

**University Committee on Courses and Curricula**  
**Mississippi State University**  
**February 16, 2018**

Members

Present: Amy Adkerson, Tracey Baham, Randy Campbell, Cody Coyne, Amy Crumpton, Dana Franz, Seamus Freyne, Kevin Hunt, Brenda Kirkland, Pat Matthes, Erin McDevitt, Rob Moore, Emily Owen, Prem Parajuli, Tommy Parker, Andy Perkins, Tommy Phillips, Wendy Roussin, Kathy Sherman-Morris, Barry Stewart, Jenny Turner, Erica Waldman, Jeff Winger, Chien Yu

Absent: Shrinidhi Ambinakudige, Holly Holladay, Ben Mackin, Charles Provine

Excused: Russell Carr, Charles Freeman, Trey Howell, Kelly Moser, Greg Olsen, Brad Trinkle, Robert Wolverton

Guests: Carolyn Adams-Price, Chad Kronkosky, Lynda Moore, Carley Morrison, Kari Reeves, Darrel Schmitz, Tamara Swann

Franz called the meeting to order at 1:30 p.m. on Friday, February 16, 2018 in Trotter Room of the Center for Advanced Vehicular Systems in the Research Park. Franz announced Dr. Kelly Moser is resigning as a member of the UCCC. Dr. Moser had planned to attend the February 16<sup>th</sup> UCCC meeting but had a conflict. The College of Education will be holding an election to replace Dr. Moser. Franz announced she and Turner will be attending the national convention for the Course Inventory Management software.

Coyne moved to approve the January 19, 2018 UCCC minutes. Roussin seconded the motion. The motion to approve the January 19, 2018 UCCC minutes was approved unanimously.

Perkins moved to approve the addition of PTE 1101 Introduction to Petroleum Engineering, the addition of PTE 4983 Petroleum Engineering Capstone Design, and the modification of the BS in Petroleum Engineering. Dr. Chad Kronkosky appeared in support of the proposals. For **PTE 1101**, the subcommittee that reviewed the proposal and other UCCC members made the following observations: there needs to be a clarification on homework in the syllabus because it is referred to as reading assignments but is also referred to as something that needs to be turned in; under testing in the syllabus, a project is mentioned, but there are not any details about the project; while AOP 12.09 is not required, it would be helpful to students to have it mentioned in the attendance area of the syllabus; while it is not required, it would be helpful to students for the content outline to be included in the syllabus. For **PTE 4983**, the subcommittee that reviewed the proposal and other UCCC members were concerned the syllabus and the course outline are the same documents and recommended the documents be separated with contact hours being included in the course outline. For the modification of the **BS in Petroleum Engineering**, the subcommittee that reviewed the proposal and other UCCC members made the following observations: the program proposal does not currently add up to 128 credit hours; it is not clear whether 3 or 6 hours of geology credits are required; it is not clear whether MA 3253 Differential Equations is required because it is not in the current catalog; six hours of technical electives need to be added to the program proposal; the course number for EM 3213 Mechanics of Materials is listed as ME 3123 Mechanics of Materials in the proposal; a new cover sheet is needed to

correct a course number. Hunt moved to pass the addition of PTE 1101, the addition of PTE 4983, and the modification of the BS in Petroleum Engineering contingent upon the above concerns being addressed. Parajuli seconded the motion. The motion to pass contingent was unanimously approved.

Parajuli moved to approve the addition of CVM 5382 Cytology Elective. Stewart seconded the motion. Committee members were concerned contact hours were not included on the course outline and words appear to be missing in the catalog description. Kirkland moved to pass the addition of CVM 5382 contingent upon the above concerns being addressed. Hunt seconded the motion. The motion to pass CVM 5382 contingent was approved unanimously.

