

University Committee on Courses and Curricula
Mississippi State University
October 20, 2017

- Present: Amy Adkerson, Tracey Baham, Randy Campbell, Cody Coyne, Dana Franz, Seamus Freyne, Holly Holladay, Kevin Hunt, Brenda Kirkland, Pat Matthes, Rob Moore, Kelly Moser, Greg Olsen, Emily Owen, Prem Parajuli, Tommy Parker, Andy Perkins, Tommy Phillips, Wendy Roussin, Kathy Sherman-Morris, Pam Sullivan, Brad Trinkle, Jenny Turner, Erica Waldman, Jeff Winger, Robert Wolverton, Chien Yu
- Absent: Erin McDevitt, Charles Provine
- Excused: Shrinidhi Ambinakudige, Russell Carr, Charles Freeman, Trey Howell, Ben Mackin, Barry Stewart, Justin Taylor
- Guests: Iva Ballard, Meg Berry, Aaron Kiess, Julie Parker, Varun Paul, Emily Shaw, Cristi Stevens, Diego Thompson

Franz called the meeting to order at 1:30 p.m. on Friday, October 20, 2017 in room 324 of the Student Union. Franz welcomed Kathy Sherman-Morris to the committee as an appointed representative from the Faculty Senate and Cody Coyne as an elected committee member from the College of Veterinary Science. Sullivan introduced Erica Waldman as a new member of the Graduate School staff.

Freyne moved to approve the September 8, 2017 minutes. Hunt seconded the motion. The minutes were approved unanimously.

Kirkland moved to approve the addition of GG 8633 Water Biogeochemistry. Moser seconded the motion. Dr. Varun Paul appeared in support of the proposal. Committee members discussed whether this course is similar to any course being taught by the College of Engineering. Dr. Paul explained there is no engineering in the course, but engineering students may be interested in the course. The motion to approve the addition of GG 8633 Water Biogeochemistry was approved unanimously.

Hunt moved to approve the modification of SO 3303 Rural Sociology. Campbell seconded the motion. The motion to approve the modification of SO 3303 Rural Sociology was approved unanimously.

Moser moved to approve the modification of the Minor in International Studies. Yu second the motion. The subcommittee that reviewed the proposal pointed out that in the curriculum table under the heading "Proposed Curriculum Outline," it should say "Required Minor Courses (12 Hrs. Total)" instead of "Required Minor Courses (9 Hrs. Total)." Committee members also commented that population statistics would also be a good class for this minor. Trinkle moved to pass the modification of the Minor in International Studies contingent upon the above concern being addressed. Hunt seconded the motion. The motion to pass the modification of the Minor in International Studies contingent was approved unanimously.

Moser moved to approve the modification of the BA in Criminology. Hunt seconded the motion. The subcommittee that reviewed the proposal had no concerns regarding the proposal and recommended adoption. The motion to approve the modification of the BA in Criminology was approved unanimously.

Moser moved to approve the addition of COE 2323 History, Heritage, and Campus Community of MSU. Moore seconded the motion. Ms. Cristi Stevens and Ms. Meg Berry appeared in support of the proposal. Ms. Stevens and Ms. Berry explained that the class is designed to train Maroon VIPs who give campus tours to visitors, and Maroon VIPs are selected yearly from a pool of student applicants. Committee members were concerned that the catalog description does not indicate that the students have to be selected as Maroon VIPs in order to take the course. Kirkland moved to approve COE 2323 contingent based upon the above concern being addressed. Coyne seconded the motion. The motion to approve COE 2323 contingent was approved unanimously.

Trinkle moved to approve the modification of the BS in Secondary Education/English Education. Olsen seconded the motion. Committee members were concerned a letter of support from the curriculum committee from the department was not attached to the proposal. Hunt moved to pass the modification of the BS in Secondary Education/English Education contingent upon the above concern being addressed. Parajuli seconded the motion. The motion to pass the modification of the BS in Secondary Education/English Education contingent was approved unanimously.

Parajuli moved to approve the addition of distance education to BQA 3123 Business Statistical Methods II. Olsen seconded the motion. The motion to approve the addition of distance education to BQA 3123 was approved unanimously.

Campbell moved to approve the modification and addition of distance education to INS 3203 Property and Casualty Insurance. Trinkle seconded the motion. Committee members were concerned that the policy regarding what happens when a test is missed was not in compliance with AOP 12.09. Olsen moved to pass the modification and addition of distance education to INS 3203 contingent upon the above concern being addressed. Hunt seconded the motion. The motion to pass the modification and addition of distance education to INS 3203 contingent was approved unanimously.

