

University Committee on Courses and Curricula
Mississippi State University
April 26, 2018

Members

Present: Amy Adkerson, Shrinidhi Ambinakudige, Tracey Baham, Randy Campbell, Russell Carr, Cody Coyne, Amy Crumpton, Dana Franz, Holly Holladay, Trey Howell, Kevin Hunt, Brenda Kirkland, Jeff Leffler, Hugh Medal, Rob Moore, Emily Owen, Prem Parajuli, Tommy Parker, Andy Perkins, Tommy Phillips, Wendy Roussin, Kathy Sherman-Morris, Barry Stewart, Brad Trinkle, Jenny Turner, Erica Waldman, Jeff Winger, Robert Wolverton, Chien Yu

Proxy: Bob Wolverton for Pat Matthes

Absent: Ben Mackin, Erin McDevitt, Charles Provine

Excused: Charles Freeman, Seamus Freyne, Robert Wolverton, Matthew Zimmerman

Guests: Albert Bisson, Sawsan Abutabenjeh, Leslie Baker, Chris Brooks, Julie Capella, Harish Chander, Christine Cord, David Evans, Amelia Fox, Antonio Gardner, Richard Human, Ray Iglay, Todd Mlsna, Lynda Moore, Eric Moyan, Ian Munn, Ginger Pizer, John Poros, Wes Schilling, Susan Seale, Becca Spencer, Gregg Twietmeyer, Kelly White

Franz called the meeting to order at 9:00 a.m. on Thursday, April 26, 2018 in the Trotter Room of the Center for Advanced Vehicular Systems in the Research Park. Franz introduced Jeff Leffler who was attending the meeting on behalf of the Meridian campus faculty. Franz shared Leffler's previous email about why a Meridian UCCC representative is needed: MSU/Meridian has two programs that are unique to MSU; the Meridian Campus does not offer most general education classes, so program revisions are of particular interest to that campus; and curriculum revisions to programs that are offered at Meridian must be evaluated to be sure required courses are available to Meridian students. Hunt moved the UCCC bylaws be amended to add that a voting UCCC member will be elected from the faculty of the Meridian Campus. Crumpton seconded the motion. Seventeen UCCC members voted in favor of the motion, and there were no votes in opposition to the motion. The motion carried.

Franz recognized three UCCC members who will not be returning in the fall: Ambinakudige, Kirkland, and Stewart. Franz thanked them for their service. Franz announced Roussin will be on a sabbatical in the fall, and the College of Arts and Sciences will be sending a proxy for her position for the fall semester. Franz also announced she attended the Associate Deans Council meeting on April 25, 2018 and presented an update on the UCCC. Franz briefed the committee member about the revisions that are being made to the UCCC online forms. Coyne informed the committee of announcements made at the Faculty Senate meeting.

Kirkland moved to approve the March 23, 2018 UCCC minutes. Carr seconded the motion. The motion to approve the minutes was unanimously approved.

Phillips moved to approve the modifications of DSS 0810 Employment Practicum/On-campus and DSS 0910 Employment Practicum/Off-Campus. Carr seconded the motion. Ms. Becca Spencer and Ms. Julie Capella appeared in support of the proposals. Subcommittee members that reviewed the proposals reported that the course descriptions on the course proposal and the course syllabus should match. The course description on the course syllabus may have additional information after it states the course description contained on the proposal. Subcommittee members observed that the catalog description needs to clarify how many times each course may be taken for credit. Ms. Spencer stated DSS 0810 may be taken eight times, and DSS 0910 may be taken four times. Subcommittee members also pointed out the attendance policy needs to be in compliance with AOP 12.09. Trinkle moved to pass DSS 0810 and DSS 0910 contingent upon the above concerns being addressed. Hunt seconded the motion. The motion to pass DSS 0810 and DSS 0910 contingent was unanimously approved.

