

University Committee on Courses and Curricula
Mississippi State University
March 23, 2018

Members

Present: Tracey Baham, Randy Campbell, Russell Carr, Cody Coyne, Dana Franz, Seamus Freyne, Charles Freeman, Trey Howell, Kevin Hunt, Brenda Kirkland, Erin McDevitt, Hugh Medal, Rob Moore, Emily Owen, Prem Parajuli, Andy Perkins, Tommy Phillips, Charles Provine, Wendy Roussin, Kathy Sherman-Morris, Barry Stewart, Brad Trinkle, Jenny Turner, Erica Waldman, Jeff Winger, Robert Wolverton, Chien Yu, Matthew Zimmerman

Proxy: Bob Wolverton for Pat Matthes

Absent: Shrinidhi Ambinakudige, Ben Mackin, Erin McDevitt

Excused: Amy Adkerson, Amy Crumpton, Holly Holladay, Tommy Parker

Guests: J. W. Bruce, Padmanava Dash, Stephen France, Jean Mohammadi-Aragh, Danielle Molina, Lynda Moore, Sharon Oswald, Heidi Renninger, Jason Walker, Xinchang Wang

Franz called the meeting to order at 1:30 p.m. on Friday, March 23, 2018 in Room 324 of the Union. Franz introduced Hugh Medal who is serving on the committee for the College of Engineering for the March and April UCCC meetings. Franz also introduced Matthew Zimmerman from Kinesiology who was elected to replace Kelly Moser.

Hunt moved to approve the February 16, 2018 UCCC minutes. Coyne seconded the motion. The motion to approve the February 16, 2018 UCCC minutes was approved unanimously.

Hunt moved to approve the addition of NREC 4573 Ecology of Managed Forests. Kirkland seconded the motion. The motion to approve NREC 4573 was approved unanimously.

Hunt moved to approve the modification of the BS in Forestry: Environmental Conservation, Forest Management, Forest Products, Wildlife Management, Urban Forestry. Coyne seconded the motion. The motion to approve the modification of the BS in Forestry was approved unanimously.

Howell moved to approve the additions of CVM 5882 Small Animal Gastroenterology and CVM 6882 Small Animal Gastroenterology. Carr seconded the motion. The motion to approve CVM 5882 and CVM 6882 was approved unanimously.

Kirkland moved to approve the addition of distance education to BIS 3233 Management Information Systems. Trinkle seconded the motion. The motion to approve the addition of distance education to BIS 3233 was approved unanimously.

Kirkland moved to approve the addition of BQA 4423/6423 Business Decision Analysis and the addition of distance education to BQA 4423/6423. Trinkle seconded the motion. The subcommittee that reviewed the proposal observed that the policy in the syllabus concerning when make-up exams are allowed may not be in compliance with AOP 12.09. Committee members observed that students who

do well on a test may not be able to get the maximum extra credit points allowed. Stewart moved to pass the proposal contingent upon the above concern about the make-up exams and AOP 12.09 being addressed. Hunt seconded the motion. The motion to pass the addition of BQA 4423/6423 and the addition of distance education to BQA 4423/6423 was approved unanimously.

Stewart moved to approve the addition of distance education to BUS 4853 Business Policy. Kirkland seconded the motion. The motion to approve the addition of distance education was unanimously approved.

Kirkland moved to approve the addition of distance education to the Bachelor of Business Administration. Hunt seconded the motion. Committee members discussed the addition of distance education to undergraduate degrees. Committee members observed that distance education has not been added to BL 2413 The Legal Environment of Business, and it is a college core course. Committee members felt distance education should be added to that course as soon as possible. The motion to approve the addition of distance education to the Bachelor of Business Administration was unanimously approved.

Kirkland moved to approve the addition of a minor in Business Analytics. Stewart seconded the motion. The motion to approve the addition of a minor in Business Analytics was approved unanimously.

