



MISSISSIPPI STATE
UNIVERSITY™

*UNIVERSITY COMMITTEE ON
COURSES AND CURRICULA*

A MEMORANDUM

DATE: February 11, 2015
TO: UCCC Members
FROM: Kirk Swortzel, Chair
SUBJECT: February 20, 2015 Meeting

Enclosed are the minutes from the meeting on January 23, 2015 and the agenda and course proposals for the meeting on **Friday, February 20, 2015 at 1:30 p.m.** The February meeting will be held in Room 324 of the Student Union. Please contact the UCCC office if you are unable to attend.

Thank you.

Enclosures: January 23, 2015 Meeting Minutes
Course/Curriculum Proposals

AGENDA
UNIVERSITY COMMITTEE ON COURSES AND CURRICULA
February 20, 2015

- 1. Welcome**
- 2. Approval of minutes**
- 3. Course proposals by college/school:**

ARTS AND SCIENCES

Modification	PSY 8450	Applied Clinical Practicum (resubmit)
Modification	PSY 8460	Applied External Clinical Practicum (resubmit)

FORESTRY RESOURCES

Addition	WFA 4433	Mammalogy
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**University Committee on Courses and Curricula
Mississippi State University
January 23, 2015**

Present: Kari Babski-Reeves, Russell Carr, Mike Cox, Dana Franz, Robert Harland, Mitzy Johnson, Pat Matthes, Lynda Moore, Rob Moore, Kelly Moser, Grant Nerren, Bob Otondo, Emily Owen, Tommy Parker, Andy Perkins, John Riggins, John Rigsby, Kathy Sherman-Morris, Jack Smith, Barry Stewart, Pam Sullivan, Kirk Swortzel, Jenny Turner, Mark Welch, Tom White

Excused: Amy Adkerson, Amy Crumpton, Jo Jo Dodd, Kevin Hunt, Skip Jack, Olivia McCain, Melinda Pilkinton, Johnny Richwine, Robert Wolverton, Chien Yu

Proxy: Valerie Tate for Steve Taylor

Guests: Donna Clevinger, Charles Freeman, Becky Gardner, David Hoffman, Margaret Khaitza, Christina McDaniel, Kevin Rogers, Emily Shaw, Kathleen Thomas

Swortzel called the meeting to order at 1:30 p.m. on Friday, January 23, 2015 in room 324 of the Student Union. Swortzel announced a workshop concerning syllabi was conducted by the Center for Teaching and Learning; effective with the Spring 2015 semester, all syllabi must contain a Title 9 statement; the UCCC continues to work with Leapfrog on program forms for the on-line submission system; and the General Education meeting will be held Friday, March 20, 2015 at 11:30 a.m.

Swortzel announced that he sent an e-mail notification of the election of the UCCC Chairperson to UCCC members who have voting privileges. According to the UCCC by-laws, a new UCCC Chairperson is elected at the January UCCC meeting. Rigsby nominated Swortzel to serve as chairperson for the 2015-2016 term. Otondo seconded the motion. With no further nominations, Swortzel was elected chairperson for the 2015-2016 term unanimously.

Sherman-Morris moved to approve the December 16, 2014 UCCC minutes, Rigsby seconded the motion. The December 16, 2014 minutes were approved unanimously.

Carr moved to approve the addition and general education designation of HON 3173, Honors Seminar in Fine Arts. Rigsby seconded the motion. Dr. Becky Gardner and Dr. Donna Clevinger appeared in support of the proposal. Committee members were concerned that contact hours were not included in the course outline; there is no information in the proposal about whether the course may be repeated; the method of delivery should be listed as a seminar instead of lecture and seminar; under the target audience section of the proposal, it should be clarified that non-honors students may take this general education course; and the class attendance policy needs to be clarified. Welch moved to pass HON 3173 contingent upon the above concerns being addressed. Otondo seconded the motion. The motion to pass HON 3173 contingent was approved unanimously.

Carr moved to approve AN 3163 Maritime and Fishing People. Sherman-Morris seconded the motion. Dr. David Hoffman appeared in support of the proposal. Committee members were concerned the language in the Method of Evaluation was not aligned with University standards outlined in AOPs. Committee members also discussed course objectives and learning outcomes and how those can be clarified for faculty members submitting course proposals. Otondo moved to pass AN 3163 contingent upon the Method of Evaluation language being revised to parallel approved University language. Franz seconded the motion. The motion to pass AN 3163 contingent was approved unanimously.

