

**University Committee on Courses and Curricula  
Mississippi State University  
September 8, 2017**

Present: Amy Adkerson, Shrinidhi Ambinakudige, Tracey Baham, Randy Campbell, Russell Carr, Dana Franz, Holly Holladay, Trey Howell, Kevin Hunt, Ben Mackin, Pat Mattes, Rob Moore, Kelly Moser, Greg Olsen, Emily Owen, Prem Parajul, Tommy Parker, Andy Perkins, Tommy Phillips, Wendy Roussin, Susan Seale, Barry Stewart, Pam Sullivan, Justin Taylor, Brad Trinkle, Jenny Turner, Jeff Winger, Robert Wolverton, Chien Yu

Proxies: Erin Brinkman for Cody Coyne

Excused: Charles Freeman, Seamus Freyne, Brenda Kirkland, Erin McDevitt, Charles Provine

Guests: Jeff Adkerson, Keith Coble, Brian Counterman, Will Evans, Jason Gordon, Matt Interis, Julie Parker, John Rigsby, Angelica Williams

Franz called the meeting to order at 1:30 p.m. on Friday, September 8, 2017 in room 324 of the Student Union. Franz welcomed the new UCCC members and thanked everyone for their service on the committee. Franz also announced that Dr. Peter Ryan, Associate Provost for Academic Affairs, was unable to attend the UCCC meeting but sent his greetings and thanks. Franz also announced that the UCCC Guide and Format will be updated during the school year as changes are made to the course inventory management system.

Carr moved to approve the April 27, 2017 minutes. Stewart seconded the motion. The minutes were unanimously approved.

Hunt moved to approve the addition and inclusion of distance education for FNH 8443 Health Center Practicum and FNH 8556 Clinical Health Promotion and Wellness Coaching. Howell seconded the motion. The subcommittee that reviewed the proposals found the FNH 8443 Campus 1 syllabus is labeled as an online syllabus, and the online course outline mentioned discussion boards, but the online syllabus does not mention the discussion boards or how they will be used. For FNH 8556, while the classes are identical with all assignments loaded into the MyCourse shell, the subcommittee reported there is not enough detail in the syllabus for either Campus 1 or Campus 5 concerning the Internship Capstone Presentation. The syllabus provides that the presentation can be live format or in video format, but the subcommittee questioned how the Campus 5 student would give a live presentation and how a Campus 1 student would submit a video. The subcommittee felt more information should be

included about how the presentations could be presented or submitted. Moser moved to pass FNH 8443 and FNH 8556 contingent upon the above concerns being addressed. Stewart seconded the motion. The motion to pass FNH 8443 and FNH 8556 contingent was approved unanimously.

Hunt moved to approve the addition of the Graduate Certificate in Clinical Health Promotion. Carr seconded the motion. The subcommittee that reviewed the graduate certificate recommended approving the proposal to add the graduate certificate, but the final approval would have to wait until the contingencies were removed from the proposals for FNH 8443 and FNH 8556 which are courses included in the proposal. Moser moved to approve the Graduate Certificate in Clinical Health Promotion contingent upon the required courses being approved. Chien seconded the motion. The motion to pass the Graduate Certificate in Clinical Health Promotion contingent was approved unanimously.

Moser moved to approve the modifications and addition of distance education to AEC 6113 Agribusiness Firm Management; AEC 6213 Ag Finance I; AEC 6223 Applied Quantitative Analysis in Agricultural Economics; AEC 6623 Global Marketing of Agricultural Products; and the addition of distance education to AEC 6530 Agribusiness Management Internship. Hunt seconded the motion. The subcommittee that reviewed these proposals made the following observation: for AEC 6113, there was no justification listed for the prerequisite revision, and the points and percentages for the Exams and Business Case Final Report and Presentation are incorrect (ex. the presentation is worth 100 points of 500 total points but 30 percent of the grade); for AEC 6213 Ag Finance I there was no justification listed for the prerequisite revision; for AEC 6223 Applied Quantitative Analysis in Agricultural Economics there was no indication how the split level courses would be different; for AEC 6623 the "D" grading scale needs to be revised. Carr moved to approve the proposals contingent upon the above concerns being addressed. Moore seconded the motion. The motion to pass the proposals for AEC 6113, AEC 6213, AEC 6223, AEC 6530, and AEC 6623 contingent upon the above concerns being addressed was approved unanimously.

Moser moved to approve the addition of distance education to Master of Agribusiness Management. Trinkle seconded the motion. The subcommittee that reviewed the proposal to add distance to the MABM recommended approving the proposal, but the final approval would have to wait until the contingencies were removed from the proposals for AEC 6113, AEC 6213, AEC 6223, AEC 6530 and AEC 6613. Olsen moved to pass the addition of distance education to the Master of Agribusiness Management contingent upon the required courses being approved. Roussin seconded the motion. The motion to pass the addition of distance education to the Master of Agribusiness Management was approved unanimously.

Hunt moved to approve modification of the BS in Environmental Economics and Management. Moser seconded the motion. Dr. Keith Coble, Dr. Angelic Williams, and Dr. Matt Interis appeared in support of the proposal. Committee members were concerned there were no letters of support attached to the proposal from the other academic departments that were affected by the proposal. Dr. Coble announced that two letters of support (BL and WFA) had

been obtained, and the department was waiting for the other letters (BIO and MA). Perkins moved to approve the modification of the BS in Environmental Economics and Management contingent upon the necessary letters of support being obtained or there is no response from the applicable department after a reasonable time. Trinkle seconded the motion. The motion to approve the BS in Environmental Economics and Management contingent was approved unanimously.