Carr moved to approve the modification and addition of distance education to ARC 3904 Architectural Structures I and ARC 3914 Structures II. Phillips seconded the motion. Professor John Poros appeared in support of the proposals. Subcommittee members pointed out the grading scales overlap, and the online syllabus attendance policy may need to be revised to become a participation policy. Crumpton moved to pass ARC 3904 and ARC 3914 contingent upon the above concerns being addressed. Roussin seconded the motion. The motion to pass ARC 3904 and ARC 3914 contingent was unanimously approved.

Coyne moved to approve the modification of the Master of Engineering. Perkins seconded the motion. The subcommittee that reviewed the proposal recommended approval of the proposal. The committee members pointed out that the engineering concentration on the cover sheet should be called "General Engineering" so it would not be confused with the major. The motion to approve the modification of the Master of Engineering was unanimously approved.

Coyne moved to approve the addition of distance education to FIN 4423 Investments. Crumpton seconded the motion. The subcommittee that reviewed the proposal pointed out there is a wide variance in the Campus 1 and Campus 5 contact hours, and there is no explanation for the variance. Committee members also pointed out that the grading scale is more generous to the average student than to the better students. Hunt moved to pass FIN 4423 contingent upon the variances in the contact hours being resolved or explained. Carr seconded the motion. The motion to pass FIN 4423 contingent was unanimously approved.

Carr moved to approve the modification of the Ph.D. in Business Administration. Trinkle seconded the motion. The motion to approve the modification of the Ph.D. in Business Administration was unanimously approved.

Carr moved to approve the additions of CVM 8201 Medical Physics I, CVM 8211 Medical Physics II, CVM 8824 Advanced Veterinary Anatomy I, and CVM 8832 Advanced Veterinary Anatomy II. Crumpton seconded the motion. The subcommittee that reviewed the proposals pointed out: for CVM 8201 and CVM 8211, the syllabi do not contain course descriptions and Title IX statements; for CVM 8824 and CVM 8832, the lecture/lab explanation in the course descriptions are not correct (CVM 8824 should be two hours lecture/four hours lab; CVM 8832 should be one hour lecture/two hours lab), and the grading scales overlap; and CVM 8832 needs to include the prerequisite in the course description. Howell moved to pass CVM 8201, CVM 8211, CVM 8824, and CVM 8832 contingent upon the above concerns

being addressed. Yu seconded the motion. The motion to pass CVM 8201, CVM 8211, CVM 8824, and CVM 8832 contingent was unanimously approved.

Roussin moved to approve the additions of FO 8300 Thesis Research/Thesis in Forestry – International and FO 9300 Dissertation Research – International. Hunt seconded the motion. Committee members recommended that Graduate Council encourage departments to require graduate students to complete a form outlining a flexible general syllabus for these courses. The motion to approve FO 8300 and FO 9300 was unanimously approved.

Roussin moved to approve the addition of NREC 4313 Spatial Technologies in Natural Resources Management. Winger seconded the motion. The subcommittee that reviewed the proposal was concerned that the policy on missed quizzes in the syllabus is not in compliance with AOP 12.09. Hunt moved to pass NREC 4313 contingent upon the above concern being addressed. Carr seconded the motion. The motion to pass NREC 4313 contingent was unanimously approved.

Hunt moved to approve the addition of WFA 4513/6513 Current Topics in Human-Wildlife Interactions. Carr seconded the motion. The motion to approve the addition of WFA 4513/6513 was unanimously approved.

Perkins moved to approve the addition of ADS 4633/6633 Immunology and Disease in Large Livestock Species and the addition of distance education to ADS 4633/6633. Kirkland seconded the motion. The motion to approve the addition of ADS 4633/6633 and the addition of distance education to ADS 4633/6633 was unanimously approved.

Perkins moved to approve the addition of FNH 3103 Introduction to Health Professions. Kirkland seconded the motion. The motion to approve the addition of FNH 3103 was unanimously approved.