Kirkland moved to approve the additions of NREC 4313 Spatial Technologies in Natural Resources Management and NREC 4573 Ecology of Managed Forests. Hunt seconded the motion. For NREC 4313, the subcommittee that reviewed the proposal was concerned about a statement included in the syllabus about students' vision and wanted to be sure it meets the standards of the Americans with Disabilities Act. The subcommittee was also concerned the lecture/laboratory contact hours were not separated in the course outline, so it is difficult to determine if they are sufficient. The UCCC received an email from the Geosciences Department that they have no objection to this course. Kirkland requested the email be attached to the proposal. The subcommittee had no suggestions for NREC 4573. Crumpton moved to table the additions of NREC 4313 and NREC 4573. Roussin seconded the motion. The motion to table was unanimously approved.

Crumpton moved to approve the addition of WFA 4113/6113 Animal Behavior. Roussin seconded the motion. Dr. Kristin Evans appeared in support of the proposal. Subcommittee members who reviewed the proposal recommended the course be described as a "two hours lecture/two hours lab" instead of a "two hours lecture/four hours lab" since travel cannot be included in the instructional time. Dr. Evans agreed "two hours lecture/two hours lab" would be a better description and will make the revision. Hunt moved to pass WFA 4113/6113 contingent upon the above concern being addressed. Campbell seconded the motion. The motion to pass WFA 4113/6113 contingent was unanimously approved.

Hunt moved to approve the addition of WFA 8663 Movement Ecology. Parajuli seconded the motion. Subcommittee members who reviewed the proposal noticed there is a typographical error in the grading scale. The motion to approve WFA 8663 was unanimously approved.

Stewart moved to approve the addition of distance education to AELC 3203 Professional Writing in Agriculture, Natural Resources, and Human Sciences. Parajuli seconded the motion. The subcommittee that reviewed the proposal questioned if an exam could be optional as proposed. Franz said she could check with Dr. Peter Ryan in the Provost Office to determine if an exam could be optional. Dr. Carley Morrison appeared in support of the proposal. Dr. Morrison said she would remove the wording about the exam being optional. Coyne moved to pass the addition of distance education to AELC 3203 contingent upon the above concern being addressed. The motion to pass contingent was unanimously approved.

Parajuli moved to remove the proposal to modify the minor in Gerontology from the table. Crumpton seconded the motion. Dr. Carolyn Adams-Price appeared in support of the proposal. The subcommittee that reviewed the proposal made the following observations: on page two of the course outline, the wording "Choose one of the following (may include courses from above)" may be confusing to students

and needs to be clarified; it is unclear whether the proposal is modifying a minor or a certificate; it is not clear why graduate information is being included in the catalog description but 6000 courses are not being indicated on the proposal. Roussin moved to approve proposal to modify the minor in Gerontology contingent upon the above concerns being addressed. Kirkland seconded the motion. The motion to pass contingent was approved unanimously.

Parajuli moved to approve the modifications of the MS and Ph.D. in Human Development and Family Studies. Phillips seconded the motion. Phillips indicated new cover sheets will be prepared with the current name of the program since IHL has not approved the revised name. The motion to approve the modifications of the MS and Ph.D. in Human Development and Family Studies was approved unanimously.

Stewart moved to approve the addition of a minor in Electrical Engineering. Hunt seconded the motion. Dr. J. W. Bruce appeared in support of the proposal. The motion to approve the addition of a minor in Electrical Engineering was approved unanimously.

Roussin moved to approve the addition of GE 8003 Master of Engineering Capstone Course and the addition of distance education to GE 8003. Parajuli seconded the motion. The motion to approve the addition of GE 8003 and the addition of distance education to GE 8003 was unanimously approved.

Kirkland moved to approve the addition of GG 4446/6446 Summer Geology Field Camp. Roussin seconded the motion. Dr. Darrell Schmitz appeared in support. Committee members discussed whether the course is a laboratory or a field based experience. The motion to approve the addition of GG 4446/6446 was unanimously approved.

Hunt moved to adjourn. Moore seconded the motion. The motion to adjourn was approved unanimously. The meeting was adjourned at 3:35 p.m.