

University Committee on Courses and Curricula
Mississippi State University
February 21, 2014

- Present:** Amy Adkerson, Tyler Camp, Russell Carr, Amy Crumpton, Jim Fowler, Kathy Gilliland, Kevin Hunt, Mitzy Johnson, Lynda Moore, Kelly Moser, Bob Otondo, Emily Owen, Tommy Parker, Sunny Patel, Melinda Pilkinton, John Rigsby, Wes Schilling, Kathy Sherman-Morris, Jack Smith, Barry Stewart, Pam Sullivan, Kirk Swortzel, Mark Welch, Robert Wolverton
- Excused:** Kari Babski-Reeves, Dipangler Dutta, Dana Franz, Rob Moore, John Riggins, Summer Smith, Jenny Turner, Vemitra White
- Absent:** Ben Magbanua
- Proxies:** Robert Wolverton, Jr. for Pat Matthes
- Guests:** Robert Damm, Joseph Fan, Connie Forde, Steve Grado, Richard Human, Rick Travis, Molly Zuckerman

Swortzel called the meeting to order at 1:30 p.m. on Friday, February 21, 2014 in room 324 of the Colvard Student Union. On page three of the January 17, 2014 minutes concerning the Bachelor of Science minor in Floral Management and the addition of the graduate minor in Floral Management, the sentence: "A staff member from the Graduate School asked how students besides graduate students would be admitted and how a minor for something that is not a graduate degree would be recorded." was deleted. The sentence: "A staff member from the Graduate School reminded the committee members that graduate policy allows a minor only in an approved major or concentration, and Floral Management is neither. Dr. Harkness asked if the minor could be designated 'Horticulture (Floral Management).'" was inserted in its place.

Otondo, seconded by Carr, moved to approve the addition of LA 4653/6653 Study Abroad: Gardens and Urban Spaces. After discussion by members of the committee, Carr (seconded by Sherman-Morris) moved to table the request, and the Committee suggested that the following be addressed: (1) removal of the note in the catalog description for the course; (2) clarification of whether there is a language requirement with this course; (3) a more detailed breakdown of the contact hours; (4) matching the method of evaluation listed in the proposal and the syllabus; (5) inclusion of a description of the intended target audience; (6) re-titling the thirty character abbreviation for the course to include specifics on Gardens and Urban Spaces; (7) in the syllabus, listing the breakdown of hours so it matches what is in the outline. The motion to table passed with one abstention.

Carr, seconded by Otondo, moved to approve the modification of AN 4313/6313 Forensic Anthropology. After discussion by members of the committee, Welch (seconded by Crumpton) moved to approve the modification of AN 4313/6313 Forensic Anthropology contingent upon the following additional information being provided: (1) address each of the nine specific items under "Additional Information" under the requirements of the UCCC Guide and Format; (2) break down the number of hours of lecture and the number of hours of laboratory; (3) changing the character abbreviation to "Human Osteology."

Sherman-Morris, seconded by Carr, moved to approve the addition of FLS 3413 Intensive Spanish and to offer the course during Maymester. After some discussion, Gilliland (seconded by Hunt) moved to pass contingent the proposal to add FLS 3413 Intensive Spanish and add FLS 3413 as a Maymester course upon the grading scale for the course being changed from “pass/fail” to “satisfactory/unsatisfactory.” The motion to pass contingent passed unanimously.

Sherman-Morris, seconded by Moser, moved to approve the addition of IDS 4111 Professional Seminar (Campus 1), IDS 4111 Professional Seminar (Campus 5), and the modification of the Bachelor of Science in Interdisciplinary Studies. Dr. Rick Travis, Associate Dean of the College of Arts and Sciences, was present to answer questions regarding the proposals. After discussion, Rigsby (seconded by Carr) moved to approve the proposals contingent upon the following information being provided: (1) language being added to the proposal that IDS 4111 will be offered in Meridian (Campus 2); (2) include wording in the title of the course and the thirty character abbreviation that it is a BSIS Professional Seminar; (3) secure a letter of support from Scott Maynard in the Career Center because some of the course content is also addressed in COE 1323; (4) include wording in the catalog description that the course is restricted to BSIS majors only; (5) in the Campus 5 proposal for IDS 4111, change the Method of Delivery to online. The motion to pass contingent was approved with one abstention.

Crumpton, seconded by Stewart, moved to approve the add MU/AAS 1103 African American Music as a general education offering in the fine arts category. The Committee pointed out that under the current attendance policy for the course, with two unexcused absences, a student’s final grade may be lowered. The Committee encouraged this attendance policy be amended in the future. The motion to add MU/AAS 1103 African American Music as a general education offering in the fine arts category passed unanimously.