Perkins moved to approve the modification of FNH 4363/6363 Research Methods in Food and Nutrition. Kirkland seconded the motion. The subcommittee that reviewed the proposal was concerned the method of delivery is being revised from a lecture/lab to a lecture, but that revision is not reflected in the catalog description in the proposal; the course syllabus has an incorrect course number on it; the attendance policy is not in compliance with AOP 12.09 because it lists only some of the valid reasons for excused absences; and the course number is incorrect in the syllabus section on Class Policy Regarding Research Projects. Hunt moved to pass FNH 4363/6363 contingent upon the above concerns being addressed. Carr seconded the motion. The motion to pass FNH 4363/6363 contingent was unanimously approved.

Perkins moved to approve the addition of FNH 8473 Advanced Sports Nutrition and the addition of distance education to FNH 8473. Kirkland seconded the motion. The subcommittee that reviewed this proposal was concerned that part of the attendance policy that provided bonus points for attendance was not in compliance with AOP 12.09, and the prerequisite needs to be included in the catalog description. Parajuli moved to pass FNH 8473 contingent upon the above concerns being addressed. Coyne seconded the motion. The motion to pass FNH 8473 contingent was unanimously approved.

Kirkland moved to approve the addition of PSS 4393/6393 Agriculture Remote Sensing II. Coyne seconded the motion. The subcommittee that reviewed the proposal noted that the syllabus does not contain an attendance policy, and a letter of support is needed from the Geosciences Department for the GR prerequisite. Carr moved to pass PSS 4393/6393 contingent upon the above concerns being

addressed. Hunt seconded the motion. The motion to pass PSS 4393/6393 contingent was unanimously approved.

Perkins moved to approve the modification of the BS in Food Science, Nutrition, and Health Promotions. Kirkland seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion to approve the modification of the BS in Food Science, Nutrition, and Health Promotions was unanimously approved.

Crumpton moved to approve the addition of CH 4710/6710 Study Abroad Tour. Roussin seconded the motion. The UCCC Office is aware that the course number needs to be revised to CH 4713/6713 but did not want to break the course links on the UCCC agenda. The course number revision can be made after the UCCC meeting. The motion to approve the addition of CH 4710/6710 was unanimously approved.

Crumpton moved to approve the addition of distance to EN 4403/6403 Introduction to Linguistics. Stewart seconded the motion. The motion to approve the addition of distance education to EN 4403/6403 was unanimously approved.

Crumpton moved to approve the addition of PHI 3183 African American Philosophy. Roussin seconded the motion. The motion to approve the addition of PHI 3183 was unanimously approved.

Crumpton moved to approve the addition of distance education to PS 1313 Introduction to International Relations and PS 2703 Introduction to Public Policy. The motion to approve the addition of distance education to PS 1313 and PS 2703 was unanimously approved.

Crumpton moved to approve the addition of REL 1003 Introduction to Hebrew, REL 3143 African American Religious Experience and REL 3593 Johannine Theology. Hunt seconded the motion. Dr. Albert Bisson appeared in support of the proposals. Committee members noticed the REL 1003 and REL 3593 have the same justification. The motion to approve the addition of REL 1003, REL 3143, and REL 3593 was approved unanimously.

Crumpton moved to approve the modification of the minor in Biological Sciences and the BS in Biological Sciences. Howell seconded the motion. Dr. Chris Brooks appeared in support of the proposals. Committee members questioned the exclusion of three courses counting toward the minor (BIO 3004 Human Anatomy, BIO 3014 Human Physiology, and BIO 4000 Directed Individual Study) because these may be key courses for students who might be working on a minor in preparation for application to a pre-professional program. Dr. Brooks stated that Biology did not have the resources, faculty, or space to allow students who were not majors into those classes. For the BS in Biological Sciences, in the catalog description, there are two sentences concerning the faculty, and that is information that is normally not included in the catalog description; BIO 3004, BIO 3014, and BIO 4000 are excluded as additional science electives in the program proposal, but Dr. Brooks said he felt the revision may be an editing mistake; committee members felt excluding these courses for the major would be a disservice to pre-professional students; committee members were concerned that BIO 2113 Plant Biology and BIO 2513 Animal Diversity were becoming required courses while BIO 1134 and BIO 1144 are also required and cover some of that subject matter; committee members had questions about what peer and peer-plus institutions require or whether these modifications align to peer standards; committee members questioned whether the MSU writing requirement is being met with BIO 3104. Stewart moved to vote on the two proposals separately. Hunt seconded the motion. The motion to vote on the two proposals separately was unanimously approved. Perkins moved to table the modification of the minor in

