

**University Committee on Courses and Curricula
Mississippi State University
November 16, 2018**

Members

- Present: Amy Adkerson, Tracey Baham, Randy Campbell, Russell Carr, Cody Coyne, Amy Crumpton, Dana Franz, Charles Freeman, Seamus Freyne, Joshua Hartley, Kevin Hunt, Qingmin Meng, Rob Moore, Emily Owen, Prem Parajuli, Tommy Parker, Andy Perkins, Tommy Phillips, Matthew Priddy, Kathy Sherman-Morris, Brad Trinkle, Jacob Tschume, Jenny Turner, Erica Waldman, Jeff Winger, Robert Wolverton, Chien Yu, Matthew Zimmerman
- Excused: John Buol, Padmanava Dash, Trey Howell, Pat Matthes, Marian Swindell
- Absent: Arman Borazjani, Darrell Sparks
- Guests: T. J. Bradford, Tracy Craven, Joe Emerson, Connor Ferguson, Fumiko Joo, Sara Lee, Lynda Moore, Aswathy Rai, Jessica Wells

Franz called the meeting to order at 1:30 p.m. on Friday, November 16, 2018 at 1:30 p.m. in Room 324 of the Student Union. Franz announced a committee report from the Faculty Senate made a recommendation faculty members be allowed to refuse video or audio taping of lectures. Franz indicated that currently the Provost Office encourages faculty members to allow students to video or audio tape a lecture.

Hunt moved to approve the minutes from the October 19, 2018 UCCC meeting. Trinkle seconded the motion. Sherman-Morris moved to amend the minutes to reflect that the Faculty Senate is working on a “recommendation” on the recording of lectures instead of a “policy” on the recording of lectures. Coyne seconded the motion. The motion to amend the minutes was approved unanimously.

Parajuli moved to approve the additions of FLC 3203 Survey of Chinese Literature and FLC 3303 Survey of Chinese Culture. Tschume seconded the motion. Dr. Fumiko Joo appeared in support of the proposals. Committee members discussed that there are no prerequisites for the course, questioned requiring students print course PDFs, and discussed how faculty members grade participation. Franz asked Sherman-Morris to ask the Faculty Senate for feedback on how participation is graded. The motion to approve the addition of FLC 3203 and FLC 3303 was approved unanimously.

Parajuli moved to approve the addition of FLJ 3163 Japanese VI, FLJ 3203 Survey of Japanese Literature, and FLJ 3303 Survey of Japanese Culture. Hunt seconded the motion. The motion to approve the addition of FLJ 3163, FLJ 3203, and FLJ 3303 was approved unanimously.

Parajuli moved to approve the addition of SO 8443 Seminar in Rural Sociology. Crumpton seconded the motion. The subcommittee that reviewed the proposal and committee members questioned whether a

three hour course seminar should be repeated five times for credit as requested and had concerns about how the seminar is going to be different each time. No one appeared in support of the proposal. Carr moved to table the proposal, so a faculty member can appear at the next UCCC meeting to address the UCCC's concerns. Coyne seconded the motion. The motion to table the addition of SO 8443 was approved unanimously.

Parajuli moved to approve the modification of the MS in Chemistry. Tschume seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion to approve the modification of the MS in Chemistry was approved unanimously.

Perkins moved to approve the modification and addition of distance education to EP 3183 Exercise Psychology. Yu seconded the motion. The subcommittee that reviewed the proposal was concerned the attendance policy in the syllabus does not reference AOP 12.09 and does not discuss excused and unexcused absences as outlined by university policy; the online version section of the syllabus states a student will be penalized 10 points if they do not complete an assignment but does not indicate what happens if part of the assignment is completed; on page 5 of the revised syllabus under Online Discussion, the last sentence of that paragraph should indicate that each post will be worth 10 points towards the final grade in order to match the points assigned under Points for Student Activities. Tschume moved to pass the motion to approve the modification and addition of distance education to EP 3183 contingent upon the above concerns being addressed. Crumpton seconded the motion. The motion to pass contingent was approved unanimously.

Perkins moved to approve the addition of PE 1201 Adapted Physical Activity, the modification of PE 3163 Sport Psychology, and the addition of distance education to PE 3163. Crumpton seconded the motion. The subcommittee that reviewed the proposals was concerned the attendance policies in the syllabi did not reference AOP 12.09; for PE 1201, the catalog description describes the course as a laboratory, but the Method of Instruction selected is lecture/lab, and in the syllabus under heading Credit Hours, it should be "One (1) semester hour;" for PE 3163, in the syllabus under the Topics Covered in the Course, the contact hours for the subtopics for K and Q are not correct based on the main topic contact hours. Tschume moved to pass the motion to approve the addition of PE 1201, the modification of PE 3163, and the addition of distance education to PE3163 contingent upon the above concerns being addressed. Trinkle seconded the motion. The motion to pass contingent was approved unanimously.