Moore moved to approve the addition of distance education to PO 3353 Poultry Production Internship and PO 3363 Poultry Processing Internship. Stewart seconded the motion. Committee members questioned why Campus 5 needed to be added and if the initiators were aware that Campus 5 fees for students would apply to the courses. Carr moved to table the proposals for PO 3353 and PO 3363 until further information could be obtained. Perkins seconded the motion. The motion to table the proposals for PO 3353 and PO 3363 was approved unanimously.

Moore moved to approve the Authorization to Plan the MS in Early Intervention. Stewart seconded the motion. Dr. Julie Parker appeared in support. Franz mentioned that Appendix 7 and Appendix 8 are usually approved at the same time. Turner explained that Appendix 8 was not included on this agenda because all of the necessary course proposals have not moved through the college curriculum committee. Dr. Parker will double check that the most recent IHL forms are used for this proposal. Committee members asked Dr. Parker about how the funding for the new faculty member would be obtained and whether the Psychology Department was involved in developing this curriculum. The motion to approve the Authorization to Plan the MS in Early Intervention was unanimously approved.

Trinkle moved to approve the additions for MKT 2213 PGA Golf Facility Management I, MKT 2233 Intermediate Golf Instruction, MKT 2243 PGA Golf Facility Management II, MKT 2252 Advanced Golf Instruction, MKT 4234 Golf Operations Management, and the modification of the BBA in Marketing/PGA Golf Management. Parajul seconded the motion. The subcommittee asked to review the proposals reported that issues found in the program proposal were addressed by a revised program proposal that was submitted to the UCCC Office and forwarded to subcommittee members. The motion to approve the proposals was unanimously approved.

Trinkle moved to approve the addition of distance to ACC 2023 Principles of Managerial Accounting. Moser seconded the motion. Committee members discussed the course objectives and if they were more like overviews. The motion to approve was unanimously approved.

Carr moved to modify CSE 4773/6773 Introduction to Cyber Operations. Perkins seconded the motion. The motion to approve was unanimously approved.

Perkins moved to approve the modifications of the MS in Industrial Engineering Campus 1 and Campus 5. Stewart seconded the motion. The subcommittee that reviewed the proposals recommended approval. The motion to approve was unanimously approved.

Trinkle moved to approve the addition of BIO 8283 Developmental Plasticity. Parajul seconded the motion. The motion to approve was unanimously approved.

Stewart moved to approve the modification of EN 4863/6863 Romantic Poetry. Trinkle seconded the motion. The motion to approve was unanimously approved.

Parajul moved to approve the addition of PS 4643/6643 Ethnic Conflict. Trinkle seconded the motion. The motion to approve was unanimously approved.

Trinkle moved to approve the addition of PS 4653/6653 Nationalism. Parajul seconded the motion. The motion to approve was unanimously approved.

Trinkle moved to approve the addition of distance education to SO 1173 Introduction to Gender Studies. Parajul seconded the motion. The motion to approve was unanimously approved.

Trinkle moved to approve the modification of the BS in General Science. Moser seconded the motion. The motion to approve was unanimously approved.

Hunt moved to approve the additions of NREC 3113 Forest Recreation Management, NREC 4463 Forest Hydrology and Watershed Management, and NREC 4683 Introduction to Urban and Community Forestry. Parajul seconded the motion. The subcommittee that reviewed the proposals made the following observations: for NREC 3113, the course description may need to be more descriptive, the course description also needs to include the cross listing and that the course is a three hours lecture; for NREC 4463, in the course outline topics with more than three contact hours should have subtopics with more details, the cross listed course is a split level with graduate requirements and subcommittee members questioned if a graduate level class would be added to this course; for NREC 4683 the cross listing is not included in the course description, the syllabus that was loaded appears to be for FO 4683/6683, page 10 of the syllabus refers to a graduate and distance component which is not part of NREC 4683 proposal, and an attendance policy is not included in the syllabus. Perkins moved to pass NREC 3113, NREC 4463 and NREC 4683 contingent upon the above concerns being addressed. Trinkle seconded the motion. The motion to pass NREC 3113, NREC 4463 and NREC 4683 contingent was approved unanimously.

Hunt moved to approve the addition of WFA 8184 Advanced Population Ecology. Parajul seconded the motion. The subcommittee that reviewed the proposal pointed out an attendance policy is not included in the syllabus and the number of contact hours required need to be rechecked. Perkins moved to pass WFA 8184 contingent upon the above concerns being addressed. Trinkle seconded the motion. The motion to pass WFA 8184 contingent was approved unanimously.

Committee members discussed an email that was received concerning the ability of a dean to delete academic concentrations without faculty input. A committee member suggested that an AOP for this situation may be needed, and the MSU Faculty Senate should be contacted. Other committee members suggested the UCCC can assist the Faculty Senate if requested. A committee member volunteered to write a letter to the president of the Faculty Senate.

Hunt moved to adjourn. Moser seconded the motion. The motion to adjourn was approved unanimously. The meeting was adjourned at 3:25 p.m.