Carr, seconded by Pilkinton, moved to approve the addition of add PPA 8653 Health Policy Process, PPA 9203 Constitutional and Political Framework of Public Administration, PPA 9303 Foundations of Public Administration, PPA 9403 Comparative Public Administration, PPA 9503 Qualitative Research for Public Affairs, PPA 9813 Advanced Qualitative Analysis for Public Affairs, PPA 9993 Research Design and Philosophy of Science and the modification to the Ph.D. program in Public Policy Administration. After a review of all of the proposals and much discussion, the Committee approved the proposals to add PPA 9203 Constitutional and Political Framework of Public Administration and PPA 9403 Comparative Public Administration unanimously. There was a motion to pass contingent the following proposals provided the following information being provided for each course and degree proposal: (1) for PPA 8653, identify the instructor of record; (2) for PPA 9303, provide a breakdown of the hours for Items III, IV, and V; (3) for PPA 9503, provide a breakdown of the hours for Item XI, and secure a letter of support from the Department of Leadership and Foundations in the College of Education who teaches a similar course; (4) for PPA 9813, prerequisite PPA 9803 needs to be included in the catalog description and provide a breakdown of the hours for Item XII; (5) for PPA 9993, delete the mention of a prerequisite since there is not a prerequisite, provide a breakdown of the hours for Item XI, identify the instructor of record, and amend the thirty character abbreviation to Research Design in PPA. For the degree modification, the Committee suggested the degree name being amended to Doctor of Philosophy, the major being amended to Public Policy and Administration and the course proposals outlined above being approved. The motion to pass these proposals contingent passed unanimously.

Otondo, seconded by Gilliland, moved to approve the addition of REL 3493 Pauline Theology. The motion passed unanimously.

Pilkinton, seconded by Moser, moved to approve the addition of MU 1123 History and Appreciation of American Music (Campus 1), the addition of MU 1123 History and Appreciation of American Music (Campus 5), and the addition of MU 1123 History and Appreciation of American Music to the general education core as a fine arts option. After discussion by the committee, Crumpton (seconded by Carr) moved to approve the addition of MU 1123 History and Appreciation of American Music (Campus 1) and the addition of MU 1123 History and Appreciation of American Music (Campus 5). The motion to add passed unanimously. Moser (seconded by Schilling) moved to approve the addition of MU 1123 History and Appreciation of American Music to the general education core contingent upon the following information being provided: (1) changing the method of instruction to lecture (C); (2) providing a more detailed justification of why the course should be added as a general education offering. The motion to pass contingent the addition of MU 1123 to the general education core passed unanimously.

Otondo, seconded by Sherman-Morris, moved to approve the modification of TKT 4183/6183 Methods of Teaching Career Pathways Experience and the modification of the Bachelor of Science in Technology Teacher Education (Business Technology). The motion to modify the course and degree program passed unanimously.

Fowler, seconded by Hunt, moved to approve the addition of ECE 4433/6433 Introduction to Radar, the addition of distance learning for CSE 6753 Foundations in Computation, the addition of ECE 3413 Introduction to Electronic Circuits, and the addition of distance learning to ECE 6433 Introduction to Radar. Being no discussion the motion passed unanimously.

Hunt, seconded by Crumpton, moved to approve the modification of FO 4472 GIS for Natural Resource Management Lab, the modification of FO 6472 GIS for Natural Resource Management, the deletion of FO 4471 GIS for Natural Resource Management Lab, the deletion of FO 6471 GIS for Natural Resource Management Lab, and the modification of the Bachelor of Science in Forestry (Environmental Conservation; Urban Forestry). Following some discussion, Crumpton (seconded by Rigsby) moved to table the proposals for FO 4472 and FO 6472 for the following reasons: (1) the proposals to modify FO 4472 and FO 6472 need to be merged in the same proposal since they are split level courses; (2) the current catalog description only needs to include the catalog description for the course; (3) the new catalog description for the modified course must limit its description to 25 words; (4) the proposal needs to clearly describe the justification for the modification and include the learning outcomes for the course; (5) the proposal needs to clearly describe the graduate student requirements; (6) the method of evaluation should include both the undergraduate and graduate grading scales. On the same motion, it was moved to table the proposals to delete FO 4471 and FO 6471 for the following reasons: (1) the proposals to delete FO 4471 and FO 6471 need to be merged in the same proposal since they are split level courses; (2) the current catalog description only needs to include the catalog description for the course; (3) the proposal needs to follow the UCCC Guide and Format for what needs to be included in a proposal to delete a course. Because the courses affecting the degree modifications were tabled, the proposal to modify the Bachelor of Science degree was also tabled. The motion to table passed with one abstention.

Smith, seconded by Carr, moved to add CVM 5182 Veterinary Disaster Management and CVM 5552 Veterinary Cardiology. The motion passed unanimously.

Sherman-Morris, seconded by Crumpton, moved to support the modifications to the Bachelor of Science in Geosciences. After a brief discussion, the motion passed unanimously.

The meeting was adjourned 3:45 p.m.