Biological Sciences. Coyne seconded the motion. The motion to table the minor in Biological Sciences was unanimously approved. Hunt moved to table the modification of the BS in Biological Sciences. Carr seconded the motion. The motion to table the BS in Biological Sciences was approved with one committee member abstaining.

Carr moved to approve the modification of the minor in Microbiology, BS in Microbiology, and the BS in Medical Technology. The subcommittee that reviewed the proposals noted that in the modifications of the BS in Microbiology and the BS in Medical Technology, the course that is listed as meeting the writing and computer literacy requirement is neither a writing nor a computer course. The course number appears to be a typographical error. In the proposal for the modification of the BS in Medical Technology, the computer literacy requirement is also listed twice. Hunt moved to pass the proposals for the minor in Microbiology, the BS in Microbiology, and the BS in Medical Technology contingent upon the above concerns being addressed. Crumpton seconded the motion. The motion to pass contingent was approved with one committee member abstaining.

Coyne moved to approve the addition of MU 1143 The History of Jazz and the addition of distance education to MU 1143, the addition of MU 1153 Music of Africa, and the addition of MU 2023 Music of Latin America. Kirkland seconded the motion. Committee members were concerned that the attendance policies for MU 1153 and MU 2023 were not in compliance with AOP 12.09; for MU 1153, the makeup test provision may not be in compliance with university policy; and for MU 1143, the minimum requirements for the term papers may be confusing. Carr moved to pass the addition of MU 1153 and MU 2023 contingent upon the above concerns being addressed. Stewart seconded the motion. The motion to pass MU 1153 and MU 2023 contingent was unanimously approved. The addition of MU 1143 and the addition of distance education to MU 1143 were unanimously approved.

Stewart moved to approve the addition of EDL 8313 Assessing Content Knowledge for Teacher Leadership, EDL 8323 Differentiation of Instruction for Teacher Leadership, EDL 8333 Teaching Practice and Learning Environment for Teacher Leadership, and EDL 8343 Effective and Reflective Practitioner for Teacher Leadership. Hunt seconded the motion. Dr. Eric Moyen appeared in support of the proposals. The subcommittee that reviewed the proposals noted that for EDL 8333, one of the class projects does not have a grade apportionment assigned to it. Coyne moved to pass EDL 8313, EDL 8323, EDL 8333, and EDL 8343 contingent upon the above concern being addressed. Stewart seconded the motion. The motion to pass EDL 8313, EDL 8323, EDL 8333, and EDL 8343 contingent was unanimously approved. Carr moved to pass the modification of the MS in Educational Leadership contingent upon the EDL courses clearing since the EDL courses are part of the program modification. Roussin seconded the motion. The motion to pass the modification of the MS in Educational Leadership contingent was unanimously approved.

Stewart moved to approve the modification of EDE 8623 Content Area Literacy and Disciplinary Literacy Instruction. Hunt seconded the motion. The motion to approve EDE 8623 was unanimously approved.

Hunt moved to approve the addition of distance education to EPY 3543 Psychology of Adolescence. Howell seconded the motion. The subcommittee that reviewed the proposal noted the contact hours in the course outline for "Overview of Adolescent Development" equal nine hours instead of the six hours indicated, and the Campus 5 syllabus does not indicate how the small group discussion will be held with distance education. Ambinakudige moved to pass EPY 3543 contingent upon the above concerns being addressed. Crumpton seconded the motion. The motion to pass EPY 3543 contingent upon the above concerns being addressed was approved unanimously.