Perkins moved to approve the addition of CE 4933/6933 An Introduction to the Finite Element Method, the addition of distance education to CE 4933/6933, and the modification to EM 4123/6123 An Introduction to the Finite Element Method. Hunt seconded the motion. Committee members were concerned the syllabi do not contain attendance policies. Coyne moved to pass the addition of CE 4933/6933, the addition of distanced education to CE 4933/6933, and the modification to EM 4123/6123 contingent upon the above concern being addressed. The motion to pass contingent was approved unanimously.

Perkins moved to approve the addition of ENE 8003 and the inclusion of distance education with the course, the addition of ENE 8303 and the inclusion of distance education with the course, the addition of ENE 8703 Design in Engineering Education & Practice and the inclusion of distance education with the course, and the modification of the Ph.D. in Engineering Education. The subcommittee pointed out that it is not clear if there are prerequisites for ENE 8303 and ENE 8703, since the proposals do not have prerequisites listed, but the syllabi do contain prerequisites. Committee members pointed out under the Program of Studies Courses heading in the modification of the Ph.D. in Engineering Education, ENE 3003, ENE 8303, and ENE 8703 are listed, but ENE 8703 is not required in the program. Committee members felt this information would be confusing to students and should be clarified for the graduate catalog. Stewart moved to pass ENE 8003, ENE 8303, ENE 8703 and the modification of the Ph.D. in Engineering Education contingent upon the above concerns being addressed. Trinkle seconded the motion. The motion to pass contingent was approved unanimously.

Hunt moved to approve the modification of the BS in Computer Engineering and the modification of the BS in Electrical Engineering. Carr seconded the motion. The motion to approve the modification of the BS in Computer Engineering and the modification of the BS in Electrical Engineering was unanimously approved.

Hunt moved to approve the addition of distance education to GR 4643/6643 Physical Climatology and the addition of distance education to GR 4963/6963 Mesoscale Meteorology. Kirkland seconded the

motion. The subcommittee that reviewed the proposal recommended approval. The motion to approve the addition of distance education to GR 4643/6643 and GR 4963/6963 was approved unanimously.

Carr moved to approve the modification of GR 8333 Field Techniques in Remote Sensing. Hunt seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion to approve the modification of GR 8333 was approved unanimously.

Carr moved to approve the modification of the BS in Geosciences. Hunt seconded the motion. The subcommittee that reviewed the proposal was concerned that the course listing table is not clear because of the way the credit hours for Math and Natural Sciences are entered; the Professional Geology concentration credit hours add up to 133; and all of the concentrations' credit hour totals should be double checked. Coyne moved to pass the modification of the BS in Geosciences contingent upon the above concerns being addressed. Parajuli seconded the motion. The motion to pass the modification of the BS in Geosciences contingent was approved unanimously.

Carr moved to approve the modification of the Broadcast and Operational Meteorology Certificate. Hunt seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion to approve the modification of the Broadcast and Operational Meteorology Certificate was unanimously approved.

Kirkland moved to approve the addition of PPA 8183 Local Government Finance. Hunt seconded the motion. The motion to approve the addition of PPA 8183 was approved unanimously.

Stewart moved to approve the addition of SW 4653 Social Work with Family Violence and the inclusion of distance education with the course. Parajuli seconded the motion. Committee members pointed out the student honor code needs to be added to the syllabus. The motion to approve the addition of SW 4653 and the addition of distance education to the course was approved unanimously.

Kirkland moved to approve the modifications and additions of distance education to EDA 8223 Seminar in Administration, EDA 8283 Educational Leadership, EDA 8353 Applications of Theory to Educational Administration, EDA 8383 Ethical Decision Making in Educational Administration, HED 8223 Seminar in Administration, HED 8283 Educational Leadership, HED 8353 Applications of Theory to Educational Administration, and HED 8383 Ethical Decision Making in Educational Administration. Hunt seconded the motion. The subcommittee that reviewed the proposals recommended approval. The motion to approve the modifications and additions of distance education to EDA 8223, EDA 8283, EDA 8353, EDA 8383, HED 8223, HED 8283, HED 8353, and HED 8383 was unanimously approved.

