

**University Committee on Courses and Curricula
Mississippi State University
January 17, 2014
As amended on February 21, 2014**

- Present: Amy Adkerson, Russell Carr, Amy Crumpton, Kevin Hunt, Mitzy Johnson, Lynda Moore, Rob Moore, Kelly Moser, Bob Otondo, Emily Owen, Tommy Parker, Melinda Pilkinton, John Riggins, John Rigsby, Wes Schilling, Kathy Sherman-Morris, Summer Smith, Pam Sullivan, Kirk Swortzel, Jenny Turner, Mark Welch, Bob Wolverton,
- Excused: Dipangkar Dutta, Jim Fowler, Sunny Patel, Vemitra White
- Absent: Kathy Gilliland, Ben Magbanua, Jack Smith, Steve Taylor, James Warnock,
- Proxies: Haley Grantham for Tyer Camp, Brad Vickers for Dana Franz, Richard Harkness for Barry Stewart, Robert Wolverton, Jr. for Pat Matthes
- Guests: Alejandro Banda, Becky Hagenston, Keith Moser, Tommy Phillips, Ann Spurlock, Justin Taylor, Joe Wilmoth

Swortzel called the meeting to order at 1:30 p.m. on Friday, January 17, 2014 in room 324 of the Colvard Student Union. Swortzel updated the meeting on the progress of the Leepfrog software and the Leepfrog conference, the number of potential proposals on the next three agendas, and the opportunity that some UCCC members will have to meet with the visiting delegation from Phi Beta Kappa.

The December 16, 2013 minutes were reviewed. Otondo pointed out that he attended the December meeting, but his name is not listed as present. Sullivan pointed out that on page two of the minutes, the modifications of the Master of Science and Ph.D. in Agriculture should include the concentrations of Horticulture, Weed Science, and Agronomy. Currently, the minutes only list the concentrations of Horticulture and Weed Science. Sherman-Morris moved to approve the minutes with the changes outlined above. Schilling seconded the motion. The motion to approve the minutes as amended was approved unanimously.

Swortzel announced that he sent an e-mail notification of the election of the UCCC Chairperson to UCCC members who have voting privileges. According to the UCCC by-laws, a new UCCC chairperson is elected at the January UCCC meeting. Crumpton nominated Swortzel to serve as chairperson for the 2014-2015 term. Rigsby seconded the motion. With no further nominations, Swortzel was elected chairperson for the 2014-2015 term unanimously.

Carr moved to approve the addition of CVM 8103, and Otondo seconded the motion. Dr. Alejandro Banda appeared in support of the proposal. Committee members pointed out that the proposal mentions that two letters of support are attached, but only one letter is attached. The proposal lists the method of instruction as lecture/lab. Committee members questioned whether there were enough contact hours in the lab for the class to be listed as a lecture/lab. Committee members also pointed out that the course description needs to be reduced to 25 words, and the effective date needs to be

changed. Carr moved to approve the proposal contingent upon the above outlined concerns being addressed. Welch seconded the motion. The motion to pass contingent was approved unanimously.

Carr moved to approve the modification of HS 3000. Crumpton seconded the motion. Tommy Phillips appeared in support of the proposal. Committee members pointed out that the proposed catalog description wording that calls the course a “pre-internship experiential learning opportunity” is confusing and duplicitous. Committee members suggested the wording “pre-internship learning experience” instead. Committee members also pointed out that there needs to be clarification of how the variable credit is assigned, and the learning outcomes listed are not learning out comes. The old course syllabus has learning outcomes while the new course syllabus does not have learning outcomes. Schilling moved to approve the proposal contingent upon the above outlined concerns being addressed. Moser seconded the motion. The motion to pass contingent was approved unanimously.

Carr moved to approve the deletion of PSS 2351 and PS 4444/6444. Schilling seconded the motion. The motion to approve was approved unanimously.

Carr moved to approve the modification of PSS 3023 and PSS 3413. Schilling seconded the motion. For PSS 3023, committee members pointed out: (1) the points assigned for the graduate student requirements for the course do not add up correctly; (2) the grading scale is not clear; (3) student contact needs to be discussed in the proposal since this is an online Campus 1 course; and (4) the effective date needs to be adjusted. A staff member from the Registrar’s Office asked if when the course number for PSS 3023 is changed to PSS 4023 as outlined in the proposal, would the courses be treated as equivalents. Dr. Richard Harkness replied that they would be equivalent. For PSS 3413, on page 2 of the proposal under A.4.b., the course number is listed incorrectly. Carr moved to approve the proposals contingent upon the above outlined concerns being addressed. Crumpton seconded the motion. The motion to pass contingent was approved unanimously.

