

Minutes
University Committee on Courses and Curricula
November 16, 2012

- Present: Angi Bourgeois, Amy Adkerson, Linda Buehler, Russell Carr, Yogi Dandass, Dana Franz, Hudson Frey, Pat Matthes, Rob Moore, Bob Otondo, Charlie Palmer, Tommy Parker, David Peebles, Melinda Pilkinton, Whitney Ray, John Rigsby, Kathy Sherman-Morris, Barry Stewart, Pam Sullivan, Kirk Swortzel, James Warnock, Mark Welch, Vemitra White, Robert Wolverton, John Wyatt
- Excused: Mitzy Johnson, Dipangkar Dutta, Emily Schultz
- Absent: Amy Crumpton, Wes Schilling
- Proxy: Jenny Harkness for Mitzy Johnson; Ian Munn for Emily Schultz
- Guests: Jim Adams, Joanne Beriswell, John Bickle, Stan Brown, Critz Campbell, Connie Forde, Amy Fountain, Keith Hodge, Carolyn Huntington, Andrew Kanazis, Rosa Nigro

Bourgeois called the meeting to order at 2:00pm on Friday, November 16, 2012. Palmer moved, seconded by Wolverton, to approve the minutes of the October 19, 2012 minutes. One error of the date of the minutes was noted. The motion was approved unanimously. Swortzel moved, seconded by Palmer, to approve the modification to the Special Topics procedure, which is worded as follows: "All experimental courses are eligible to be offered twice as Special Topics courses. After the second offering of the experimental course, the course must be approved as a regular course through the university curriculum process before it is eligible to be offered again. The number of offerings (2) is the same no matter what method of delivery is used." No discussion was raised regarding this modification and the motion was approved unanimously.

Dandass moved, seconded by Palmer, to approve the deletion of the Software Engineering Graduate Certificate. No discussion was raised and the motion was approved unanimously. Dandass moved, seconded by Palmer, to approve the distance delivery of IE 6673. No questions were raised and the motion was approved unanimously. Dandass moved, seconded by Rigsby, to approve the addition of the Energy Certificate. Dr. Keith Hodge was a guest in support of this proposal. A question was raised regarding the number of undergraduate hours that a graduate student pursuing the certificate could count. Dr. Hodge indicated that the department had clarified the use of undergraduate hours with the Graduate School. He also explained that the Energy Working Group, a group of faculty from multiple related disciplines were the advisory body for this certificate and the Chair of the Energy Working Group is the contact person, currently Dr. Todd French. No further questions were raised and the motion was approved unanimously.

Franz moved, seconded by Palmer, to approve the distance delivery of EDX 8173. No questions were raised and the motion was approved unanimously.

Palmer moved, seconded by Sherman-Morris, to approve the distance delivery of CO 1223. Questions were raised regarding the percentages and total number of points, and a discrepancy was found between the syllabus and the proposal regarding the evaluation. Also, an issue was raised with the target audience. The Justification in the proposal indicates that the target audience is for distance BSIS and for the development of a distance degree. However, the target audience statement says that the course is for MSU students needing this course as a prerequisite, for both online, campus 1 and campus 2. Wolverton moved, seconded by Welch, to table the proposal.

Palmer moved, seconded by Wolverton, to approve the addition of GA 1001. A question was raised about the appropriate level for the course number, since the course is not targeted toward incoming freshman. Dr. Carolyn Huntington was a guest in support of the proposal and agreed with the modification of the course number to 2001. Dr. Huntington clarified that the course could be repeatable for up to 4 times for credit. No letter of support was included with the proposal. The appropriate body to contribute the letter of support was discussed, since this course is a General Agriculture course, and not housed in any single department. It was determined that the College of Agriculture Curriculum Committee would be the most appropriate body to create a letter of support. The proposal was approved contingent upon receiving a letter of support from CALS CC.

Palmer moved, seconded by Rigsby, to approve the deletion of TKB 2112; the addition of TKT 4443/6443; and the modification of the Ph.D of Instructional Systems and Workforce Development. Dr. Connie Forde, Dr. Adam Love, and Dr. Joanne Beriswell were guest in support of these proposals. Questions were raised about the possibility of duplication for TKT 4443/6443 with courses in Computer Science and Business Information Systems. The committee requested letters of support from these two departments. The original motion was modified to approve the deletion of TKB 2112 and the modification of the Ph.D, and to pass the addition of TKT 4443/6443 contingent upon receiving letters of support from the two departments indicated. The amended motion was approved unanimously.

Palmer moved, seconded by Wolverton, to approve the addition of FLI 1113, 1123, 2133, 2143. Dr. Rosa Nigro was present as a guest in support of these proposals. It was noted that the attendance policy was in excess of 10% and that the attendance and participation grade needed to be clarified. A question was raised as to whether these courses would also be approved as Humanities General Education courses, and it was noted that no proposal for general education approval was included in the proposal. It was also noted that the description for FL I 2143 was too long. The motion was approve contingent upon the clarification of the minor issues.

Rigsby moved, seconded by Wolverton, to approve the modification to the BFA degree. Professor Critz Campbell and Professor Lydia Thompson were guests in support of the proposal.

