Welch seconded the motion. The motion to table was approved with one abstention. The committee pointed that ADS 3223, ADS 3221, ADS 4223/6223, ADS 4211/6211, ADS 4324/6324, ADS 4321/6321, ADS 4440, ADS 4814, ADS 4811/6811, and ADS 4111 are also affected by the ADS 1114. For ADS 4115/6115, committee members were concerned that the prerequisite was not worded correctly. For ADS 4213/6213, the grading scale needs to be revised. For ADS 4423, the internship is being changed to variable credit, and the description indicates it is repeatable. A staff member from the Registrar's Office indicated the class will be recorded as repeatable for up to 3 credits. For ADS 4523/6523, the committee pointed out the proposal has conflicting dates for when the courses begins. For ADS 4221, the committee members were concerned there was no senior status prerequisite. For ADS 8533, committee members pointed out that the catalog description needs to be clarified. The contact hours for the face to face portion of the course also need to be reviewed. Stewart moved to pass ADS 3223, ADS 3221, ADS 4115/6115, ADS 4213/6213, ADS 4222/6222, ADS 4223/6223, ADS 4211/6211, ADS 4223/6223, ADS 4211/6211, ADS 4223/6223, ADS 4211/6211, ADS 4324/6324, ADS 4321/6321, ADS 4423, ADS 4440, ADS 4520, ADS 4523/6523, ADS 4814, ADS 4811/6811, ADS 4111, ADS 4221, ADS 8533, ADS 8533 contingent upon the above concerns being addressed. Schilling seconded the motion. The motion to pass contingent was approved unanimously. Franz moved to table the degree modification proposal for the Bachelor of Science in Animal and Dairy Science. Riggins seconded the motion. The motion to table the degree modification proposal for Animal and Dairy Science was approved unanimously.

Schilling moved to approve the modification of HS 3803 Child Care Procedures, HS 3823 Designing Child Care Programs, and HS 4834 The Hospitalized Child; the addition of HS 3843 Guiding Young Children's Behavior and Social Development and HS 4832 Child Life Clinical; the addition of distance learning for HS 4834 The Hospitalized Child; and the modification of the Bachelor of Science in Human Development and Family Studies. Rigsby seconded the motion. Committee members pointed out that the catalog description for HS 4832 needs to be revised to reflect that the course is a four hours laboratory. Committee members also pointed out that the degree modification will have to be passed contingent because the degree modification contains HS 3000. HS 3000 was passed contingent at a previous UCCC meeting but was never cleared of the contingency. Schilling moved to approve HS 3803, HS 3823, HS 3803, and HS 4834. Rigsby seconded the motion. The motion to approve passed unanimously. Schilling moved to pass HS 4832 and the degree modification contingent upon the above concerns being

addressed. Rigsby seconded the motion. The motion to pass contingent was approved unanimously.

Schilling moved to approve the addition of PSS 2111 Turfgrass Management Lab and PSS 2113 Introduction to Turfgrass Science; the modification of PSS 4414/6414 and the modification of the Bachelor of Science in Agronomy: Golf and Sports Turf Management. Sherman-Morris seconded the motion. A member of the staff of the Registrar's Office asked if the old classes would be treated as equivalents to the new classes, and Dr. Barry Stewart responded that they would. The motion to approve passed unanimously.

Schilling moved to approve LA 4653/6653 Study Abroad: Gardens and Urban Spaces. Stewart seconded the motion. The motion passed unanimously.

Franz moved to approve the deletion of the minor in Human Sciences: Apparel, Textiles and Merchandising. Stewart seconded the motion. Sherman-Morris seconded the motion. The motion passed unanimously.

Rigsby moved to approve the addition of an undergraduate minor in Biochemistry, a graduate minor in Biochemistry/MS, and a graduate minor in Biochemistry/Ph.D. Franz seconded the motion. Committee members pointed out that the catalog description for the MS and Ph.D. refers to an undergraduate minor instead of a graduate minor. Schilling moved to pass the graduate minor in Biochemistry/MS and the graduate minor in Biochemistry/Ph.D. contingent upon the catalog description being corrected. Stewart seconded the motion. The motion to pass contingent was approved unanimously. The committee voted on the motion to approve the undergraduate minor in Biochemistry, and the motion passed unanimously.

Schilling moved to adjourn. Franz seconded the motion. The motion to adjourn passed unanimously.

The meeting was adjourned at 5:55 p.m.