Carr moved to approve the addition of PSS 4073/6073, PSS 4083/6083, PSS 4093/6093, PSS 6033, and the add plus distance of PSS 6013. Riggins seconded the motion. For PSS 4073/6073, committee members pointed out: (1) the points assigned for the graduate student requirements for the course do not add up correctly; (2) the method of instruction and method of delivery are not clear; and (3) the grading scale is not clear. For PSS 4083/6083, committee members pointed out: (1) the grading scale is not clear; (2) the method of evaluation for the undergraduate and graduate students should be separated and revised; and (3) the method of instruction and method of delivery are not clear. For PSS 4093/6093, (1) the method of evaluation for undergraduate and graduate students should be separated and made clearer; and (2) the method of instruction and method of delivery need to be revised. For PSS 6013, the committee members pointed out: (1) the proposal did not include a table outlining the differences in the Campus 1 and Campus 5 courses; (2) the proposal did not include how a structured discussion board and e-mail feedback will be used in the Campus 5 course to replace traditional classroom discussion; and (3) the method of instruction is not clear. For PSS 6033, committee members suggested the name of the class be “Case Studies in Floral Management” instead of “Problems in Floral Management” as proposed, so there would not be a negative connotation to the class title. Committee members also pointed out that the method of instruction needed to be clarified to reflect that the course is on-line and Campus 1. Schilling moved to approve the proposals contingent upon the above outlined concerns being addressed. Welch seconded the motion. The motion to pass contingent was approved unanimously.

Carr moved to approve: (1) the modification to the Bachelor of Science in Horticulture with a Floral Management Concentration; (2) the addition of the Bachelor of Science in Horticulture with a Fruit and Vegetable Production Concentration; and (3) the modification of the Bachelor of Science in Horticulture with a Floriculture and Ornamentals Concentration. Welch seconded the motion. A staff member from the Registrar's Office pointed out the minimum hours for each concentration are what needed to be included in the proposal instead of the maximum number of hours which are what is currently listed in the proposal. Committee members pointed that the concentrations could not be approved until the PSS courses that were submitted to accompany the concentrations are cleared of their contingencies. A committee member also pointed out that the Fruit and Vegetable concentration needs a letter of support from the Agronomy Department. Carr moved to approve the concentration modifications and the concentration addition contingent upon the above outlined concerns being addressed. Hunt seconded the motion. The motion to pass contingent was approved unanimously.

Schilling moved to approve the modification of the Bachelor of Science minor in Floral Management and the addition of the graduate minor in Floral Management. Committee members pointed out that the undergraduate minor would have to be passed contingent until the PSS course proposals are cleared of their contingencies. A staff member from the Graduate School reminded the committee members that graduate policy allows a minor only in an approved major or concentration, and Floral Management is neither. Dr. Harkness asked if the minor could be designated "Horticulture (Floral Management)." Committee members pointed out that the "Summary of Proposed Changes" for the graduate minor in Floral Management should be revised to just include: "We are proposing to create a graduate minor in Floral Management for Mississippi State University graduate students." Carr moved to approve the modification and addition of the minors contingent upon the above outlined concerns being addressed. Crumpton seconded the motion. The motion to pass contingent was approved unanimously.

Crumpton moved to approve the modifications to ARC 2546, ARC 2723, ARC 3546, ARC 3723 and ARC 4546. Moser seconded the motion. A committee member pointed out that in the proposal for ARC 3723, the class is cross listed with BCS 3723. Therefore, a proposal to modify is also needed for BCS 3723. Otondo moved to table the modification to ARC 3723. Carr seconded the motion. The motion to table ARC 3723 passed with two committee members abstaining. The committee then voted on the modifications to ARC 2546, ARC 2723, ARC 3546, and ARC 4546. The motion to approve the modifications of ARC 2546, ARC 2723, ARC 3546, and ARC 4546 passed unanimously.

Carr moved to approve the modifications to EN 0103, EN 1103, EN 4303/6303, and EN 4313/6313. Welch seconded the motion. Dr. Ann Spurlock appeared in support of the proposals. Committee members discussed how decisions are made about what the requirements should be for the English Section of the ACT in order to qualify for particular freshmen English classes EN 0103 and EN 1103. Committee members also discussed if the data attached to the proposals was sufficient to make the changes proposed, how the proposed changes would shift enrollment in classes, how the proposed modifications might impact general education classes, and how the proposed modifications might impact admissions. Carr moved to table EN 0103 and EN 1103. Crumpton seconded the motion. The motion to table passed unanimously. For EN 4303/6303 and EN 4313/6313, committee members discussed the provision in both proposals that graduate students may take the course for credit twice even if they took the course as undergraduates. Committee members discussed that an AOP was drafted addressing this issue, but it was never signed by the provost. Committee members felt the proposed AOP should be reviewed before any decisions are made on the proposals to modify EN 4303/6303 and EN 4313/6313. Schilling moved to table EN 4303/6303 and EN 4313/6313. Carr seconded the motion. The motion to table passed unanimously.

Carr moved to approve the addition of FLF 1800, FLF 2163, FLF 2800, FLF 3800 and FLF 4163. Moser seconded the motion. Dr. Keith Moser appeared in support of the proposals. Dr. Moser explained that the number of credit hours for the study abroad classes will be determined by the number of classes students take while they are abroad. The motion to approve the addition of FLF 1800, FLF 2163, FLF 2800, FLF 3800, and FLF 4163 was approved unanimously.

Schilling moved to adjourn the meeting. Crumpton seconded the motion. The motion was approved unanimously.

The meeting was adjourned at 4:00 p.m.