

**University Committee on Courses and Curricula**  
**Mississippi State University**  
**December 13, 2017**  
**As Amended**

Present: Amy Adkerson, Tracey Baham, Randy Campbell, Cody Coyne, Dana Franz, Seamus Freyne, Charles Freeman, Holly Holladay, Kevin Hunt, Brenda Kirkland, Pat Matthes, Rob Moore, Prem Parajuli, Andy Perkins, Tommy Phillips, Wendy Roussin, Kathy Sherman-Morris, Barry Stewart, Pam Sullivan, Justin Taylor, Brad Trinkle, Jenny Turner, Erica Waldman, Jeff Winger, Robert Wolverton

Absent: Shrinidhi Ambinakudige, Justin Taylor

Excused: Russell Carr, Trey Howell, Ben Mackin, Erin McDevitt, Kelly Moser, Greg Olsen, Emily Owen, Tommy Parker, Charles Provine, Chien Yu

Guests: Richard Human, Mike Kardos, Jamie Larson, Ginger Pizer, Aswathy Rai, Andrew Stevens

Franz called the meeting to order at 1:28 p.m. on Wednesday, December 13, 2017 in room 324 of the Student Union. Franz announced the UCCC Chair elections will be held at the January UCCC meeting. Nominations may be made by email to Jenny Turner by 5:00 p.m. on Wednesday, January 17, 2018. The election will be held on Friday, January 19<sup>th</sup> at the regularly scheduled UCCC meeting. Franz also updated the committee on UCCC software and form revisions. Revisions have been made to the software, so deletions of courses now have a shorter workflow, and additional approval is no longer necessary to offer a course during Maymester. Franz also announced she will be meeting with Dr. Peter Ryan, Associate Provost for Academic Affairs, about further revisions to the UCCC software and form revisions.

Hunt moved to approve the November 17, 2017 minutes. Coyne seconded the motion. The minutes were approved unanimously. A committee member pointed there may need to be more detail in the minutes concerning syllabi issues. Specifically, the committee member would like to have more details included concerning grading policies, grading scales, Title IX Policy, attendance policies, participation policy and the Honor Code.

Stewart moved to approve the modification of the BA in Music. Hunt seconded the motion. The subcommittee that reviewed the proposal recommended approval of the modification. A committee member pointed that the proposal indicates the revisions to the curriculum will not increase potential placement of students or increase the salaries of graduates. A committee member was also concerned about the wording of some of the Justification and Learning Outcomes in the proposal. Dr. Richard Human appeared in support of the proposal. Dr. Human indicated the Justification and Learning Outcomes in the proposal are aligned to the national accrediting body. Dr. Human also indicated he would be glad to revise the proposal concerning potential student placement and salaries for graduates. Parajuli moved to pass the modification of the BA in Music contingent upon the above concerns being addressed. Perkins seconded the motion. The motion to pass the modification of the BA in Music contingent was approved unanimously.

Stewart moved to approve the modification of the Minor in English and the addition of the Minor in Creative Writing. Parajuli seconded the motion. The subcommittee that reviewed the proposals recommended approval. The motion to approve the modification of the Minor in English and the addition of the Minor in Creative Writing was approved unanimously.

Kirkland moved to approve the addition of GR 4783 Satellite Meteorology. Stewart seconded the motion. The motion to approve the addition of GR 4783 was approved unanimously.

Parajuli moved to approve the addition of AEC 4803/6803 Applied Quantitative Research. Stewart seconded the motion. The subcommittee that reviewed the proposal suggested there needs to be a clear distinction between what is required of undergraduate students and graduate students. The subcommittee also suggested the sentence concerning how grades will be curved needs clarification. Phillips moved to pass AEC 4803/6803 Applied Quantitative Research contingent upon the above concerns being addressed. Campbell seconded the motion. The motion to approve the addition of AEC 4803/6803 Applied Quantitative Research contingent was approved unanimously.

Parajuli moved to approve the modification of AEC 8123 Analysis of Agricultural Markets. Stewart seconded the motion. The subcommittee that reviewed the proposal recommended approval. A committee member pointed that the sentence concerning how grades will be curved needs clarification. Franz indicated she would mention it to the initiator. The motion to approve the modification of AEC 8123 Analysis of Agricultural Markets was approved unanimously.

Parajuli moved to approve the modifications of the MS in Agricultural Economics (Thesis) and the MS in Agricultural Economics (Non-Thesis). Hunt seconded the motion. The subcommittee that reviewed the proposals recommended their approval. The motion to approve the modifications of the MS in Agricultural Economics (Thesis) and the MS in Agricultural Economics (Non-Thesis) was approved unanimously.

Parajuli moved to approve the Authorization to Plan and the Addition of the MS in Agriculture: Animal and Dairy Science, Entomology, Plant Pathology, and Poultry Science. (The Request to Add Distance Education to the program was withdrawn from the agenda.) Hunt seconded the motion. The motion to approve the Authorization to Plan and the Addition of the MS in Agriculture: Animal and Dairy Science, Entomology, Plant Pathology, and Poultry Science was approved unanimously.

Parajuli moved to approve the modifications and addition of distance education to BCH 4603/6603 General Biochemistry I and BCH 4613/6613 General Biochemistry II. Hunt seconded the motion. Committee members pointed out that the Campus 5 syllabus grading scale indicates that the grade of F is equal to or less than 60 while it should indicate the grade of F is less than 60. Franz indicated she would pass that information along to the initiator. The motion to approve the modifications and addition of distance education to BCH 4603/6603 and BCH 4613/6613 was approved unanimously.

Roussin moved to approve the modification of the BACC in Accountancy. Hunt seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion to approve the modification of the BACC in Accountancy was approved unanimously.

Roussin moved to approve the modification of the MTX (Master of Taxation), the modification of the MPA (Master of Professional Accountancy), the modification of ACC 8033 Assurance and Audit Data Analysis and the modification of ACC 8043 Fraud Examination and Data Analysis. The subcommittee

that reviewed the proposals pointed out that for the program proposals the hours required for the Graduate Minor in Business Analytics need to be clarified; for ACC 8033 the subcommittee noted AOP 12.09 should be mentioned in relation to attendance, contact hours greater than 3 be broken down in the course outline, the course objectives are the same as the course description; and the subcommittee had no concerns about ACC 8043. Parajuli moved to pass the modification of the MTX, the modification of the MPA, the modification of ACC 8033, and the modification of ACC 8043 contingent upon the above concerns being addressed. Coyne seconded the motion. The motion to pass contingent was approved unanimously.

Campbell moved to approve the addition of a minor in Civil Engineering. Hunt seconded the motion. The subcommittee that reviewed the proposal led a discussion about the wording used for a student to request a minor, whether a student could take more than one track, and whether the track would be posted on the transcript. The motion to approve the addition of a minor in Civil Engineering was approved unanimously.

Committee members recognized Pam Sullivan, who is retiring on December 31, 2017, for her years of service to the UCCC

Hunt moved to adjourn the meeting. Parajuli seconded the motion. The motion to adjourn was approved unanimously. The meeting was adjourned at 2:45 p.m.