

University Committee on Courses and Curricula
Mississippi State University
November 17, 2017

- Present: Amy Adkerson, Tracey Baham, Randy Campbell, Russell Carr, Cody Coyne, Dana Franz, Seamus Freyne, Holly Holladay, Trey Howell, Kevin Hunt, Brenda Kirkland, Lynda Moore, Greg Olsen, Emily Owen, Prem Parajuli, Tommy Parker, Andy Perkins, Wendy Roussin, Barry Stewart, Pam Sullivan, Justin Taylor, Brad Trinkle, Jenny Turner, Erica Waldman, Jeff Winger, Robert Wolverton, Chien Yu
- Proxies: Bob Wolverton for Pat Matthes
- Absent: Erin McDevitt, Charles Provine
- Excused: Shrinidhi Ambinakudige, Charles Freeman, Ben Mackin, Rob Moore, Kelly Moser, Tommy Phillips, Kathy Sherman-Morris
- Guests: Cheryl Chambers, Jeff Dean, Amelia Fox, Richard Harkess, Carley Morrison, Dan Punday

Franz called the meeting to order at 1:30 p.m. on Friday, November 17, 2017 in room 324 of the Student Union. Hunt moved to approve the October 20, 2017 minutes. Coyne seconded the motion. The minutes were approved unanimously.

Hunt moved to approve the addition of NREC 4353 Natural Resource Law and NREC 4413 Natural Resource Policy. Kirkland seconded the motion. The subcommittee that reviewed the proposals pointed out the URL link to the MSU Honor Code should be included in the syllabi; the policy in the syllabus concerning missing a quiz for NREC 4413 may be in conflict with AOP 12.09; and the FO courses that are cross listed may need to be reviewed to be sure they mirror the syllabi for the NREC courses. Carr moved to pass NREC 4353 and NREC 4413 contingent upon the above concerns being addressed. Olsen seconded the motion. The motion to pass NREC 4353 and NREC 4413 contingent was approved unanimously.

Carr moved to approve the modification and addition of distance education to CO 4043/6043 Communication and Leadership. Kirkland seconded the motion. The subcommittee that reviewed the proposal did not have any concerns to address. The motion to approve the modification and addition of distance education to CO 4043/6043 was approved unanimously.

Campbell moved to approve the addition of distance to EN 2203 Introduction to Literature. Carr seconded the motion. Dr. Dan Punday appeared in support of the proposal. The subcommittee that reviewed the proposal was concerned that the course outlines were labeled EN 2243; the campus and distance outlines have different readings, assessments, and presentations; the methods of evaluation are not numbered correctly, so it is difficult to determine if there are 5 or 6 methods; the methods of evaluation listed in the Campus 1 syllabus does not match the methods of evaluation on the course proposal or the Campus 5 syllabus; the contact hours for Campus 1 and Campus 5 outlined in the equivalency table were a concern because there are different contact hours for 5 of the 7 categories.

Hunt moved to table the addition of distance to EN 2203 based upon the above concerns. Stewart seconded the motion. The motion to table was approved unanimously.

Parajuli moved to approve the additions of PSS 4153/6153 Sustainable Agroecology and PSS 4383/6383 Agriculture Remote Sensing I, and the modification and addition of distance education to PSS 8343 Soil Plant Atmosphere Relationships. Stewart seconded the motion. Dr. Richard Harkess and Dr. Amelia Fox appeared in support of the proposals. For PSS 4153/6153, the subcommittee that reviewed the proposals observed there is a typographical error in the prerequisite section of the proposal catalog description; the attendance policy indicates the number of times the student views the instructional material will be noted but attendance is not included in the grading scale; and the subcommittee observed the grading scales for C and D are not consistent with the grading scale for A and B and questioned the reason for the difference in the scale. For PSS 4383/6383, the subcommittee was concerned there is a prerequisite stated in the course syllabus, but the prerequisite is not included in the proposal catalog description; the committee discussed how many contact hours are required for the three hours lecture and laboratory and determined the number stated is sufficient; the committee discussed any overlap with Geoscience and determined it was not an issue; and the grading scale needs to include a "F" instead of the "U" currently posted. For PSS 8343 the subcommittee was concerned that the course outline contained several contact hours that are in groups of 10 that need to be broken down into groups of 3 or less; committee members discussed why the course is being offered online only; and there is a typographical error under Academic Dishonesty on page 3 of the syllabus. Hunt moved to pass the additions of PSS 4153/6153 and PSS 4383/6383, and the modifications and addition of distance education to PSS 8343 contingent based upon the above concerns being addressed. Coyne seconded the motion. The motion to pass contingent was approved unanimously.

Kirkland moved to approve the addition of FNH/LA/PSS 4463/6463 Community Food Systems. Hunt seconded the motion. Dr. Richard Harkess appeared in support. Committee members were concerned the syllabus does not adequately cover how the graduate students are being graded; the catalog description on the proposal and the course description on the syllabus do not match; under Subsection 2 of the course outline, the subsections total 19 instead of the 20 indicated; and in the course outline the subsections with 4 contact hours need to be further divided. Committee members questioned why the lectures and laboratories were not separated in the course outline, and Dr. Harkess explained that the course will be a lecture/laboratory combination and that the course will move back and forth between the lecture and the laboratory. Committee members suggested the lecture/laboratory combination be clarified in the syllabus. Parajuli moved to pass the addition of FNH/LA/PSS 4463/6463 contingent based upon the above concerns being addressed. Coyne seconded the motion. The motion to pass contingent was approved unanimously.

Parajuli moved to approve the addition of AELC 2411 Orientation to Agricultural Sciences. Coyne seconded the motion. The motion to approve the addition of AELC 2411 was approved unanimously.

Parajuli move to approve the deletion of the Child Life concentration in the Bachelor of Science in Human Development and Family Science, the addition of a minor in Entomology, and the addition of a minor in Plant Pathology. Hunt seconded the motion. The subcommittee that reviewed these proposals had no concerns about the proposals. The motion to approve the deletion of the Child Life concentration in the BS in Human Development and Family Science, the addition of a minor in Entomology, and the add the addition of a minor in Plant Pathology was approved unanimously.

Parajuli moved to approve the addition of distance education to HDFS 4883/6883 Risk, Resilience and Preventive Interventions, HDFS 8313 Contemporary Youth Issues, and HDFS 8833 Foundations of Human Development and Family Studies. Hunt seconded the motion. The motion to approve the addition of distance education to HDFS 4883/6883, HDFS 8313, and HDFS 8833 was approved unanimously.

Kirkland moved to approve the addition of ADS 8004 Method Application and Data Analyses in Animal Sciences and the addition of distance education to ADS 8004. Parajuli seconded the motion. Committee members discussed that this course will probably be a student's second statistics course. Committee members also commented that the learning outcomes may need review. The motion to approve the addition of ADS 8004 and the addition of distance education to ADS 8004 was approved unanimously.

Parajuli moved to adjourn. Hunt seconded the motion. The motion to adjourn was approved unanimously. The meeting was adjourned at 3:05 p.m.