Kirkland moved to approve the modification and addition of distance education to HED 8523 Student Development Theory. Hunt seconded the motion. The subcommittee that reviewed the proposal pointed out that the evaluation points in the Campus 1 syllabus do not equal 100, but the points do equal 100 in the proposal. The subcommittee pointed out it appears the case study competition should be worth 25 points instead of 20 points. Coyne moved to pass the modification and addition of distance education to HED 8523 contingent upon the above concern being addressed. The motion to pass contingent was approved unanimously.

Kirkland moved to approve the modification of TKI 3223 Industrial Materials. Hunt seconded the motion. The motion to approve the modification of TKI 3223 was approved unanimously.

Hunt moved to approve the addition of distance education to PE 8113 Curriculum Construction in Physical Education. Parajuli seconded the motion. Committee members pointed out the syllabus did not contain an attendance policy. Coyne moved to pass the proposal to add distance education to PE 8113 contingent upon the above concern being addressed. Trinkle seconded the motion. The motion to pass PE 8113 contingent was approved unanimously.

Coyne moved to approve the modification of ABE/LA 4843/6843 Sustainable Communities and the modification of the Bachelor of Landscape Architecture. Stewart seconded the motion. Dr. Jason Walker appeared in support of the proposals. The motion to approve the modification of ABE/LA 4843/6843 and the Bachelor of Landscape Architecture was approved unanimously.

Hunt moved to approve the addition of HDFS 2123 Perspectives on Child Maltreatment and Child Advocacy and the inclusion of distance education for the course, the addition of distance education for HDFS 3813 Lifespan Theory, and the addition of distance education for HDFS 8813 Seminar in Human Development and Family Science. Parajuli seconded the motion. The motion was approved unanimously.

Freeman moved to approve the modification of FDM 1533 Apparel Construction, the addition of FDM 2333 Intro to Buying and Management, the addition of FDM 2153 Fashion Apparel Analysis, the modification of FDM 2593 Product Development II, the addition of FDM 3221 Internship Preparation, the modification of FDM 3553 Fashion Retail Pricing and Inventory Management, the addition of FDM 4424/6424 Teaching Methods in Agricultural and Human Sciences, the modification of FDM 4363/6363 Draping, the modification of FDM 4513/6513, the modification of FDM 4603/6603 Global Sourcing in the Textile and Apparel Industry, the addition of FDM 4693/6693, and the modification of the BS in Fashion Design and Merchandising. Stewart seconded the motion. The subcommittee that reviewed the proposals had the following concerns: for FDM 1533 under the proposed course outline no contact hours are listed for Part II (v) Lining Sample; for FDM 2153 and FDM 2593 at end of the attendance section of the syllabus "2 AOP 12.09" is included without an explanation; for FDM 3553 the math and Excel Assignments grade worth should be clarified and the course outline does not outline how the lecture/lab contact hours are distributed; for FDM 4424/6424 the proposal mentions graduate student assignments, but the syllabus does not; for FDM 4513/6513 the syllabus lists prerequisites while the proposal does not, how much each exam is worth needs to be clarified, and under the course policies (syllabus p.4) Policy 2 is blank; for the modification of the BS in Fashion Design and Merchandising, subcommittee members questioned why MA 2113 was not included in the general education list of courses of BQA 2113 and ST 2113, and to make it easy to see the credit hours equal 124, at the bottom of the program table the 10 free elective hours need to be moved into the right hand column. Coyne moved to pass the proposals for FDM 1533, FDM 2333, FDM 2153, FDM 2593, FDM 3221, FDM 3553, FDM 4424/6424, FDM 4363/6363, FDM 4513/6513, FDM 4603/6603, FDM 4693/6693 and the modification of the BS in Fashion Design and Merchandising contingent upon the above concerns being addressed. Hunt seconded the motion. The motion to pass contingent was unanimously approved.

Stewart moved to approve the modification of the BS in Human Development and Family Science. Hunt seconded the motion. The motion to approve the modification of the BS in Human Development and Family Science was approved unanimously.

Coyne moved to adjourn. Hunt seconded the motion. The motion to adjourn the meeting was approved unanimously. The meeting was adjourned at 3:50 p.m.