Carr moved to approve the addition of distance education to ABE 2543 Precision Agriculture I. Crumpton seconded the motion. The subcommittee that reviewed the proposal noted that the initiator answered the distance education questions on the proposal very well but did not include that information in the syllabus, so the information would be available to students; in the syllabus under the subheading of Exams, it indicates the exams will be worth 300 points but when the three exams are listed separately, the possible exam points do not equal 300 points; in the syllabus under the subheading of Lab Exercises, it indicates the Labs will be worth 300 points with each lab worth 50 points, but there are 10 different labs listed. Parajuli moved to pass the motion to approve the addition of distance education to ABE 2543 contingent upon the above concerns being addressed. Hunt seconded the motion. The motion to pass the motion to approve the addition of distance education to ABE 2543 contingent was approved unanimously.

Carr moved to approve the addition of BCH 4443/6443 Introduction to Public Health and the addition of distance education to BCH 4503/6503 Scientific Communication Skills. Crumpton seconded the motion.

The subcommittee that reviewed the proposals noted for BCH 4443/6443 the undergraduate grading scale overlaps (for example a 90 could be an A or a B, an 80 could be a B or a C, etc.), the graduate grading scale overlaps (for example a 93 could be an A or a B), the graduate students will have two writing assignments but the syllabus does not indicate how the assignments will be included in the grading scale, and it is not clear how often the game Pandemic will be played and when it will be played; for BCH 4503/6503, in the Campus 5 syllabus, it mentions there will be three exams but in the table under Grading on page 3 of the syllabus, the exams are not listed, and it is not clear how the requirements for the graduate students will be different from the undergraduate students. Hunt moved to pass the motion to approve the addition of BCH 4443/6443 and the addition of distance education to BCH 4503/6503 contingent upon the above concerns being addressed. Parajuli seconded the motion. The motion to pass contingent was approved unanimously.

Carr moved to approve the addition of distance education to FDM 2333 Intro to Buying and Management. Trinkle seconded the motion. The subcommittee that reviewed the proposal noted Campus 5 students have three attempts to take each exam and “[t]he highest score among the three attempts will be recorded for the grade.” In the syllabus Campus 1 students are not given the three attempts provision, so there appears to be an equivalency issue between the Campus 1 and Campus 5 offerings. Crumpton moved to pass motion to approve the addition of distance to FDM 2333 contingent upon the above concern being addressed. Hunt seconded the motion. The motion to pass contingent was approved unanimously.

Carr moved to approve the addition of distance education to FDM 4693/6693 Digital Fashion Retailing. Parajuli seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion to approve the addition of distance education to FDM 4693/6693 was approved unanimously.

Carr moved to approve the addition of distance education to PO 3313 Commercial Poultry Production. Parajuli seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion to approve the addition of distance education to PO 3313 was approved unanimously.

Carr moved to approve the addition of PSS 8643 Principles of Spray Application and Technology. Parajuli seconded the motion. The subcommittee that reviewed the proposal recommended approval. The motion to approve the addition of PSS 8643 was approved unanimously.

Campbell moved to approve the addition of CSE 4173/6173 Cryptography, the addition of distance education to CSE 4173/6173 Cryptography, the modification of CSE 4383/6383 Network Security, the modification of CSE 4763/6763 Ethical and Legal Issues in Computing, and the addition of distance education to CSE 4763/6763. Moore seconded the motion. The subcommittee that reviewed the proposals noted for CSE 4173 the contact hours add up to 44 instead of 45, the headings on the syllabus for the grading refer to the special topic course numbers, and the attendance policy should have a link to AOP 12.09; for CSE 4383/6383 the contact hours add up to 42 instead of 45 and the attendance policy should have a link to AOP 12.09; for CSE 4763/6763 the attendance policy should have a link to AOP 12.09, the graduate student requirements need clarification, and the grading for graduate students needs to more specific. Carr moved to pass the motion to approve the addition of CSE 4173/6173, the addition of distance education to CSE 4173/6173, the modification of CSE 4383/6383, the modification of CSE 4763/6763, and the addition of distance education to CSE 4763/6763 contingent upon the above

concerns being addressed. Trinkle seconded the motion. The motion to pass contingent was unanimously approved.

Campbell moved to approve the addition of the BS in Cybersecurity. Moore seconded the motion. The subcommittee that reviewed the proposal reported the program outline in the UCCC proposal added up to 125 while the program outline in the Appendix 8 added up to 128 with the difference being CSE 2813 Discrete Structures not being included in the UCCC proposal. Another committee member pointed out MA 4143 Graph Theory had been included in the UCCC proposal under electives but was not included in the Appendix 8. Hunt moved to pass the motion to approve the addition of the BS in Cybersecurity contingent upon the above concerns being addressed. Crumpton seconded the motion. The motion to pass contingent was unanimously approved.

Hunt moved to adjourn the meeting. Crumpton seconded the motion. The motion to adjourn was unanimously approved.

The meeting was adjourned at 2:58 p.m.