Professor Thompson commented that there were not curricular changes being proposed, rather a modification to computer requirements only. A question was raised regarding the availability of financial aid/support for the purchase requirements. Bourgeois explained that by requiring the purchase of a computer of incoming freshmen, students were more easily able to receive federal financial aid for the purchase of required equipment. The motion was approved.

Buehler moved, seconded by Stewart, to approve the modification of the Bachelor of Science in Kinesiology with a concentration in Clinical Exercise Physiology and the modification of EP 4802. Dr. Stan Brown was present in support of these proposals. One suggestion that was made was to change the language for the general education math requirement to say “either College Algebra or Higher math” and “ST 2113 or equivalent”, to keep from having to make substitutions for those students who take a higher math than College Algebra. It was noted that the effective date needs to be adjusted and Dr. Brown agreed that Fall 2013 would work. The proposal was passed contingent upon the clarification of the math requirements.

Palmer moved, seconded by Rigsby, to approve the modification of the Bachelor of Science in Kinesiology with a concentration in Sport Science and the addition of SS 4803. Dr. Stan Brown was present in support of these proposals. It was noted that the hours in the program of study did not add up to the listed numbers. It was also noted that the Natural Science requirements indicate that students will have to take at least 10 credit hours in Natural Science, though 9 hours are listed in the program of study. It was also noted that the effective date would need to be adjusted. Rigsby moved to table, seconded by Palmer. The motion to table was approved unanimously.

Palmer moved, seconded by Rigsby, to approve the addition of PE 1191 and the deletion of PE 1111, 1121, 1141, 1181. Dr. Stan Brown was present in support of the proposals. It was asked if this course would be repeated for credit, and Dr. Brown indicated that it would not be repeatable. Dr. Brown also indicated that there would be no restrictions on the course.

Palmer moved, seconded by Rigsby, the approval of AN 8543. It was noted that the detailed course outline was actually the syllabus and that the contact hours did not add up to the calendar hours of course meetings. It was requested that a detailed course outline, providing major and sub topics, with appropriate contact hours be received, as well as the effective date be adjusted. The motion was approved contingent upon these minor clarifications.

Palmer moved, seconded by Rigsby, to approve the addition of EN/AAS 2363. It was noted that no detailed course outline with the topics/sub-topic were listed with the accompanying contact hours. It was also noted that a pre-requisite was listed on the AAS version of the course, but not the EN version. Clarification was requested. It was also noted that since AAS lists all the possible courses for the minor, the committee would need to see a program modification in addition the course addition.

Palmer moved, seconded by Rigsby, to approve the addition of FLC 1113, 1123, 2113, 2123, 3114, 3124. It was noted that the attendance policy exceeded the 10% guideline. Also, questions were raised regarding the prerequisites for each course. The number of hours for each course also needed clarification, as the proposals indicated conflicting numbers of contact hours. In addition, the proposals do not include a detailed course outline that includes topics and contact hours per topic. The proposals also indicated 4 contact hours for the final exam, which is also problematic. Carr moved to table the proposals, seconded by Welch. The motion was approved.

Palmer moved, seconded by Rigsby, to approve the addition of FLL 4443. It was indicated that no letters of support were included with the proposal. It was noted that the detailed course outline was a week-by-week syllabus, not an outline of topics to be covered with the accompanying contact hours. The motion was approved contingent upon clarification of these minor issues.

Welch moved, seconded by Moore, to approve the distance delivery of PSY 3803. It was noted that while the proposal indicates equivalency, the accompanying syllabi indicate different content as well as different numbers of exams for campus 1 and campus 5. Palmer moved, seconded by Rigsby, to table. The motion to table was approved.

Frey moved, seconded by Rigsby, to approve the addition of REL 3113. Dr. John Bickle was present in support of the proposal. Dr. Bickle noted that this is not currently a requirement, but is a part of a slow refocusing of the REL curriculum. It was noted that the proposal includes a week-by-week syllabus, but not a detailed course outline indicating topics and contact hours by topic. The proposal was approved contingent upon the clarification of the detailed course outline.

Frey moved, second by Palmer, to approve the modification of HCA 3813. No issues were raised and the motion was approved.

Carr moved, seconded by Jack Smith, the modification of CVM 5310. No issues were raised and the motion was approved.

Carr moved, seconded by Palmer, the deletion of the Masters of Science in Business Administration. No issues were raised and the motion was approved.

Palmer moved, seconded by Rigsby, to remove for the proposal for EDF 4243/6243 from the table. No issues were raised and the original proposal to approve the distance delivery for EDF 4243/6243. The motion was approved.

Palmer moved, seconded by Rigsby, to remove the proposal for the addition of PS 3043 from the table. It was noted that one of the items raised when the proposal was tabled was that the contact hours were listed by a week-by-week syllabus that did not add up correctly. Though the contact hours were corrected, the detailed course outline was still not listed by topics and subtopics. It

was requested to receive a topic outline for the course with the appropriate contact hours. It was also noted that this course may be for the AAS minor, and it was requested for clarification. The motion was approved contingent upon clarification of these two issues.

Palmer moved, seconded by Rigsby, to adjourn. The meeting was adjourned at 4:50 pm.