Howell moved to approve the addition of distance education for EPY 4513 Introduction to Research in Educational Psychology, the modification of EPY 6513 Introduction to Research in Educational Psychology, and the addition of distance education to EPY 6513. Parajuli seconded the motion. The subcommittee that reviewed the proposals noted that a prefix is not included in the catalog description for EPY 4513 for one of the prerequisites. The motion to approve the addition of distance education to EPY 4513 and EPY 6513 and the modification of EPY 6513 was unanimously approved.

Parajuli moved to approve the modification of EPY 4073/6073 Personal and Motivational Factors in Education and the addition of distance education to EPY 4073/6073. The subcommittee that reviewed the proposal noted that the contact hours in the course outline for “Overview of Academic Motivation and Personality Theories” were not added correctly, and that it may not be clear to graduate students what the additional requirements are. Crumpton moved to pass EPY 4073/6073 contingent upon the above concerns being addressed. Coyne seconded the motion. The motion to pass EPY 4073/6073 contingent was unanimously approved.

Parajuli moved to approve the addition of EP 3803 Advanced Exercise Physiology, EP 8303 Heart/Lung Rehabilitation, and PE 1000 Play, Fitness & Physical Activity; the modification of EP 4183 Exercise and Weight Control, EP 4504 Mechanical Analysis of Movement, PE 3313 Sport Physiology; the modification and addition of distance to KI 3273 Athletic Training, and PE 4413 Basic Drive and Traffic Safety Education I; and the addition of distance education to PE 3433 General Safety Methods. Coyne seconded the motion. The subcommittee that reviewed the proposals made the following observations: for EP 3803 the syllabus does not indicate how many tests or assignments there will be; for EP 4183, the syllabus is missing the prerequisite in the catalog description, the syllabus does not indicate how many tests there will be, and an attendance policy is not included in the syllabus; for EP 4504, the provision concerning if quizzes may be made up is not in compliance with AOP 12.09; for EP 8303, the syllabus does not indicate how many tests there will be; for PE 1000 the syllabus does not indicate how many tests there will be and the physical activity assessment is vague; for PE 3313, the attendance policy is not in compliance with AOP 12.09; for PE 4413 under Assignments, it should say “each **assignment** will be worth 20 points” instead of “each **exam** shall be worth 20 points.” R. Moore moved to pass the proposals contingent upon the above concerns being addressed. Roussin seconded the motion. The motion to pass EP 3803, EP 4183, EP 4504, EP 8303, KI 3273, PE 1000, PE 3313, PE 3433, and PE 4413 contingent was unanimously approved.

Hunt moved to approve the modification of the BS in Kinesiology concentration of Health Fitness Studies. Stewart seconded the motion. Dr. Harish Chander appeared in support of the proposal. Committee members were concerned the proposal deletes the concentration, but the proposal does not address how the 84 students currently enrolled in the concentration will be handled. R. Moore moved to pass the modification of the BS in Kinesiology concentration of Health Fitness Studies contingent upon the above concern being addressed. Trinkle seconded the motion. The motion to pass the modification of the BS in Kinesiology contingent was unanimously approved.

Campbell moved to approve the modifications of the BS in Kinesiology in Performance Fitness; Neuromechanics; Clinical Exercise Physiology; Sports Studies (Administration); and Physical Education and Coaching. A program modification proposal was submitted for each concentration. R. Moore seconded the motion. The committee found it difficult to review all of the concentrations in separate documents; was concerned that the proposed catalog description for the Physical Education and Coaching was different than the other concentrations and that would be problematic when the

concentrations are combined, so the Physical Education and Coaching concentration may need to be a separate major; and the Sports Studies (Administration) concentration is missing one of the math courses for the general education requirements. Hunt moved to table the modifications. Parajuli seconded the motion. The motion to table was unanimously approved.

Hunt moved to adjourn. Carr seconded the motion. The motion to adjourn was unanimously approved. The meeting was adjourned at 2:30 p.m.