Parajuli moved to approve the modification of the BS in Industrial Engineering. Trinkle seconded the motion. The motion to approve the modification of the BS in Industrial Engineering was approved unanimously.

Parajuli moved to approve the addition of ABE 8621 Fundamentals of Biomedical Engineering Research. Hunt seconded the motion. Committee members discussed whether the word "fundamentals" should be included in the title of an 8000 level course and encouraged the initiator to modify the title of the course. Committee members also pointed out that the grading scales on both the proposal method of evaluation and the proposed syllabus indicate that a course grade average of 60 can be a "D" or "F" grade. Perkins moved to pass the proposal contingent based upon the above concerns being addressed. Campbell seconded the motion. The motion to pass ABE 8621 contingent was approved unanimously.

Hunt moved to approve the modifications of the MS and Ph.D. in Biomedical Engineering. Parajuli seconded the motion. The subcommittee that reviewed the proposal was concerned that the number of hours that are necessary to complete the Ph.D. degree is not clear and questioned if the number of hours at the bottom of the curriculum table should read "68-80" rather than "80." The subcommittee also pointed out that since ABE 8621 is included in the modification and that proposal was passed

contingent, ABE 8621 would have to be cleared of its contingencies before the program proposal can be approved. Yu moved to pass the modifications of the MS and Ph.D. in Biomedical Engineering contingent upon the above concerns being addressed. Campbell seconded the motion. The motion to pass the modifications of the MS and Ph.D. in Biomedical Engineering contingent was approved unanimously.

Parajuli moved to approve the addition of distance education to PO 3353 Poultry Production Internship and PO 3363 Poultry Processing Internship. Hunt seconded the motion. Dr. Aaron Kiess appeared in support of the proposals. Dr. Kiess explained that for out of state students who want to enroll in an internship in the summer, it is cheaper to pay the distance fees than pay out of state tuition. The motion to approve the addition of distance education to PO 3353 and PO 3363 was approved unanimously.

Parajuli moved to approve the modification and addition of distance education to ADS 4420 Animal and Dairy Science Internship. Hunt seconded the motion. The motion to approve the modification and the addition of distance education to ADS 4420 was approved unanimously.

Parajuli moved to approve the addition and addition of distance education to GA 4710/6710 Study Tour. Yu seconded the motion. The motion to approve the addition and addition of distance education to GA 4710/6710 was approved unanimously.

Trinkle moved to approve the addition of distance education for AELC 8803 Applying Research Methods to Agricultural and Extension Education, HDFS 8113 Trends in Infant and Child Development, HDFS 8123 The Effects of Poverty on Children and Families, HDFS 8823 Advanced Theories of Human Development and Family Relations; the addition and addition of distance education to HDFS 8503 Medical Aspects of Development Disabilities in Young Children, HDFS 8513 Inclusion and Family-Centered Early Intervention, HDFS 8533 Instructional Strategies and Practice for Early Intervention, HDFS 8543 Practicum I, HDFS 8553 Practicum II. Hunt seconded the motion. The subcommittee that reviewed the proposals made the following observations: none of the syllabi except for HDFS 8113 mention an attendance policy; the syllabus for HDFS 8123 has the course listed as HS 8123; on page 2 of the HDFS8513 syllabus, grade percentage for the reflection paper needs to be rounded up to 16% so the percentages equal 100%. Campbell moved to pass the proposals contingent upon the above concerns being addressed. Parajuli seconded the motion. The motion to pass contingent was approved unanimously.

Parajuli moved to approve the addition and addition of distance to the MS in Early Intervention. Hunt seconded the motion. The subcommittee did not have any concerns about the program proposals but noted the program proposals could not be approved until the above course proposals are approved. Campbell moved to pass the addition and addition of distance to the MS in Early Intervention. Kirkland seconded the motion. The motion to pass the addition and addition of distance to the MS in Early Intervention contingent was approved unanimously.

Phillips moved to approve the proposals to change the names of the MS and Ph.D. in Human Development and Family Studies. Kirkland seconded the motion. The motion to approve the proposals to change the names of the MS and Ph.D. in Human Development and Family Studies was approved unanimously.

Coyne updated the UCCC about the review that the Faculty Senate is conducting about MSU and IHL policies concerning deletions of concentrations and the affect upon faculty.

Olsen moved to adjourn. Hunt seconded the motion. The motion to adjourn was approved unanimously. The meeting was adjourned at 3:15 p.m.