Carr moved to approve the modification of EDS 8103 Advanced Methodologies in Middle and Second, the addition and distance approval of EDS 8113 Classroom Management in Secondary Education, the addition and distance approval of EDS 8153 Professional Roles of Secondary Education, the modification of EDS 8886 Secondary Internship I, the modification of EDS 8896 Secondary Internship II, and the modification of the Master of Arts in Teaching/Secondary. Moser seconded the motion. Committee members were concerned the proposal cover sheet does not identify the program as a Master of Art in Teaching-Secondary; there were not enough contact hours for the internships; the proposal for EDS 8886 should be revised to make the course number EDS 8883; on the degree modification proposal, the course titles need to be edited; and for the internships, the contact hours need to be broken down in greater detail and the co-requisites need to be modified. Rigsby moved to pass EDS 8103, EDS 8113, EDS 8153, EDS 8886, EDS 8896 and the Master of Arts in Teaching/Secondary contingent upon the above concerns being addressed. The motion to pass contingent was approved unanimously.

Moser moved to approve the additions of EDX 6173 Introduction to Contingency Management; EDX 8013 Introduction to Teaching Individuals with Intellectual and Developmental Disorders; EDX 8023 Introduction to Teaching Individuals Learning Disabilities; EDX 8053 Introduction to Teaching Individuals with Emotional and Behavioral Disorders; EDX 8233 Special Education Internship I; EDX 8243 Special Education Internship II; and the addition of a Master of Arts in Teaching/Special Education. Rigsby seconded the motion. Dr. Devon Brenner appeared in support of the proposal. Committee members were concerned the program proposal referred to a MAT program in the Curriculum, Instruction and Special Education Department, but the MAT program is only offered in the Department of Leadership and Foundations; there is a typographical error in which a failing grade is referred to as an "E" instead of an "F"; for EDX 6173, one topic area needs to break down the contact hours; 8000 level courses should not be entitled introduction courses; the classes should be limited to the Master of Arts in Teaching/Special Education students; and there were not enough contacts hours for the internships. Babski-Reeves moved to pass EDX 6173, EDX 8013, EDX 8023, EDX 8053, EDX 8233, EDX 8243 and the addition of a Master of Arts in Teaching/Special Education contingent upon the above concerns being addressed. Riggins seconded the motion. The motion to pass contingent was approved unanimously.

Babski-Reeves moved to approve the modification of the Bachelor of Science in Secondary Education/Biology Education, Chemistry Education, Physics Education. Otondo seconded the motion. Committee members were concerned the letters of support did not contain signatures. Stewart moved to pass the modification to the Bachelor of Science in Secondary Education/Biology Education, Chemistry Education, Physics Education contingent upon the above concern being addressed. Rigsby seconded the motion. The motion to pass contingent was approved unanimously.

Smith moved to approve the addition of CVM 5906 Tropical Veterinary Medicine and One Health. Rigsby seconded the motion. The motion to approve passed unanimously.

Carr moved to approve the modification of the Master of Science in Veterinary Medicine/Toxicology Concentration. Sherman-Morris seconded the motion. The motion to approve passed unanimously.

Stewart moved to approve HS 4603 International Trade and Global Sourcing and the addition of a Bachelor of Science in Human Development and Family Science. Cox seconded the motion. Dr. Charles Freeman and Dr. JuYoung Lee appeared in support of the proposals. Committee members were concerned a letter of support from the Agricultural Economics Department might be needed for HS 4603; the grading scale was not complete; and the word "degree" was substituted for the word "major" under the Summary of Proposed Changes on the cover sheet. The motion to approve passed unanimously.

Carr moved to approve the modifications of HS 4760 Child Development Internship, HS 4780 Youth Development Internship, 4790 Family Science Internship, and the addition of a Bachelor of Science in Human Development and Family Science. Sherman-Morris seconded the motion. Committee members were concerned the word "degree" was substituted for the word "major" under the Summary of Proposed Changes on the cover sheet. The motion to approve passed unanimously.

Carr moved to approve the addition of EC 4443/6443 Economics of Education. Otondo seconded the motion. The motion to approve passed unanimously.

Carr moved to approve the addition of a minor in Insurance. Welch seconded the motion. The motion to approve passed unanimously.

Carr moved to adjourn. Welch seconded the motion. The motion to adjourn was approved unanimously. The meeting was adjourned at 4:10 p.m.